Agenda

September 23, 2025
2715 Gaston Farm Road, Chester, SC 29706
3:00 PM

I. Call Meeting to Order

II. Invocation

III. Pledge of Allegiance

IV. Approval of the Last Meeting Minutes

V. Old Business/ Reports

- **a.** WWTP Update & Maintenance Work Report - Mr. Tony Young
- **b.** Engineering Report - Mr. Duane Wingo, P.E.
- **c.** Financial Statement - Mr. Joel Manning
- **d.** Project Updates - Mr. Phillip A. Thompson-King

VI. New Business

- **a.** Strategic Planning Update and Board Training - Mr. Phillip A. Thompson-King
- **b.** WIFIA Services - Mr. Phillip A. Thompson-King
- **c.** Public Comment

VII. Executive Session

- **a.** Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property and the position of the CWR.
- **b.** Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a possible legal action by condemnation.
- **c.** Under S.C. Code Section 30-4-70(a)(5) to receive legal advice covered by the attorney-client privilege related to a proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the CWR.

VIII. Actions, if any, on Matters Discussed in Executive Session

IX. Adjourn

Chester County Wastewater Recovery

Commission Meeting
September 23, 2025

The Chester Sewer District held its Board of Commissioners Meeting on Tuesday, September 23, 2025. The meeting was called to order at 3:00 pm EST at 2715 Gaston Farm Road, Chester, SC. Those in attendance were: Hal Stone, Secretary; Edena Sanders, Board Member; Gloria Crank, Board Member; Bill Bundy, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Financial Analyst; Tony Young, WWTP Operations Superintendent (Lando-Manetta, Rocky Creek, and Sandy River); Duane Wingo, District Engineer; Yashica Evans, Executive Assistant and Alexis Lindsay, Attorney. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

*** Secretary Hal Stone called the meeting to order and assumed the role of presiding officer in the absence of Chairman Tony Pope.**

Invocation – Bill Bundy

The Minutes from the September 10, 2025 meeting were approved.

A motion to approve the minutes was made by Edena Sanders, seconded by Gloria Crank and unanimously approved.

Presiding Officer Hal Stone called for Old Business:

WWTP Update & Maintenance Report - Mr. Tony Young presented the WWTP Update for August 2025. The Maintenance Report for August 2025 was accepted as information. A copy of the reports are attached to the minutes.

District Engineer Report - Mr. Duane Wingo, P.E. presented the District Engineer Report for August 2025. A copy of the report is attached to the minutes.

Financial Statement- Mr. Joel Manning presented the Financial Statement for August 2025. A copy of the report is attached to the minutes.

Project Updates- Mr. Phillip A. Thompson-King presented the Project Updates for August 2025. A copy of the report is attached to the minutes.

Note: All Old Business Reports were accepted by Unanimous Consent.

Presiding Officer Hal Stone called for New Business:

Strategic Planning Update and Board Training

Mr. Phillip Thompson-King, Executive Director, presented information for updating the strategic plan for

CWR and providing training for the Board of Commissioners.

A motion to enter into an agreement for Strategic Planning and Board Training in an amount not to exceed $5000.00 was made by Bill Bundy, seconded by Gloria Crank, and unanimously agreed.

WIFIA Services
Mr. Thompson-King, Executive Director, presented information provided by Raftelis concerning on-call services. Board members were advised that this information will be an important consideration during upcoming discussions on rate setting, financial sustainability, and capital improvement planning.

A motion to approve the on-call agreement in an amount not to exceed $50,000 was made by Bill Bundy, seconded by Edena Sanders, and unanimously approved.

No members of the public were present to offer comments during public comment.

Executive Session
A motion to enter Executive Session was made by Bill Bundy, seconded by Edena Sanders, and unanimously agreed.

Return to Regular Session
A motion to return to the regular session was made by Bill Bundy, seconded by Gloria Crank, and unanimously agreed.

Please note that no action was taken during the Executive Session.

Actions on Matters Discussed in Executive Session

A motion to accept the information received during Executive Session as information was made by Bill Bundy, seconded by Edena Sanders, and unanimously approved.

Adjourn
A motion to adjourn was made by Bill Bundy, seconded by Edena Sanders and unanimously agreed.

