AMENDED

Agenda

October 21, 2025
2715 Gaston Farm Road, Chester, SC 29706
3:00 PM

I. Call Meeting to Order

II. Invocation

III. Pledge of Allegiance

IV. Approval of the Last Meeting Minutes

V. Old Business/ Reports

- **a.** WWTP Update & Maintenance Work Report - Mr. Tony Young
- **b.** Engineering Report - Mr. Duane Wingo, P.E.
- **c.** Financial Statement - Mr. Joel Manning
- **d.** Project Updates - Mr. Phillip A. Thompson-King

VI. New Business

- **a.** Public Comment

VII. Executive Session

- **a.** Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a discuss of negotiations incident to proposed contractual arrangements and proposed purchase of property and the position of the CWR.
- **b.** Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a possible legal action by condemnation.
- **c.** Under S.C. Code Section 30-4-70(a)(5) to receive legal advice covered by the attorney-client privilege related to a proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the CWR.
- **d.** Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a potential claim.

VIII. Actions, if any, on Matters Discussed in Executive Session

IX. Adjourn

Chester County Wastewater Recovery

Commission Meeting
October 21, 2025

The Chester Sewer District held its Board of Commissioners Meeting on Tuesday, October 21, 2025. The meeting was called to order at 3:02 pm EST at 2715 Gaston Farm Road, Chester, SC. Those in attendance were: Hal Stone, Secretary; Edena Sanders, Board Member; Gloria Crank, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Financial Analyst; Tony Young, WWTP Operations Superintendent (Lando-Manetta, Rocky Creek, and Sandy River); Duane Wingo, District Engineer; Yashica Evans, Executive Assistant, Lawrence Flynn, Attorney and Alexis Lindsay, Attorney. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

*** Secretary Hal Stone called the meeting to order and assumed the role of presiding officer in the absence of Chairman Tony Pope.**

Invocation – Mr. Phillip Thompson-King, Executive Director

The Minutes from the September 23, 2025 meeting were approved.

A motion to approve the minutes was made by Edena Sanders, seconded by Gloria Crank and unanimously approved.

Presiding Officer Hal Stone called for Old Business:

WWTP Update & Maintenance Report - Mr. Tony Young presented the WWTP Update for September 2025. The Maintenance Report for September 2025 was accepted as information. A copy of the reports are attached to the minutes.

District Engineer Report - Mr. Duane Wingo, P.E. presented the District Engineer Report for September 2025. A copy of the report is attached to the minutes.

Financial Statement- Mr. Joel Manning presented the Financial Statement for September 2025. A copy of the report is attached to the minutes.

Project Updates- Mr. Phillip A. Thompson-King presented the Project Updates for September/October 2025. A copy of the report is attached to the minutes.

Note: All Old Business Reports were accepted by Unanimous Consent.

Presiding Officer Hal Stone noted that there was no new business on the agenda. No members of the public were present to offer comments during the public comment period.

Executive Session
A motion to enter Executive Session was made by Gloria Crank, seconded by Edena Sanders, and unanimously agreed.

Return to Regular Session
A motion to return to the regular session was made by Gloria Crank, seconded by Edena Sanders, and unanimously agreed.

Please note that no action was taken during the Executive Session.

Actions on Matters Discussed in Executive Session

A motion to approve the merit increase for the Executive Director was made by Edena Sanders, seconded by Gloria Crank, and approved unanimously.

Adjourn
A motion to adjourn was made by Gloria Crank, seconded by Edena Sanders and unanimously agreed.

Approved:

Date: December 3, 2025

Respectfully Submitted:

By: *Yashica Evans*

October 21, 2025

Memorandum

To: Phillip A. Thompson-King
From: Tony Young
Subject: Monthly Report for Plant Operations

The **Sandy River** plant overall is operating well.

The following is a list of completed tasks for September 2025:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Wasted 63,972 gallons.
- Dewatered 52,5223 gallons.

The **Rocky Creek** plant overall is operating well.

The following is a list of completed tasks for September 2025:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Dewatered 69,858 gallons.
- Wasted 44,000 gallons.
- Hauled 2 loads to landfill.

The **Lando/Manetta** plant overall is operating well.

The following is a list of completed tasks for September 2025:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Wasted 18,719 gallons.

