Agenda

August 5, 2025
2715 Gaston Farm Road, Chester, SC 29706
3:00 PM

I. Call Meeting to Order

II. Invocation

III. Pledge of Allegiance

IV. Approval of the Last Meeting Minutes

V. Old Business/ Reports

- **a.** WWTP Update & Maintenance Work Report - Mr. Tony Young
- **b.** Engineering Report - Mr. Duane Wingo, P.E.
- **c.** Financial Statement - Mr. Joel Manning
- **d.** Project Updates - Mr. Phillip A. Thompson-King

VI. New Business

- **a.** Auditor Engagement - Mr. Phillip A. Thompson-King
- **b.** WIFIA Application - Mr. Phillip A. Thompson-King
- **c.** Engagement Letter for Pump Station Rates (Raftelis) - Mr. Phillip A. Thompson-King
- **d.** Engagement Letter for WIFIA Efforts (Raftelis) - Mr. Phillip A. Thompson-King
- **e.** Public Comment

VII. Executive Session

- **a.** Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a discussion of negotiations, incident to proposed contractual arrangements and proposed purchase of property and the position of the CWR.
- **b.** Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a possible legal action by condemnation.
- **c.** Under S.C. Code Section 30-4-70(a)(5) to receive legal advice covered by the attorney-client privilege related to a proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the CWR.

VIII. Actions, if any, on Matters Discussed in Executive Session

- **a.** Property Purchase Resolution - Pope Flynn Group

IX. Adjourn

Chester County Wastewater Recovery

Commission Meeting
August 5, 2025

The Chester Sewer District held its Board of Commissioners Meeting on Tuesday, August 5, 2025. The meeting was called to order at 3:06 pm EST at 2715 Gaston Farm Road, Chester, SC. Those in attendance were: Tony Pope, Chairman; Hal Stone, Secretary; Edena Sanders, Board Member; Gloria Crank, Board Member; Bill Bundy, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Financial Analyst; Tony Young, WWTP Operations Superintendent (Lando-Manetta, Rocky Creek, and Sandy River); Duane Wingo, District Engineer; Yashica Evans, Executive Assistant; Lawrence Flynn, Attorney and Alexis Lindsay, Attorney. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

Invocation – Chairman Tony Pope

The Minutes from the June 17, 2025 meeting were approved.

A motion to approve the minutes was made by Hal Stone, second by Gloria Crank and unanimously approved.

Chairman Tony Pope called for Old Business:

WWTP Update & Maintenance Report - Mr. Tony Young presented the WWTP Update for June/July 2025 and the Maintenance Report for June 2025. The maintenance report was accepted as information. A copy of the reports are attached to the minutes.

District Engineer Report - Mr. Duane Wingo, P.E. presented the District Engineer Report for June 2025. A copy of the report is attached to the minutes.

Financial Statement- Mr. Joel Manning presented the Financial Statement for June 2025. A copy of the report is attached to the minutes.

Project Updates- Mr. Phillip A. Thompson-King presented the Project Updates for June/July 2025. A copy of the report is attached to the minutes.

Note: All Old Business Reports were accepted by Unanimous Consent.

Chairman Tony Pope called for New Business:

Auditor Engagement

Mr. Phillip Thompson-King, Executive Director, presented information for CWR to engage the auditing services of Love Bailey.

A motion to engage in the services of Love Bailey was made by Bill Bundy, second by Edena Sanders, and unanimously agreed.

WIFIA Application
Mr. Thompson-King, Executive Director, presented information about WIFIA loan and informed the Board of the application process.

A motion to authorize the Executive Director to move forward with submitting the application in an amount not to exceed $18,000,000.00 was made by Bill Bundy, and second by Hal Stone, and unanimously agreed.

Engagement Letter for Pump Station Rates
Mr. Thompson-King, Executive Director, presented the wastewater pump station rate study engagement letter.

A motion to engage in the wastewater pump station rate study was made by Hal Stone, second by Gloria Crank and unanimously agreed.

Engagement Letter for WIFIA Efforts (Raftelis)
Item is deferred to the next meeting pending receipt of the requested documentation.

No members of the public were present to offer comments during public comment.

Executive Session
A motion to enter Executive Session was made by Bill Bundy, second by Hal Stone, and unanimously agreed.

Note: Mr. Tony Pope, Board Chairman, recused himself during discussion of Item 7a due to "a conflict of interest". A signed recusal statement is included with these minutes.

A motion to move out of Executive Session was made by Bill Bundy, second by Hal Stone, and unanimously agreed.

Please note that no action was taken during the Executive Session.