Approved:

Date: October 21, 2025

Respectfully Submitted:

By: *Yashica Evans*

September 22, 2025

Memorandum

To: Phillip A. Thompson-King
From: Tony Young
Subject: Monthly Report for Plant Operations

The **Sandy River** plant overall is operating well.

The following is a list of completed tasks for August 2025:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Fixed sheer pin in clarifier #1.
- Wasted 53,295 gallons.
- Dewatered 51,533 gallons.

The **Rocky Creek** plant overall is operating well.

The following is a list of completed tasks for August 2025:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Repaired plant well due to broken pipe.
- Wasted 52,000 gallons.

The **Lando/Manetta** plant overall is operating well.

The following is a list of completed tasks for August 2025:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Wasted 42,275 gallons.
- Hauled 46,900 gallons.

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of August 2025

Line Maintenance		JULY 2025	AUG 2025	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	*MAY 2025*	JUN 2025	*Total to Date*	*Average*
Check for Problem	HOURS	93.0	118.0	25.0	21.0	10.0	22.0	34.0	82.0	57.0	138.0	*64.0*	35.0	**699.0**	**58.3**
	TIMES	10.0	15.0	3.0	5.0	1.0	5.0	6.0	11.0	10.0	10.0	*8.0*	5.0	**89.0**	**7.4**
Check Service	HOURS	8.0	7.0	11.0	70.0	5.0	36.0	30.0	19.0	12.0	20.0	*12.0*	36.0	**266.0**	**22.2**
	TIMES	2.0	3.0	3.0	8.0	1.0	8.0	7.0	4.0	4.0	5.0	*3.0*	6.0	**54.0**	**4.5**
Rod Service	HOURS	57.0	30.0	55.0	90.0	67.0	94.0	147.0	182.0	58.0	42.0	*59.0*	38.0	**919.0**	**76.6**
	TIMES	7.0	6.0	6.0	10.0	10.0	14.0	21.0	25.0	10.0	6.0	*12.0*	9.0	**136.0**	**11.3**
Replace Service	HOURS	0.0	0.0	0.0	45.0	15.0	0.0	67.0	0.0	0.0	0.0	*0.0*	30.0	**157.0**	**13.1**
	TIMES	0.0	0.0	0.0	1.0	1.0	0.0	2.0	0.0	0.0	0.0	*0.0*	1.0	**5.0**	**0.4**
Repair Service	HOURS	93.0	106.0	18.0	32.0	31.0	10.0	40.0	10.0	5.0	72.0	*44.0*	60.0	**521.0**	**43.4**
	TIMES	5.0	7.0	2.0	4.0	4.0	1.0	3.0	1.0	1.0	4.0	*3.0*	5.0	**40.0**	**3.3**