Chester Wastewater Recovery

District Engineer Report

October 21, 2025

Item 1: File Organization

Chester Wastewater Recovery has contracted Palmetto Microfilm Services under a State of South Carolina contract to scan and archive our construction drawings. The 2nd set of plans have been picked up for scanning. The scanned documents will be indexed in an Access database to allow for quick and efficient retrieval. This will be an ongoing process as we continue reviewing plan sets at our various facilities and coding them for digital filing.

Item 2: Radcliff Road Reclamation Project

Staff have issued an advertisement inviting bids for the Radcliff Road Reclamation Project, with submissions due by November 6th, 2025. The project involves milling and replacing approximately 455 linear feet of asphalt on the driveway leading to the Sandy River Wastewater Treatment Plant (WWTP). The work will include installing a 6-inch soil cement base layer topped with a 3-inch asphalt overlay to withstand the weight and frequency of heavy truck traffic accessing the WWTP. This reclamation is necessary because the existing roadway has deteriorated significantly due to the original sub-base being inadequately constructed many years ago. The enhanced pavement structure will improve durability and load-bearing capacity for ongoing heavy-duty operations.

Item 3: Specifications Manual Update

Staff are still working on finalizing updates to the Specification Manual for review and approval by the CWR Board. The updates will primarily focus on sewer pump station improvements and the construction acceptance process to ensure CWR receives donated assets that will provide many years of reliable service without immediate maintenance or repair concerns.

Item 4: Development Report

Attached is a list and status report of ongoing developments in Chester County to be served by Chester Wastewater Recovery.

DEVELOPMENT REPORT October 21, 2025

Subdivision	Phase	Lots	Type	Status	Additional Information
Woodhaven	Phase 1	130	Res	Sewer Completed	Direct gravity connection, no sewer pump stations, building homes in progress
Woodhaven	Phase2	132	Res	Sewer Completed	Direct gravity connection, no sewer pump stations, building homes in progress
Walkers Mill	All Phases	305	Res	Sewer Completed	Building Homes in progress
Knights Bridge	Phase 1	292	Res	Sewer Completed Pump Station	Gravity sewer mains installed, discussion on going to fix pump station deficiencies
Winchester	Phase 1	400	Res	Under Construction	Reviewing Shop Submittals Sewer being Installed
Winchester	Phase2	200	Res	Sewer Permit Application	Under Review
Stanton	Phase 1	229	Res	Gravity Sewer Installed Pump Station #1installed	Gravity Sewer Inspected and Tested. Attorney Review of Pre-Warranty Letter
Stanton	Phase2A	101	Res	Gravity sewer installed	Gravity sewer installed not yet inspected or tested
Stanton	Phase 28		Res	Gravity sewer installed	Gravity sewer installed not yet inspected or tested
Stanton Amenity	Pool	0	Res	Plans submitted	No Sewer Extension but will review sewer connections
Richburg Meadows	Phase 1	400	Res	No sewer main installed	Second Plan Submittal Under Review
Talford Green	Apartments	58	Com	Sewer completed	Proposed 58 Apartment Units off Dawson Drive (Capital Recovery)
Kings Landing / Village of Adelyne	Phase 1	218	Res	2nd Review Completed	First Submittal Complete Subdivision Name has been changed to Village of Adelyne
Total		2,465			