Return to Regular Session
A motion to return to the regular session was made by Edena Sanders, second by Gloria Crank, and unanimously agreed.

Actions on Matters Discussed in Executive Session

Note: Mr. Tony Pope, Board Chairman, recused himself on decision of Item 7a due to "a conflict of interest". A signed recusal statement is included with these minutes.

A motion to take action, coming out of Executive Session Item A to approve a resolution authorizing Chester Sewer District dba Chester County Wastewater Recovery acting through its Executive Director to purchase real property identified as tax number 080-03-03-017-000 and other matters related thereto was made was made by Hal Stone, second by Edena Sanders, and unanimously agreed.

Adjourn
A motion to adjourn was made by Bill Bundy, second by Gloria Crank and unanimously agreed.

Approved:

Date: **September 10, 2025**

Respectfully Submitted:

By: ***Yashica Evans***

RECUSAL STATEMENT

Chester Wastewater Recovery, South Carolina

Member Name: Tony Pope, Chairman

Meeting Date: Tuesday, August 5, 2025

Agenda Item: VII(a) – "Executive Session", and VIII "Action of Items Discussed In Executive Session – Approval of Resolution entitled, "A RESOLUTION AUTHORIZING CHESTER SEWER DISTRICT DBA CHESTER COUNTY WASTEWATER RECOVERY ACTING THROUGH ITS EXECUTIVE DIRECTOR TO PURCHASE THAT CERTAIN REAL PROPERTY IDENTIFIED AS TAX MAP NUMBER: 080-03-03-017-000, AND OTHER MATTERS RELATING THERETO."

Topic: Acquisition of TAX MAP NUMBER: 080-03-03-017-000, which is owned by Lalli Properties, LLC (the "Property")

Authority: South Carolina Ethics Act, SC Code §8-13-700, provides that no public official may knowingly use his office to obtain an economic interest for himself, a family member of his immediate family, an individual with whom he is associated, or a business with which he is associated. No public official may make, participate in making, or influence a governmental decision in which he or any such person or business has an economic interest. Failure to recuse oneself from an issue in which there is or may be conflict of interest is the sole responsibility of the council member (1991 Op. Atty. Gen. No. 91-37.) A written statement describing the matter requiring action and the nature of the potential conflict of interest is required.

Justification: I am employed with First Citizens Bank, the banking entity that currently holds the current mortgage on the Property. My recusal is made to avoid any actual or perceived conflict of interest arising from my professional relationship with First Citizens Bank, as mortgage holder and a business to whom I am associated. Based on the foregoing, I have and will recuse myself from all deliberations accordingly.

Signature: _____

Date: August 5, 2025

This statement shall be entered into the official minutes of Chester County Wastewater Recovery and made available for public inspection in accordance with applicable law.

August 05, 2025

Memorandum

To: Phillip A. Thompson-King
From:Tony Young
Subject: Monthly Report for Plant Operations

The **Sandy River** plant overall is operating well.

The following is a list of completed tasks for June/July 2025:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Dewatered - 53,295 gallons.
- Wasted - 127,908 gallons.
- DES held annual plant inspection.

The **Rocky Creek** plant overall is operating well.

The following is a list of completed tasks for June/July 2025:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Dewatered 125,000 gallons.
- Wasted 188,000 gallons.
- DES held annual inspection.

The **Lando/Manetta** plant overall is operating well.

The following is a list of completed tasks for June/July 2025:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Wasted 197,321 gallons.
- Hauled 204,470 gallons.
- Heren Construction is on site to start pump station project.
- DES held annual inspection.