Install Clean-Out	HOURS	30.0	16.0	0.0	50.0	15.0	108.0	36.0	40.0	0.0	0.0	*0.0*	104.0	**399.0**	**33.3**
	TIMES	1.0	1.0	0.0	2.0	1.0	3.0	1.0	2.0	0.0	0.0	*0.0*	4.0	**15.0**	**1.3**
Locate Service	HOURS	13.0	11.0	12.0	20.0	0.0	2.0	0.0	0.0	0.0	26.0	*10.0*	2.0	**96.0**	**8.0**
	TIMES	2.0	2.0	2.0	2.0	0.0	1.0	0.0	0.0	0.0	4.0	*2.0*	1.0	**16.0**	**1.3**
Check Main	HOURS	0.0	50.0	11.0	20.0	7.0	45.0	0.0	2.0	2.0	10.0	*0.0*	17.0	**164.0**	**13.7**
	TIMES	0.0	5.0	2.0	4.0	2.0	9.0	0.0	1.0	1.0	1.0	*0.0*	2.0	**27.0**	**2.3**
Rod Main	HOURS	124.0	39.0	9.0	22.0	15.0	53.0	39.0	28.0	45.0	0.0	*44.0*	27.0	**445.0**	**37.1**
	TIMES	7.0	3.0	1.0	3.0	2.0	6.0	4.0	3.0	5.0	0.0	*4.0*	2.0	**40.0**	**3.3**
Repair Main	HOURS	48.0	37.0	0.0	36.0	0.0	0.0	15.0	80.0	168.0	0.0	*0.0*	18.0	**402.0**	**33.5**
	TIMES	1.0	2.0	0.0	1.0	0.0	0.0	1.0	2.0	5.0	0.0	*0.0*	1.0	**13.0**	**1.1**
Manhole Work	HOURS	12.0	10.0	38.0	59.0	54.0	20.0	26.0	29.0	84.0	51.0	*8.0*	39.0	**430.0**	**35.8**
	TIMES	1.0	1.0	3.0	6.0	5.0	2.0	4.0	3.0	5.0	4.0	*1.0*	5.0	**40.0**	**3.3**
Road Work	HOURS	0.0	9.0	15.0	5.0	8.0	0.0	6.0	0.0	0.0	30.0	*0.0*	0.0	**73.0**	**6.1**
	TIMES	0.0	2.0	1.0	1.0	1.0	0.0	1.0	0.0	0.0	1.0	*0.0*	0.0	**7.0**	**0.6**
Landscape Work Area	HOURS	0.0	10.0	0.0	25.0	0.0	2.0	10.0	0.0	12.0	0.0	*0.0*	24.0	**83.0**	**6.9**
	TIMES	0.0	1.0	0.0	3.0	0.0	1.0	1.0	0.0	2.0	0.0	*0.0*	3.0	**11.0**	**0.9**
Cut Right-of-Way	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	21.0	31.0	60.0	20.0	4.0	18.0	0.0	4.0	6.0	18.0	*8.0*	14.0	**204.0**	**17.0**
	TIMES	5.0	5.0	7.0	5.0	1.0	3.0	0.0	1.0	2.0	3.0	*1.0*	2.0	**35.0**	**2.9**
Total Hours		**499.0**	**474.0**	**254.0**	**515.0**	**231.0**	**410.0**	**450.0**	**476.0**	**449.0**	**407.0**	***249.0***	**444.0**	**4858.0**	**404.8**
Total Times		**41.0**	**53.0**	**30.0**	**55.0**	**29.0**	**53.0**	**51.0**	**53.0**	**45.0**	**38.0**	***34.0***	**46.0**	**528.0**	**44.0**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of August 2025