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of September 2025

Line Maintenance		JULY 2025	AUG 2025	SEPT 2025	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	*MAY 2025*	JUN 2025	*Total to Date*	*Average*
Check for Problem	HOURS	93.0	118.0	34.0	21.0	10.0	22.0	34.0	82.0	57.0	138.0	*64.0*	35.0	**708.0**	**59.0**
	TIMES	10.0	15.0	4.0	5.0	1.0	5.0	6.0	11.0	10.0	10.0	*8.0*	5.0	**90.0**	**7.5**
Check Service	HOURS	8.0	7.0	18.0	70.0	5.0	36.0	30.0	19.0	12.0	20.0	*12.0*	36.0	**273.0**	**22.8**
	TIMES	2.0	3.0	4.0	8.0	1.0	8.0	7.0	4.0	4.0	5.0	*3.0*	6.0	**55.0**	**4.6**
Rod Service	HOURS	57.0	30.0	28.0	90.0	67.0	94.0	147.0	182.0	58.0	42.0	*59.0*	38.0	**892.0**	**74.3**
	TIMES	7.0	6.0	3.0	10.0	10.0	14.0	21.0	25.0	10.0	6.0	*12.0*	9.0	**133.0**	**11.1**
Replace Service	HOURS	0.0	0.0	0.0	45.0	15.0	0.0	67.0	0.0	0.0	0.0	*0.0*	30.0	**157.0**	**13.1**
	TIMES	0.0	0.0	0.0	1.0	1.0	0.0	2.0	0.0	0.0	0.0	*0.0*	1.0	**5.0**	**0.4**
Repair Service	HOURS	93.0	106.0	54.0	32.0	31.0	10.0	40.0	10.0	5.0	72.0	*44.0*	60.0	**557.0**	**46.4**
	TIMES	5.0	7.0	5.0	4.0	4.0	1.0	3.0	1.0	1.0	4.0	*3.0*	5.0	**43.0**	**3.6**
Install Clean-Out	HOURS	30.0	16.0	0.0	50.0	15.0	108.0	36.0	40.0	0.0	0.0	*0.0*	104.0	**399.0**	**33.3**
	TIMES	1.0	1.0	0.0	2.0	1.0	3.0	1.0	2.0	0.0	0.0	*0.0*	4.0	**15.0**	**1.3**
Locate Service	HOURS	13.0	11.0	0.0	20.0	0.0	2.0	0.0	0.0	0.0	26.0	*10.0*	2.0	**84.0**	**7.0**
	TIMES	2.0	2.0	0.0	2.0	0.0	1.0	0.0	0.0	0.0	4.0	*2.0*	1.0	**14.0**	**1.2**
Check Main	HOURS	0.0	50.0	21.0	20.0	7.0	45.0	0.0	2.0	2.0	10.0	*0.0*	17.0	**174.0**	**14.5**
	TIMES	0.0	5.0	4.0	4.0	2.0	9.0	0.0	1.0	1.0	1.0	*0.0*	2.0	**29.0**	**2.4**
Rod Main	HOURS	124.0	39.0	45.0	22.0	15.0	53.0	39.0	28.0	45.0	0.0	*44.0*	27.0	**481.0**	**40.1**
	TIMES	7.0	3.0	5.0	3.0	2.0	6.0	4.0	3.0	5.0	0.0	*4.0*	2.0	**44.0**	**3.7**
Repair Main	HOURS	48.0	37.0	0.0	36.0	0.0	0.0	15.0	80.0	168.0	0.0	*0.0*	18.0	**402.0**	**33.5**
	TIMES	1.0	2.0	0.0	1.0	0.0	0.0	1.0	2.0	5.0	0.0	*0.0*	1.0	**13.0**	**1.1**
Manhole Work	HOURS	12.0	10.0	40.0	59.0	54.0	20.0	26.0	29.0	84.0	51.0	*8.0*	39.0	**432.0**	**36.0**
	TIMES	1.0	1.0	4.0	6.0	5.0	2.0	4.0	3.0	5.0	4.0	*1.0*	5.0	**41.0**	**3.4**
Road Work	HOURS	0.0	9.0	0.0	5.0	8.0	0.0	6.0	0.0	0.0	30.0	*0.0*	0.0	**58.0**	**4.8**
	TIMES	0.0	2.0	0.0	1.0	1.0	0.0	1.0	0.0	0.0	1.0	*0.0*	0.0	**6.0**	**0.5**
Landscape Work Area	HOURS	0.0	10.0	9.0	25.0	0.0	2.0	10.0	0.0	12.0	0.0	*0.0*	24.0	**92.0**	**7.7**
	TIMES	0.0	1.0	1.0	3.0	0.0	1.0	1.0	0.0	2.0	0.0	*0.0*	3.0	**12.0**	**1.0**
Cut Right-of-Way	HOURS	0.0	0.0	16.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**16.0**	**1.3**
	TIMES	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**1.0**	**0.1**
Other	HOURS	21.0	31.0	1.0	20.0	4.0	18.0	0.0	4.0	6.0	18.0	*8.0*	14.0	**145.0**	**12.1**
	TIMES	5.0	5.0	1.0	5.0	1.0	3.0	0.0	1.0	2.0	3.0	*1.0*	2.0	**29.0**	**2.4**
Total Hours		**499.0**	**474.0**	**266.0**	**515.0**	**231.0**	**410.0**	**450.0**	**476.0**	**449.0**	**407.0**	***249.0***	**444.0**	**4870.0**	**405.8**
Total Times		**41.0**	**53.0**	**32.0**	**55.0**	**29.0**	**53.0**	**51.0**	**53.0**	**45.0**	**38.0**	***34.0***	**46.0**	**530.0**	**44.2**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of September 2025