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of June 2025

Line Maintenance		JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	*MAY 2025*	JUN 2025	*Total to Date*	*Average*
Check for Problem	HOURS	28.0	53.0	25.0	21.0	10.0	22.0	34.0	82.0	57.0	138.0	*64.0*	35.0	**569.0**	**47.4**
	TIMES	3.0	7.0	3.0	5.0	1.0	5.0	6.0	11.0	10.0	10.0	*8.0*	5.0	**74.0**	**6.2**
Check Service	HOURS	29.0	35.0	11.0	70.0	5.0	36.0	30.0	19.0	12.0	20.0	*12.0*	36.0	**315.0**	**26.3**
	TIMES	4.0	9.0	3.0	8.0	1.0	8.0	7.0	4.0	4.0	5.0	*3.0*	6.0	**62.0**	**5.2**
Rod Service	HOURS	44.0	13.0	55.0	90.0	67.0	94.0	147.0	182.0	58.0	42.0	*59.0*	38.0	**889.0**	**74.1**
	TIMES	8.0	2.0	6.0	10.0	10.0	14.0	21.0	25.0	10.0	6.0	*12.0*	9.0	**133.0**	**11.1**
Replace Service	HOURS	0.0	40.0	0.0	45.0	15.0	0.0	67.0	0.0	0.0	0.0	*0.0*	30.0	**197.0**	**16.4**
	TIMES	0.0	1.0	0.0	1.0	1.0	0.0	2.0	0.0	0.0	0.0	*0.0*	1.0	**6.0**	**0.5**
Repair Service	HOURS	160.0	44.0	18.0	32.0	31.0	10.0	40.0	10.0	5.0	72.0	*44.0*	60.0	**526.0**	**43.8**
	TIMES	9.0	2.0	2.0	4.0	4.0	1.0	3.0	1.0	1.0	4.0	*3.0*	5.0	**39.0**	**3.3**
Install Clean-Out	HOURS	74.0	0.0	0.0	50.0	15.0	108.0	36.0	40.0	0.0	0.0	*0.0*	104.0	**427.0**	**35.6**
	TIMES	3.0	0.0	0.0	2.0	1.0	3.0	1.0	2.0	0.0	0.0	*0.0*	4.0	**16.0**	**1.3**
Locate Service	HOURS	0.0	10.0	12.0	20.0	0.0	2.0	0.0	0.0	0.0	26.0	*10.0*	2.0	**82.0**	**6.8**
	TIMES	0.0	1.0	2.0	2.0	0.0	1.0	0.0	0.0	0.0	4.0	*2.0*	1.0	**13.0**	**1.1**
Check Main	HOURS	25.0	20.0	11.0	20.0	7.0	45.0	0.0	2.0	2.0	10.0	*0.0*	17.0	**159.0**	**13.3**
	TIMES	2.0	2.0	2.0	4.0	2.0	9.0	0.0	1.0	1.0	1.0	*0.0*	2.0	**26.0**	**2.2**
Rod Main	HOURS	51.0	24.0	9.0	22.0	15.0	53.0	39.0	28.0	45.0	0.0	*44.0*	27.0	**357.0**	**29.8**
	TIMES	4.0	2.0	1.0	3.0	2.0	6.0	4.0	3.0	5.0	0.0	*4.0*	2.0	**36.0**	**3.0**
Repair Main	HOURS	0.0	0.0	0.0	36.0	0.0	0.0	15.0	80.0	168.0	0.0	*0.0*	18.0	**317.0**	**26.4**
	TIMES	0.0	0.0	0.0	1.0	0.0	0.0	1.0	2.0	5.0	0.0	*0.0*	1.0	**10.0**	**0.8**
Manhole Work	HOURS	0.0	33.0	38.0	59.0	54.0	20.0	26.0	29.0	84.0	51.0	*8.0*	39.0	**441.0**	**36.8**
	TIMES	0.0	4.0	3.0	6.0	5.0	2.0	4.0	3.0	5.0	4.0	*1.0*	5.0	**42.0**	**3.5**
Road Work	HOURS	6.0	6.0	15.0	5.0	8.0	0.0	6.0	0.0	0.0	30.0	*0.0*	0.0	**76.0**	**6.3**
	TIMES	1.0	1.0	1.0	1.0	1.0	0.0	1.0	0.0	0.0	1.0	*0.0*	0.0	**7.0**	**0.6**
Landscape Work Area	HOURS	45.0	0.0	0.0	25.0	0.0	2.0	10.0	0.0	12.0	0.0	*0.0*	24.0	**118.0**	**9.8**
	TIMES	4.0	0.0	0.0	3.0	0.0	1.0	1.0	0.0	2.0	0.0	*0.0*	3.0	**14.0**	**1.2**
Cut Right-of-Way	HOURS	18.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**18.0**	**1.5**
	TIMES	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**2.0**	**0.2**
Other	HOURS	19.0	15.0	60.0	20.0	4.0	18.0	0.0	4.0	6.0	18.0	*8.0*	14.0	**186.0**	**15.5**
	TIMES	3.0	2.0	7.0	5.0	1.0	3.0	0.0	1.0	2.0	3.0	*1.0*	2.0	**30.0**	**2.5**
Total Hours		**499.0**	**293.0**	**254.0**	**515.0**	**231.0**	**410.0**	**450.0**	**476.0**	**449.0**	**407.0**	*249.0*	**444.0**	**4677.0**	**389.8**
Total Times		**43.0**	**33.0**	**30.0**	**55.0**	**29.0**	**53.0**	**51.0**	**53.0**	**45.0**	**38.0**	*34.0*	**46.0**	**510.0**	**42.5**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of June 2025