Pump Station Maintenance		JULY 2025	AUG 2025	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	*MAY 2025*	JUN 2025	*Total to Date*	*Average*
Check Chester Station	HOURS	51.0	59.0	38.0	57.0	46.0	32.0	46.0	18.0	35.0	23.0	*53.0*	46.0	**504.0**	**42.0**
	TIMES	3.0	5.0	4.0	5.0	4.0	4.0	4.0	2.0	3.0	3.0	*5.0*	4.0	**46.0**	**3.8**
Check Richburg Station	HOURS	51.0	69.0	66.0	45.0	56.0	48.0	48.0	23.0	35.0	23.0	*51.0*	42.0	**557.0**	**46.4**
	TIMES	3.0	5.0	5.0	3.0	5.0	4.0	4.0	2.0	3.0	3.0	*5.0*	4.0	**46.0**	**3.8**
Service Pumps	HOURS	8.0	24.0	0.0	0.0	0.0	34.0	36.0	47.0	0.0	12.0	*0.0*	15.0	**176.0**	**14.7**
	TIMES	1.0	1.0	0.0	0.0	0.0	2.0	2.0	2.0	0.0	1.0	*0.0*	1.0	**10.0**	**0.8**
Service Controls	HOURS	30.0	4.0	54.0	12.0	34.0	26.0	3.0	4.0	23.0	2.0	*34.0*	49.0	**275.0**	**22.9**
	TIMES	8.0	2.0	14.0	2.0	6.0	6.0	2.0	2.0	2.0	1.0	*6.0*	9.0	**60.0**	**5.0**
Other	HOURS	42.0	104.0	61.0	0.0	19.0	34.0	49.0	3.5	0.0	144.0	*21.0*	44.0	**521.5**	**43.5**
	TIMES	5.0	12.0	11.0	0.0	3.0	3.0	10.0	3.0	0.0	6.0	*2.0*	5.0	**60.0**	**5.0**
Total Hours		**182.0**	**260.0**	**219.0**	**114.0**	**155.0**	**174.0**	**182.0**	**95.5**	**93.0**	**204.0**	***159.0***	**196.0**	**2033.5**	**169.5**
Total Times		**20.0**	**25.0**	**34.0**	**10.0**	**18.0**	**19.0**	**22.0**	**11.0**	**8.0**	**14.0**	***18.0***	**23.0**	**222.0**	**18.5**
Preventive Maintenance															
Smoke Test	HOURS	8.0	0.0	0.0	0.0	0.0	0.0	0.0	15.0	15.0	10.0	*2.0*	0.0	**50.0**	**4.2**
	TIMES	1.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	1.0	*1.0*	0.0	**5.0**	**0.4**
Inspect Manholes	HOURS	0.0	0.0	10.0	0.0	0.0	0.0	4.0	0.0	0.0	0.0	*0.0*	0.0	**14.0**	**1.2**
	TIMES	0.0	0.0	1.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0	*0.0*	0.0	**3.0**	**0.3**
Clean Manholes	HOURS	0.0	0.0	0.0	18.0	0.0	0.0	14.0	0.0	0.0	0.0	*20.0*	0.0	**52.0**	**4.3**
	TIMES	0.0	0.0	0.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	*1.0*	0.0	**3.0**	**0.3**
Clean Mains	HOURS	150.0	10.0	79.0	82.0	33.0	106.0	56.0	8.0	32.0	153.0	*105.0*	27.0	**841.0**	**70.1**
	TIMES	7.0	1.0	5.0	4.0	3.0	8.0	3.0	1.0	3.0	5.0	*6.0*	2.0	**48.0**	**4.0**
Check Right-of-Way	HOURS	20.0	0.0	115.0	30.0	0.0	0.0	3.0	16.0	0.0	24.0	*88.0*	16.0	**312.0**	**26.0**
	TIMES	1.0	0.0	7.0	1.0	0.0	0.0	1.0	1.0	0.0	1.0	*2.0*	1.0	**15.0**	**1.3**
TV Lines	HOURS	102.0	25.0	8.0	24.0	59.0	77.0	194.0	82.0	72.0	41.0	*66.0*	63.0	**813.0**	**67.8**
	TIMES	10.0	3.0	1.0	4.0	9.0	11.0	18.0	10.0	8.0	4.0	*9.0*	7.0	**94.0**	**7.8**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**280.0**	**35.0**	**212.0**	**154.0**	**92.0**	**183.0**	**271.0**	**121.0**	**119.0**	**228.0**	***281.0***	**106.0**	**2082.0**	**173.5**
Total Times		**19.0**	**4.0**	**14.0**	**10.0**	**12.0**	**19.0**	**25.0**	**13.0**	**12.0**	**11.0**	***19.0***	**10.0**	**168.0**	**14.0**
New Taps															
Residential	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Commercial	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	***0.0***	**0.0**	**0.0**	**0.0**
Total Times		**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	***0.0***	**0.0**	**0.0**	**0.0**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of August 2025