Pump Station Maintenance		JULY 2025	AUG 2025	SEPT 2025	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	*MAY 2025*	JUN 2025	*Total to Date*	*Average*
Check Chester Station	HOURS	51.0	59.0	44.0	57.0	46.0	32.0	46.0	18.0	35.0	23.0	*53.0*	46.0	**510.0**	**42.5**
	TIMES	3.0	5.0	4.0	5.0	4.0	4.0	4.0	2.0	3.0	3.0	*5.0*	4.0	**46.0**	**3.8**
Check Richburg Station	HOURS	51.0	69.0	39.0	45.0	56.0	48.0	48.0	23.0	35.0	23.0	*51.0*	42.0	**530.0**	**44.2**
	TIMES	3.0	5.0	4.0	3.0	5.0	4.0	4.0	2.0	3.0	3.0	*5.0*	4.0	**45.0**	**3.8**
Service Pumps	HOURS	8.0	24.0	0.0	0.0	0.0	34.0	36.0	47.0	0.0	12.0	*0.0*	15.0	**176.0**	**14.7**
	TIMES	1.0	1.0	0.0	0.0	0.0	2.0	2.0	2.0	0.0	1.0	*0.0*	1.0	**10.0**	**0.8**
Service Controls	HOURS	30.0	4.0	2.0	12.0	34.0	26.0	3.0	4.0	23.0	2.0	*34.0*	49.0	**223.0**	**18.6**
	TIMES	8.0	2.0	1.0	2.0	6.0	6.0	2.0	2.0	2.0	1.0	*6.0*	9.0	**47.0**	**3.9**
Other	HOURS	42.0	104.0	48.0	0.0	19.0	34.0	49.0	3.5	0.0	144.0	*21.0*	44.0	**508.5**	**42.4**
	TIMES	5.0	12.0	2.0	0.0	3.0	3.0	10.0	3.0	0.0	6.0	*2.0*	5.0	**51.0**	**4.3**
Total Hours		**182.0**	**260.0**	**133.0**	**114.0**	**155.0**	**174.0**	**182.0**	**95.5**	**93.0**	**204.0**	***159.0***	**196.0**	**1947.5**	**162.3**
Total Times		**20.0**	**25.0**	**11.0**	**10.0**	**18.0**	**19.0**	**22.0**	**11.0**	**8.0**	**14.0**	***18.0***	**23.0**	**199.0**	**16.6**
Preventive Maintenance															
Smoke Test	HOURS	8.0	0.0	0.0	0.0	0.0	0.0	0.0	15.0	15.0	10.0	*2.0*	0.0	**50.0**	**4.2**
	TIMES	1.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	1.0	*1.0*	0.0	**5.0**	**0.4**
Inspect Manholes	HOURS	0.0	0.0	10.0	0.0	0.0	0.0	4.0	0.0	0.0	0.0	*0.0*	0.0	**14.0**	**1.2**
	TIMES	0.0	0.0	1.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0	*0.0*	0.0	**3.0**	**0.3**
Clean Manholes	HOURS	0.0	0.0	10.0	18.0	0.0	0.0	14.0	0.0	0.0	0.0	*20.0*	0.0	**62.0**	**5.2**
	TIMES	0.0	0.0	1.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	*1.0*	0.0	**4.0**	**0.3**
Clean Mains	HOURS	150.0	10.0	66.0	82.0	33.0	106.0	56.0	8.0	32.0	153.0	*105.0*	27.0	**828.0**	**69.0**
	TIMES	7.0	1.0	5.0	4.0	3.0	8.0	3.0	1.0	3.0	5.0	*6.0*	2.0	**48.0**	**4.0**
Check Right-of-Way	HOURS	20.0	0.0	0.0	30.0	0.0	0.0	3.0	16.0	0.0	24.0	*88.0*	16.0	**197.0**	**16.4**
	TIMES	1.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0	0.0	1.0	*2.0*	1.0	**8.0**	**0.7**
TV Lines	HOURS	102.0	25.0	94.0	24.0	59.0	77.0	194.0	82.0	72.0	41.0	*66.0*	63.0	**899.0**	**74.9**
	TIMES	10.0	3.0	11.0	4.0	9.0	11.0	18.0	10.0	8.0	4.0	*9.0*	7.0	**104.0**	**8.7**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**280.0**	**35.0**	**180.0**	**154.0**	**92.0**	**183.0**	**271.0**	**121.0**	**119.0**	**228.0**	***281.0***	**106.0**	**2050.0**	**170.8**
Total Times		**19.0**	**4.0**	**18.0**	**10.0**	**12.0**	**19.0**	**25.0**	**13.0**	**12.0**	**11.0**	***19.0***	**10.0**	**172.0**	**14.3**
New Taps															
Residential	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Commercial	HOURS	0.0	0.0	35.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**35.0**	**2.9**
	TIMES	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**1.0**	**0.1**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**0.0**	**0.0**	**35.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	***0.0***	**0.0**	**35.0**	**2.9**
Total Times		**0.0**	**0.0**	**1.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	***0.0***	**0.0**	**1.0**	**0.1**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of September 2025