Pump Station Maintenance		JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	*MAY 2025*	JUN 2025	*Total to Date*	*Average*
Check Chester Station	HOURS	45.0	51.0	38.0	57.0	46.0	32.0	46.0	18.0	35.0	23.0	*53.0*	46.0	**490.0**	**40.8**
	TIMES	3.0	5.0	4.0	5.0	4.0	4.0	4.0	2.0	3.0	3.0	*5.0*	4.0	**46.0**	**3.8**
Check Richburg Station	HOURS	34.0	62.0	66.0	45.0	56.0	48.0	48.0	23.0	35.0	23.0	*51.0*	42.0	**533.0**	**44.4**
	TIMES	3.0	5.0	5.0	3.0	5.0	4.0	4.0	2.0	3.0	3.0	*5.0*	4.0	**46.0**	**3.8**
Service Pumps	HOURS	12.0	0.0	0.0	0.0	0.0	34.0	36.0	47.0	0.0	12.0	*0.0*	15.0	**156.0**	**13.0**
	TIMES	1.0	0.0	0.0	0.0	0.0	2.0	2.0	2.0	0.0	1.0	*0.0*	1.0	**9.0**	**0.8**
Service Controls	HOURS	13.0	9.0	54.0	12.0	34.0	26.0	3.0	4.0	23.0	2.0	*34.0*	49.0	**263.0**	**21.9**
	TIMES	4.0	1.0	14.0	2.0	6.0	6.0	2.0	2.0	2.0	1.0	*6.0*	9.0	**55.0**	**4.6**
Other	HOURS	18.0	56.0	61.0	0.0	19.0	34.0	49.0	3.5	0.0	144.0	*21.0*	44.0	**449.5**	**37.5**
	TIMES	3.0	6.0	11.0	0.0	3.0	3.0	10.0	3.0	0.0	6.0	*2.0*	5.0	**52.0**	**4.3**
Total Hours		**122.0**	**178.0**	**219.0**	**114.0**	**155.0**	**174.0**	**182.0**	**95.5**	**93.0**	**204.0**	***159.0***	**196.0**	**1891.5**	**157.6**
Total Times		**14.0**	**17.0**	**34.0**	**10.0**	**18.0**	**19.0**	**22.0**	**11.0**	**8.0**	**14.0**	***18.0***	**23.0**	**208.0**	**17.3**
Preventive Maintenance															
Smoke Test	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	15.0	15.0	10.0	*2.0*	0.0	**42.0**	**3.5**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	1.0	*1.0*	0.0	**4.0**	**0.3**
Inspect Manholes	HOURS	0.0	0.0	10.0	0.0	0.0	0.0	4.0	0.0	0.0	0.0	*0.0*	0.0	**14.0**	**1.2**
	TIMES	0.0	0.0	1.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0	*0.0*	0.0	**3.0**	**0.3**
Clean Manholes	HOURS	0.0	34.0	0.0	18.0	0.0	0.0	14.0	0.0	0.0	0.0	*20.0*	0.0	**86.0**	**7.2**
	TIMES	0.0	3.0	0.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	*1.0*	0.0	**6.0**	**0.5**
Clean Mains	HOURS	30.0	60.0	79.0	82.0	33.0	106.0	56.0	8.0	32.0	153.0	*105.0*	27.0	**771.0**	**64.3**
	TIMES	2.0	4.0	5.0	4.0	3.0	8.0	3.0	1.0	3.0	5.0	*6.0*	2.0	**46.0**	**3.8**
Check Right-of-Way	HOURS	33.0	24.0	115.0	30.0	0.0	0.0	3.0	16.0	0.0	24.0	*88.0*	16.0	**349.0**	**29.1**
	TIMES	3.0	3.0	7.0	1.0	0.0	0.0	1.0	1.0	0.0	1.0	*2.0*	1.0	**20.0**	**1.7**
TV Lines	HOURS	82.0	56.0	8.0	24.0	59.0	77.0	194.0	82.0	72.0	41.0	*66.0*	63.0	**824.0**	**68.7**
	TIMES	11.0	7.0	1.0	4.0	9.0	11.0	18.0	10.0	8.0	4.0	*9.0*	7.0	**99.0**	**8.3**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**145.0**	**174.0**	**212.0**	**154.0**	**92.0**	**183.0**	**271.0**	**121.0**	**119.0**	**228.0**	***281.0***	**106.0**	**2086.0**	**173.8**
Total Times		**16.0**	**17.0**	**14.0**	**10.0**	**12.0**	**19.0**	**25.0**	**13.0**	**12.0**	**11.0**	***19.0***	**10.0**	**178.0**	**14.8**
New Taps															
Residential	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Commercial	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	***0.0***	**0.0**	**0.0**	**0.0**
Total Times		**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	***0.0***	**0.0**	**0.0**	**0.0**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of June 2025