Shop Maintenance		JULY 2025	AUG 2025	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	*MAY 2025*	JUN 2025	*Total to Date*	*Average*
Clean Trucks	HOURS	4.0	11.0	17.0	2.0	21.0	4.0	20.0	23.0	9.0	17.0	*14.0*	0.0	**142.0**	**11.8**
	TIMES	4.0	2.0	4.0	2.0	5.0	4.0	7.0	5.0	6.0	5.0	*4.0*	0.0	**48.0**	**4.0**
Check Equipment	HOURS	0.0	18.0	15.0	25.0	21.0	25.0	5.0	0.0	23.0	13.0	*22.0*	0.0	**167.0**	**13.9**
	TIMES	0.0	3.0	2.0	2.0	3.0	2.0	1.0	0.0	3.0	2.0	*3.0*	0.0	**21.0**	**1.8**
Service Equipment	HOURS	15.0	21.0	0.0	0.0	18.0	0.0	11.0	15.0	15.0	6.0	*10.0*	0.0	**111.0**	**9.3**
	TIMES	3.0	1.0	0.0	0.0	2.0	0.0	2.0	2.0	2.0	2.0	*1.0*	0.0	**15.0**	**1.3**
Grounds Maintenance	HOURS	3.0	28.0	17.0	3.0	18.0	29.0	3.0	2.0	17.0	13.0	*23.0*	9.0	**165.0**	**13.8**
	TIMES	3.0	5.0	4.0	3.0	6.0	4.0	3.0	2.0	5.0	4.0	*5.0*	2.0	**46.0**	**3.8**
Stock Supplies	HOURS	0.0	0.0	0.0	10.0	10.0	1.0	11.0	0.0	20.0	0.0	*0.0*	0.0	**52.0**	**4.3**
	TIMES	0.0	0.0	0.0	1.0	1.0	1.0	2.0	0.0	1.0	0.0	*0.0*	0.0	**6.0**	**0.5**
Re-Stock Trucks	HOURS	8.0	16.0	17.0	7.0	31.0	6.0	7.0	5.0	16.0	9.0	*23.0*	8.0	**153.0**	**12.8**
	TIMES	8.0	7.0	6.0	7.0	6.0	6.0	3.0	5.0	6.0	5.0	*10.0*	8.0	**77.0**	**6.4**
Haul Spoil Dirt	HOURS	0.0	0.0	0.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**10.0**	**0.8**
	TIMES	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**1.0**	**0.1**
Check Alarm	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.0	0.0	*0.0*	8.0	**14.0**	**1.2**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	*0.0*	1.0	**2.0**	**0.2**
Total Hours		**30.0**	**94.0**	**66.0**	**47.0**	**129.0**	**65.0**	**57.0**	**45.0**	**106.0**	**58.0**	***92.0***	**25.0**	**814.0**	**67.8**
Total Times		**18.0**	**18.0**	**16.0**	**15.0**	**24.0**	**17.0**	**18.0**	**14.0**	**24.0**	**18.0**	***23.0***	**11.0**	**216.0**	**18.0**
Inspections															
New Services	HOURS	0.0	2.0	0.0	0.0	0.0	9.0	4.0	0.0	0.0	0.0	*0.0*	6.0	**21.0**	**1.8**
	TIMES	0.0	1.0	0.0	0.0	0.0	4.0	1.0	0.0	0.0	0.0	*0.0*	6.0	**12.0**	**1.0**
Repair Existing Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
New Construction	HOURS	1.0	1.0	3.0	2.0	1.0	0.0	1.0	5.0	4.0	23.0	*3.0*	0.0	**44.0**	**3.7**
	TIMES	1.0	1.0	2.0	2.0	1.0	0.0	1.0	5.0	4.0	5.0	*3.0*	0.0	**25.0**	**2.1**
Rehab Existing	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other-Grease traps	HOURS	0.0	0.0	0.0	0.0	0.0	32.0	16.0	0.0	0.0	0.0	*0.0*	0.0	**48.0**	**4.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	0.0	0.0	*0.0*	0.0	**3.0**	**0.3**
Total Hours		**1.0**	**3.0**	**3.0**	**2.0**	**1.0**	**41.0**	**21.0**	**5.0**	**4.0**	**23.0**	***3.0***	**6.0**	**113.0**	**9.4**
Total Times		**1.0**	**2.0**	**2.0**	**2.0**	**1.0**	**6.0**	**3.0**	**5.0**	**4.0**	**5.0**	***3.0***	**6.0**	**40.0**	**3.3**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of August 2025