Shop Maintenance		JULY 2025	AUG 2025	SEPT 2025	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	*MAY 2025*	JUN 2025	*Total to Date*	*Average*
Clean Trucks	HOURS	4.0	11.0	31.0	2.0	21.0	4.0	20.0	23.0	9.0	17.0	*14.0*	0.0	**156.0**	**13.0**
	TIMES	4.0	2.0	7.0	2.0	5.0	4.0	7.0	5.0	6.0	5.0	*4.0*	0.0	**51.0**	**4.3**
Check Equipment	HOURS	0.0	18.0	10.0	25.0	21.0	25.0	5.0	0.0	23.0	13.0	*22.0*	0.0	**162.0**	**13.5**
	TIMES	0.0	3.0	1.0	2.0	3.0	2.0	1.0	0.0	3.0	2.0	*3.0*	0.0	**20.0**	**1.7**
Service Equipment	HOURS	15.0	21.0	10.0	0.0	18.0	0.0	11.0	15.0	15.0	6.0	*10.0*	0.0	**121.0**	**10.1**
	TIMES	3.0	1.0	1.0	0.0	2.0	0.0	2.0	2.0	2.0	2.0	*1.0*	0.0	**16.0**	**1.3**
Grounds Maintenance	HOURS	3.0	28.0	31.0	3.0	18.0	29.0	3.0	2.0	17.0	13.0	*23.0*	9.0	**179.0**	**14.9**
	TIMES	3.0	5.0	7.0	3.0	6.0	4.0	3.0	2.0	5.0	4.0	*5.0*	2.0	**49.0**	**4.1**
Stock Supplies	HOURS	0.0	0.0	14.0	10.0	10.0	1.0	11.0	0.0	20.0	0.0	*0.0*	0.0	**66.0**	**5.5**
	TIMES	0.0	0.0	2.0	1.0	1.0	1.0	2.0	0.0	1.0	0.0	*0.0*	0.0	**8.0**	**0.7**
Re-Stock Trucks	HOURS	8.0	16.0	17.0	7.0	31.0	6.0	7.0	5.0	16.0	9.0	*23.0*	8.0	**153.0**	**12.8**
	TIMES	8.0	7.0	9.0	7.0	6.0	6.0	3.0	5.0	6.0	5.0	*10.0*	8.0	**80.0**	**6.7**
Haul Spoil Dirt	HOURS	0.0	0.0	0.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**10.0**	**0.8**
	TIMES	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**1.0**	**0.1**
Check Alarm	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	0.0	0.0	16.0	0.0	0.0	0.0	0.0	0.0	6.0	0.0	*0.0*	8.0	**30.0**	**2.5**
	TIMES	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	*0.0*	1.0	**3.0**	**0.3**
Total Hours		**30.0**	**94.0**	**129.0**	**47.0**	**129.0**	**65.0**	**57.0**	**45.0**	**106.0**	**58.0**	***92.0***	**25.0**	**877.0**	**73.1**
Total Times		**18.0**	**18.0**	**28.0**	**15.0**	**24.0**	**17.0**	**18.0**	**14.0**	**24.0**	**18.0**	***23.0***	**11.0**	**228.0**	**19.0**
Inspections															
New Services	HOURS	0.0	2.0	0.0	0.0	0.0	9.0	4.0	0.0	0.0	0.0	*0.0*	6.0	**21.0**	**1.8**
	TIMES	0.0	1.0	0.0	0.0	0.0	4.0	1.0	0.0	0.0	0.0	*0.0*	6.0	**12.0**	**1.0**
Repair Existing Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
New Construction	HOURS	1.0	1.0	0.0	2.0	1.0	0.0	1.0	5.0	4.0	23.0	*3.0*	0.0	**41.0**	**3.4**
	TIMES	1.0	1.0	0.0	2.0	1.0	0.0	1.0	5.0	4.0	5.0	*3.0*	0.0	**23.0**	**1.9**
Rehab Existing	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other-Grease traps	HOURS	0.0	0.0	0.0	0.0	0.0	32.0	16.0	0.0	0.0	0.0	*0.0*	0.0	**48.0**	**4.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	0.0	0.0	*0.0*	0.0	**3.0**	**0.3**
Total Hours		**1.0**	**3.0**	**0.0**	**2.0**	**1.0**	**41.0**	**21.0**	**5.0**	**4.0**	**23.0**	***3.0***	**6.0**	**110.0**	**9.2**
Total Times		**1.0**	**2.0**	**0.0**	**2.0**	**1.0**	**6.0**	**3.0**	**5.0**	**4.0**	**5.0**	***3.0***	**6.0**	**38.0**	**3.2**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of September 2025