Plant Maintenance		JULY 2025	AUG 2025	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	*MAY 2025*	JUN 2025	*Total to Date*	*Average*
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**0.0**	**0.0**
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**0.0**	**0.0**
Other	HOURS	12.0	18.0	16.0	93.0	48.0	8.0	6.0	50.0	25.0	0.0	***36.0***	13.0	**325.0**	**27.1**
	TIMES	1.0	2.0	2.0	5.0	4.0	1.0	1.0	3.0	1.0	0.0	***1.0***	2.0	**23.0**	**1.9**
Total Hours		**12.0**	**18.0**	**16.0**	**93.0**	**48.0**	**8.0**	**6.0**	**50.0**	**25.0**	**0.0**	***36.0***	**13.0**	**325.0**	**27.1**
Total Times		**1.0**	**2.0**	**2.0**	**5.0**	**4.0**	**1.0**	**1.0**	**3.0**	**1.0**	**0.0**	***1.0***	**2.0**	**23.0**	**1.9**
Line Locations															
Locate for Utilities	HOURS	0.0	0.0	0.0	0.0	10.0	2.0	1.0	0.0	0.0	0.0	***0.0***	0.0	**13.0**	**1.1**
	TIMES	0.0	0.0	0.0	0.0	1.0	1.0	1.0	0.0	0.0	0.0	***0.0***	0.0	**3.0**	**0.3**
Locate for Contractors	HOURS	0.0	0.0	0.0	0.0	8.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**8.0**	**0.7**
	TIMES	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**1.0**	**0.1**
Other	HOURS	19.0	39.0	34.0	13.0	20.0	17.0	20.0	20.0	30.0	31.0	***40.0***	14.0	**297.0**	**24.8**
	TIMES	4.0	8.0	9.0	5.0	3.0	4.0	6.0	3.0	6.0	6.0	***5.0***	3.0	**62.0**	**5.2**
Total Hours		**19.0**	**39.0**	**34.0**	**13.0**	**38.0**	**19.0**	**21.0**	**20.0**	**30.0**	**31.0**	***40.0***	**14.0**	**318.0**	**26.5**
Total Times		**4.0**	**8.0**	**9.0**	**5.0**	**5.0**	**5.0**	**7.0**	**3.0**	**6.0**	**6.0**	***5.0***	**3.0**	**66.0**	**5.5**
Non-Category-Training	**HOURS**	**13.0**	**26.0**	**16.0**	**22.0**	**10.0**	**12.0**	**12.0**	**9.0**	**5.0**	**0.0**	***42.0***	**25.0**	**192.0**	**16.0**
	TIMES	**2.0**	**3.0**	**2.0**	**3.0**	**1.0**	**1.0**	**1.0**	**2.0**	**2.0**	**0.0**	***3.0***	**4.0**	**24.0**	**2.0**
Lost Time															
Sick Days	HOURS	36.0	52.0	8.0	40.0	0.0	24.0	40.0	16.0	44.0	32.0	***48.0***	32.0	**372.0**	**31.0**
	TIMES	5.0	7.0	1.0	5.0	0.0	3.0	5.0	2.0	7.0	4.0	***7.0***	4.0	**50.0**	**4.2**
Vacations	HOURS	56.0	32.0	96.0	104.0	104.0	104.0	32.0	16.0	40.0	88.0	***112.0***	140.0	**924.0**	**77.0**
	TIMES	7.0	4.0	12.0	13.0	13.0	13.0	4.0	2.0	5.0	11.0	***14.0***	18.0	**116.0**	**9.7**
Holidays	HOURS	56.0	0.0	48.0	0.0	160.0	168.0	112.0	48.0	0.0	56.0	***56.0***	56.0	**760.0**	**63.3**
	TIMES	7.0	0.0	6.0	0.0	20.0	21.0	14.0	6.0	0.0	7.0	***7.0***	7.0	**95.0**	**7.9**
Time Off	HOURS	0.0	24.0	0.0	16.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**40.0**	**3.3**
	TIMES	0.0	3.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**5.0**	**0.4**
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**0.0**	**0.0**
Total Hours		**148.0**	**108.0**	**152.0**	**160.0**	**264.0**	**296.0**	**184.0**	**80.0**	**84.0**	**176.0**	***216.0***	**228.0**	**1296.0**	**108.0**
Total Times		**19.0**	**14.0**	**19.0**	**20.0**	**33.0**	**37.0**	**23.0**	**10.0**	**12.0**	**22.0**	***28.0***	**29.0**	**166.0**	**13.8**
	HOURS	**44.0**	**66.0**	**81.0**	**49.0**	**50.0**	**71.0**	**101.0**	**78.5**	**66.0**	**72.0**	***48.0***	**51.0**	**377.0**	**31.4**
Overtime Worked	**TIMES**	**33.0**	**41.0**	**46.0**	**37.0**	**38.0**	**41.0**	**60.0**	**36.0**	**40.0**	**37.0**	***32.0***	**32.0**	**800.0**	**66.7**

Chester Wastewater Recovery

District Engineer Report

September 23, 2025

Item 1: File Organization

Chester Wastewater Recovery has contracted Palmetto Microfilm Services under a State of South Carolina contract to scan and archive our construction drawings. The first set of plans has been scanned, and a second batch has already been submitted. The scanned documents will be indexed in an Access database to allow for quick and efficient retrieval. This will be an ongoing process as we continue reviewing plan sets at our various facilities and coding them for digital filing.

Item 2: Specifications Manual Update

Staff is finalizing updates to the Specification Manual for review and approval by the CWR Board. The updates will primarily focus on sewer pump station improvements and the construction acceptance process to ensure CWR receives donated assets that will provide many years of reliable service without immediate maintenance or repair concerns.

Item 3: Development Report

Attached is a list and status report of ongoing developments in Chester County to be served by Chester Wastewater Recovery.

DEVELOPMENT REPORT

Subdivision	Phase	Lots	Type	Status	Additional Information
Woodhaven	Phase 1	130	Res	Sewer Completed	Direct gravity connection, no sewer pump stations, building homes in progress
Woodhaven	Phase2	132	Res	Sewer Completed	Direct gravity connection, no sewer pump stations, building homes in progress
Walkers Mill	All Phases	305	Res	Sewer Completed	Building Homes in progress
Knights Bridge	Phase 1	292	Res	Sewer Completed Pump Station	Gravity sewer mains installed, discussion on going to fix pump station deficiencies
Winchester	Phase 1	400	Res	Under Construction	Reviewing Shop Submittals Sewer being Installed
Winchester	Phase2	200	Res	Sewer Permit Application	Under Review
Stanton	Phase 1	229	Res	Gravity Sewer Installed Pump Station #1installed	Gravity Sewer Inspected and Tested. Attorney Review of Pre-Warranty Letter
Stanton	Phase2A	101	Res	Gravity sewer installed	Gravity sewer installed not yet inspected or tested
Staton	Phase 28	95	Res	Gravity sewer installed	Gravity sewer installed not yet inspected or tested
Richburg Meadows		400	Res	No sewer main installed	Second Plan Submittal Under Review
Talford Green	Apartments	58	Com	Sewer completed	Proposed 58 Apartment Units off Dawson Drive (Capital Recovery)
Total		2,342			

Chester Sewer District
Year-to-Date Budget to Actual Comparison
Month Ended August 31, 2025

	Annual Budget	*YTD Budget*	*MTD Actual*	*YTD Actual*	*Variance Over / (Under)*
Operating					
REVENUE					
Wastewater treatment Services	$6,339,000	$1,056,500	$569,135	$1,094,891	$ 38,391
Compliance Sampling	$57,900	$9,650	$0	$156	$ (9,494)
Interest Income	$0.00	$0	$93,150	$186,677	$ 186,677
Other Income	$0.00	$0	$25,046	$24,999	$ 24,999
Encumbrance Carry forwards	$228,347	$228,347	$228,347	$228,347	$ -
Operating Revenue	$ 6,625,247	$ 1,294,497	$ 915,678	$ 1,535,070	$ 240,573
EXPENSE					
Administration	$1,764,709	$294,118	$263,506	$395,313	$ 101,195
Maintenance	$2,161,105	$360,184	$207,796	$322,538	(37,646)
Lando Plant	$552,387	$92,065	$29,241	$68,875	(23,190)
Rocky Creek	$647,921	$107,987	$37,603	$78,860	(29,127)
Sandy River	$670,252	$111,709	$165,430	$200,481	88,772
Pretreatment	$194,598	$32,433	$31,360	$31,909	(524)
Total Expense	$ 5,990,972	$998,495	734,936	$1,097,976	$ 99,481
Operating Surplus(Deficit)	$ 634,275	$ 296,002	$180,742	$437,094	
Capital					
REVENUE					
Debt Issuance	$0	$0	$0	$0	-
Fund Balance	$915,881	$152,647	$0	$0	(152,647)
Capital Recovery fees	$0	$0	$1,790	$8,950	8,950
Grant Revenue	$12,589,119	$2,098,187	$261,509	$261,509	(1,836,678)
Construction Revenue	$13,505,000	$2,250,833	$263,299	$270,459	-$1,980,374
EXPENSE					
Cushion Fund	$25,800	$4,300	$787	$966	(3,334)
Debt Service	$586,600	$97,767	$48,884	$97,767	0
Capital Expenditures	$13,526,875	$2,254,479	$308,981	$331,394	(1,923,085)
Construction Expense	14,139,275	2,356,546	358,652	430,127	(1,923,085)
Construction Surplus (Deficit)	-$634,275	-$105,713	-$95,353	-$159,668	
Total Surplus (Deficit)	$0	$190,290	$85,389	$277,426	