Plant Maintenance		JULY 2025	AUG 2025	SEPT 2025	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	*MAY 2025*	JUN 2025	*Total to Date*	*Average*
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
Other	HOURS	12.0	18.0	8.0	93.0	48.0	8.0	6.0	50.0	25.0	0.0	*36.0*	13.0	317.0	26.4
	TIMES	1.0	2.0	1.0	5.0	4.0	1.0	1.0	3.0	1.0	0.0	*1.0*	2.0	22.0	1.8
Total Hours		**12.0**	**18.0**	**8.0**	**93.0**	**48.0**	**8.0**	**6.0**	**50.0**	**25.0**	**0.0**	*36.0*	**13.0**	317.0	26.4
Total Times		**1.0**	**2.0**	**1.0**	**5.0**	**4.0**	**1.0**	**1.0**	**3.0**	**1.0**	**0.0**	*1.0*	**2.0**	22.0	1.8
Line Locations															
Locate for Utilities	HOURS	0.0	0.0	0.0	0.0	10.0	2.0	1.0	0.0	0.0	0.0	*0.0*	0.0	13.0	1.1
	TIMES	0.0	0.0	0.0	0.0	1.0	1.0	1.0	0.0	0.0	0.0	*0.0*	0.0	3.0	0.3
Locate for Contractors	HOURS	0.0	0.0	0.0	0.0	8.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	8.0	0.7
	TIMES	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	1.0	0.1
Other	HOURS	19.0	39.0	39.0	13.0	20.0	17.0	20.0	20.0	30.0	31.0	*40.0*	14.0	302.0	25.2
	TIMES	4.0	8.0	7.0	5.0	3.0	4.0	6.0	3.0	6.0	6.0	*5.0*	3.0	60.0	5.0
Total Hours		**19.0**	**39.0**	**39.0**	**13.0**	**38.0**	**19.0**	**21.0**	**20.0**	**30.0**	**31.0**	*40.0*	**14.0**	323.0	26.9
Total Times		**4.0**	**8.0**	**7.0**	**5.0**	**5.0**	**5.0**	**7.0**	**3.0**	**6.0**	**6.0**	*5.0*	**3.0**	64.0	5.3
Non-Category-Training	**HOURS**	**13.0**	**26.0**	**53.0**	**22.0**	**10.0**	**12.0**	**12.0**	**9.0**	**5.0**	**0.0**	*42.0*	**25.0**	229.0	19.1
	TIMES	**2.0**	**3.0**	**6.0**	**3.0**	**1.0**	**1.0**	**1.0**	**2.0**	**2.0**	**0.0**	*3.0*	**4.0**	28.0	2.3
Lost Time															
Sick Days	HOURS	36.0	52.0	94.0	40.0	0.0	24.0	40.0	16.0	44.0	32.0	*48.0*	32.0	458.0	38.2
	TIMES	5.0	7.0	13.0	5.0	0.0	3.0	5.0	2.0	7.0	4.0	*7.0*	4.0	62.0	5.2
Vacations	HOURS	56.0	32.0	96.0	104.0	104.0	104.0	32.0	16.0	40.0	88.0	*112.0*	140.0	924.0	77.0
	TIMES	7.0	4.0	12.0	13.0	13.0	13.0	4.0	2.0	5.0	11.0	*14.0*	18.0	116.0	9.7
Holidays	HOURS	56.0	0.0	52.0	0.0	160.0	168.0	112.0	48.0	0.0	56.0	*56.0*	56.0	764.0	63.7
	TIMES	7.0	0.0	7.0	0.0	20.0	21.0	14.0	6.0	0.0	7.0	*7.0*	7.0	96.0	8.0
Time Off	HOURS	0.0	24.0	0.0	16.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	40.0	3.3
	TIMES	0.0	3.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	5.0	0.4
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
Total Hours		**148.0**	**108.0**	**242.0**	**160.0**	**264.0**	**296.0**	**184.0**	**80.0**	**84.0**	**176.0**	*216.0*	**228.0**	1382.0	115.2
Total Times		**19.0**	**14.0**	**32.0**	**20.0**	**33.0**	**37.0**	**23.0**	**10.0**	**12.0**	**22.0**	*28.0*	**29.0**	178.0	14.8
	HOURS	**44.0**	**66.0**	**81.0**	**49.0**	**50.0**	**71.0**	**101.0**	**78.5**	**66.0**	**72.0**	*48.0*	**51.0**	390.0	32.5
Overtime Worked	**TIMES**	**33.0**	**41.0**	**46.0**	**37.0**	**38.0**	**41.0**	**60.0**	**36.0**	**40.0**	**37.0**	*32.0*	**32.0**	804.0	67.0