CWR

CHESTER COUNTY WASTEWATER RECOVERY

Board of Commissioners'

Director's Monthly Update & Projects Report

September 2025

Update Report

1. Rock Hill Connection Project Updates

I. Federal Special Appropriations – $10 Million (Senator Lindsey Graham)

➢ Key Activities – September 2025

- Continued development of required documentation for the EPA Community Grant Program.
- Ongoing coordination with AECOM regarding stakeholder communications for the NEPA (National Environmental Policy Act) review process.
- AECOM is preparing necessary figures for submission as part of the U.S. Army Corps of Engineers (USACE) Section 404 Permit application.
- AECOM submitted a revised scope of work and fee proposal for Phase I (archaeological assessment) under the NEPA Environmental Assessment (EA) process.
- Updates to project contact information and supplemental documentation are in progress.
- CWR staff and project team members are completing mandatory EPA training in preparation for the grant submission. EPA may permit training to be completed within 90 days following award.
- A virtual coordination meeting was held with the assigned EPA representative; clarification on documentation requirements is pending.
- Finalizing the EPA-required Work Plan and Budget Narrative for submission with the Community Grant Application, in coordination with AECOM.

II. South Carolina Infrastructure Investment Program (SCIIP) Grant Design and Easement Coordination

- ➢ Continued collaboration with the City of Rock Hill and engineering partners to:
  - Finalize proposed easement routes.
  - Confirm all easements are located on publicly owned property.
- ➢ **Pre-Construction Coordination**
  - A section of the forcemain that was not reflected in the original construction plans was identified and must be relocated.
  - AECOM has received and is currently evaluating cost estimates for two potential relocation options provided by the contractor, Haren Construction.
  - A detailed discussion on this matter is scheduled for the upcoming construction update meeting.

III. Water Infrastructure Finance and Innovation Act (WIFIA) Loan Application Process

- As reported during the August meeting, the revised Letter of Interest (LOI) and Preliminary Engineering Report (PER) have been submitted to the EPA.

- EPA has formally invited CWR to submit a full WIFIA loan application for up to $18 million.

➢ **Next Steps**
- CWR held a virtual meeting with EPA, the Pope Flynn Group, and AECOM to discuss application logistics.
- Financial evaluation of WIFIA loan terms versus private financing options is underway, in collaboration with Raftelis.

2. Economic Development Administration (EDA) Grant

Project Status

➢ The project is ready for bidding; however, several easement-related issues remain unresolved.

➢ A design modification is being considered to bypass problematic easements and instead utilize SCDOT Right of Way. This change will require:
- Revised design documents.
- An encroachment permit from SCDOT (*Applied*).

➢ **Permitting and Schedule**
- Revised plans have been submitted to EDA and are currently under review.
- Target date for releasing the project for bid: ***October 2025***.

3. Edgeland Road – SCDOT Widening Project

- No new activity to report.

4. Industrial Pretreatment Program

➢ **Compliance Sampling (Conducted by Pace Analytical)**

Facilities sampled:
- ATI (July)
- GITI Tire USA (July)
- Guardian Glass Industries (July)
- ESP – *former Specialty Polymers* (August)
- GAF (August)

➢ **Monitoring and Enforcement**
- All submitted Discharge Monitoring Reports (DMRs) from Significant Industrial Users (SIUs) were reviewed.
- 4 Notices of Violation (NOV) were issued, requesting a corrective action plan and explanation.

➢ **Permit Management**
- Ongoing review and reissuance of SIU discharge permits.
- Initiated correspondence and requested a meeting with IKO's Mat Tech division.
- Received a *Satisfactory Rating* following the SC Department of Environmental Services (DES) inspection conducted in June.

- Conducted meetings with Jones-Hamilton, Arkema, and Guardian Glass regarding compliance and program updates.

4. GIS Mapping

- **Progress Report**
  - Majority of system lines have been mapped.
  - Fieldwork conducted in coordination with CWR and the York County Sheriff's Department.
- **Remaining Action Items**
  - Certain areas remain inaccessible due to physical obstructions.
  - Approximately two additional field days are required to complete mapping.

5. Miscellaneous Activities

- Held meetings and conference calls with potential developers to evaluate new project opportunities.
- Responded to one (1) economic development Request for Information (RFI).