Chester Sewer District
Year-to-Date Budget to Actual Comparison

Month Ended September 30, 2025

	Annual Budget	*YTD Budget*	*MTD Actual*	*YTD Actual*	*Variance Over / (Under)*
Operating					
REVENUE					
Wastewater treatment Services	$6,339,000	$1,584,750	$549,351	$1,644,242	$ 59,492
Compliance Sampling	$57,900	$14,475	$9,388	$9,544	$ (4,931)
Interest Income	$0.00	$0	$89,331	$276,008	$ 276,008
Other Income	$0.00	$0	$2,926	$27,925	$ 27,925
Encumbrance Carry forwards	$236,242	$236,242	$0	$0	$ -
Operating Revenue	$ 6,633,142	$ 1,835,467	$ 650,996	$ 1,957,719	$ 358,494
EXPENSE					
Administration	$1,769,129	$557,974	$205,062	$600,375	$ 42,402
Maintenance	$2,164,580	$567,479	$164,560	$487,098	(80,381)
Lando Plant	$552,387	$138,097	$31,648	$100,523	(37,574)
Rocky Creek	$647,921	$161,980	$34,598	$113,458	(48,522)
Sandy River	$670,252	$167,563	$46,491	$246,972	79,409
Pretreatment	$194,598	$67,400	$3,954	$35,863	(31,537)
Total Expense	$ 5,998,867	$1,660,492	486,313	$1,584,289	$ (76,203)
Operating Surplus(Deficit)	$ 634,275	$ 174,975	$164,683	$373,430	
Capital					
REVENUE					
Debt Issuance	$0	$0	$0	$0	-
Fund Balance	$915,881	$228,970	$0	$0	(228,970)
Capital Recovery fees	$0	$0	$0	$8,950	8,950
Grant Revenue	$12,589,119	$3,147,280	$0	$261,509	(2,885,771)
Construction Revenue	$13,505,000	$3,376,250	$0	$270,459	-$3,105,791
EXPENSE					
Cushion Fund	$25,800	$6,450	$483	$1,449	(5,001)
Debt Service	$586,600	$146,650	$51,504	$149,271	2,621
Capital Expenditures	$13,526,875	$3,398,125	$1,200	$332,594	(3,065,531)
Construction Expense	14,139,275	3,551,225	53,187	483,314	(3,062,910)
Construction Surplus (Deficit)	-$634,275	-$174,975	-$53,187	-$212,855	
Total Surplus (Deficit)	$0	$0	$111,496	$160,575	

CWR

CHESTER COUNTY WASTEWATER RECOVERY

Board of Commissioners'

Director's Monthly Update & Projects Report

October 2025

Update Report

1. Rock Hill Connection Project Updates

I. Federal Special Appropriation – $10 Million (Senator Lindsey Graham)

Key Activities – September 2025

- Continued development of required documentation for the EPA Community Grant Program. The Preliminary Engineering Report (PER) and Workplan have been revised and re-submitted to EPA.
- Ongoing coordination with AECOM regarding stakeholder communications as part of the National Environmental Policy Act (NEPA) review process.
- AECOM is preparing required figures for submission with the U.S. Army Corps of Engineers (USACE) Section 404 Permit application.
- AECOM submitted a revised scope of work and fee proposal for Phase I (archaeological assessment) under the NEPA Environmental Assessment (EA) process.
- CWR staff and project team members are completing mandatory EPA training.

II. South Carolina Infrastructure Investment Program (SCIIP) Grant

Design and Easement Coordination

- Relocation of the 20-inch forcemain will require a Change Order (CO).
- A draft CO documentation package has been prepared for submission to the Rural Infrastructure Authority (RIA).
- Ongoing coordination with AECOM and Duke Energy regarding on-site easement acquisition.

III. Water Infrastructure Finance and Innovation Act (WIFIA)

Loan Application Process

- Following submission of the revised Letter of Interest (LOI) and Preliminary Engineering Report (PER), EPA has formally invited CWR to submit a full WIFIA loan application for up to $18 million.

Next Steps

- Conducting a financial evaluation of WIFIA loan terms versus private financing options, in collaboration with Raftelis Financial Consultants.

2. Economic Development Administration (EDA) Grant

Project Status

- The project is about to be ready for bid; however, a few rudimentary permitting items remain.

Permitting Status

Agency	Permit No. / Encroachment	Expiration	Status / Action
SCDES – Construction	WW044186	4/7/2026	Approved
SCDES – Land Disturbance	HPJ-DAE6-NSTJS	4/3/2028	None required
SCDOT	256299	12/31/2024-Expired and awaiting a reply from SCDOT.	AECOM submitted new application to include additional properties where the line has been shifted into the right-of-way
Duke Energy	—	7/16/2025	Approved

Action Items

- Submitted revised documentation to EDA for review and awaiting feedback.
- Certificate of Insurance (COI) from CWR submitted to SCDOT and awaiting response.
- CWR's legal counsel finalizing the Site Certification section for the Catawba Regional Council of Governments (COG). Due to the federal shutdown, this review may be delayed.
- Target Bid Release Date is January 2026 (anticipated).

3. Edgeland Road – SCDOT Widening Project

- No current activity to report this period.

4. Industrial Pretreatment Program

Compliance Sampling (Conducted by Pace Analytical)

- Carolina Poly – September 16, 2025
- Boise Cascade – September 17, 2025
- Sun Fiber – September 16–18, 2025
- Monitoring and Enforcement

Reviewed all submitted Discharge Monitoring Reports (DMRs) from Significant Industrial Users (SIUs).

- Issued two (2) Notices of Violation (NOVs) requiring corrective action plans and written explanations.

Permit Management

- Ongoing review and reissuance of SIU discharge permits.
- Initiated correspondence and requested a meeting with IKO Mat Tech Division.
- Conducted compliance and program update meetings with IKO (Glass), Jones-Hamilton, and Guardian Glass.

5. GIS Mapping

Progress Report

- Most system lines have been mapped.
- Fieldwork completed in coordination with CWR staff and the Chester County Sheriff's Department.
- Some areas remain unmapped due to physical obstructions.
- Additional manholes were identified during field data collection.

Remaining Action Items

- Continue addressing inaccessible areas impacted by physical obstructions.
- Coordinate with AECOM and potential vendors (Dukes or others) to access and complete mapping of the remaining locations.

6. Miscellaneous Activities

- Conducted meetings and conference calls with potential developers regarding future project opportunities.
- Responded to three (3) economic development Requests for Information (RFIs).