Shop Maintenance		JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	*MAY 2025*	JUN 2025	*Total to Date*	*Average*
Clean Trucks	HOURS	4.0	2.0	17.0	2.0	21.0	4.0	20.0	23.0	9.0	17.0	*14.0*	0.0	**133.0**	**11.1**
	TIMES	3.0	2.0	4.0	2.0	5.0	4.0	7.0	5.0	6.0	5.0	*4.0*	0.0	**47.0**	**3.9**
Check Equipment	HOURS	0.0	10.0	15.0	25.0	21.0	25.0	5.0	0.0	23.0	13.0	*22.0*	0.0	**159.0**	**13.3**
	TIMES	0.0	1.0	2.0	2.0	3.0	2.0	1.0	0.0	3.0	2.0	*3.0*	0.0	**19.0**	**1.6**
Service Equipment	HOURS	9.0	0.0	0.0	0.0	18.0	0.0	11.0	15.0	15.0	6.0	*10.0*	0.0	**84.0**	**7.0**
	TIMES	3.0	0.0	0.0	0.0	2.0	0.0	2.0	2.0	2.0	2.0	*1.0*	0.0	**14.0**	**1.2**
Grounds Maintenance	HOURS	24.0	22.0	17.0	3.0	18.0	29.0	3.0	2.0	17.0	13.0	*23.0*	9.0	**180.0**	**15.0**
	TIMES	4.0	7.0	4.0	3.0	6.0	4.0	3.0	2.0	5.0	4.0	*5.0*	2.0	**49.0**	**4.1**
Stock Supplies	HOURS	17.0	15.0	0.0	10.0	10.0	1.0	11.0	0.0	20.0	0.0	*0.0*	0.0	**84.0**	**7.0**
	TIMES	2.0	1.0	0.0	1.0	1.0	1.0	2.0	0.0	1.0	0.0	*0.0*	0.0	**9.0**	**0.8**
Re-Stock Trucks	HOURS	10.0	5.0	17.0	7.0	31.0	6.0	7.0	5.0	16.0	9.0	*23.0*	8.0	**144.0**	**12.0**
	TIMES	9.0	5.0	6.0	7.0	6.0	6.0	3.0	5.0	6.0	5.0	*10.0*	8.0	**76.0**	**6.3**
Haul Spoil Dirt	HOURS	0.0	16.0	0.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**26.0**	**2.2**
	TIMES	0.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**2.0**	**0.2**
Check Alarm	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	30.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.0	0.0	*0.0*	8.0	**44.0**	**3.7**
	TIMES	4.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	*0.0*	1.0	**6.0**	**0.5**
Total Hours		**94.0**	**70.0**	**66.0**	**47.0**	**129.0**	**65.0**	**57.0**	**45.0**	**106.0**	**58.0**	***92.0***	**25.0**	**854.0**	**71.2**
Total Times		**25.0**	**17.0**	**16.0**	**15.0**	**24.0**	**17.0**	**18.0**	**14.0**	**24.0**	**18.0**	***23.0***	**11.0**	**222.0**	**18.5**
Inspections															
New Services	HOURS	24.0	0.0	0.0	0.0	0.0	9.0	4.0	0.0	0.0	0.0	*0.0*	6.0	**43.0**	**3.6**
	TIMES	7.0	0.0	0.0	0.0	0.0	4.0	1.0	0.0	0.0	0.0	*0.0*	6.0	**18.0**	**1.5**
Repair Existing Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
New Construction	HOURS	16.0	20.0	3.0	2.0	1.0	0.0	1.0	5.0	4.0	23.0	*3.0*	0.0	**78.0**	**6.5**
	TIMES	2.0	7.0	2.0	2.0	1.0	0.0	1.0	5.0	4.0	5.0	*3.0*	0.0	**32.0**	**2.7**
Rehab Existing	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other-Grease traps	HOURS	0.0	0.0	0.0	0.0	0.0	32.0	16.0	0.0	0.0	0.0	*0.0*	0.0	**48.0**	**4.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	0.0	0.0	*0.0*	0.0	**3.0**	**0.3**
Total Hours		**40.0**	**20.0**	**3.0**	**2.0**	**1.0**	**41.0**	**21.0**	**5.0**	**4.0**	**23.0**	***3.0***	**6.0**	**169.0**	**14.1**
Total Times		**9.0**	**7.0**	**2.0**	**2.0**	**1.0**	**6.0**	**3.0**	**5.0**	**4.0**	**5.0**	***3.0***	**6.0**	**53.0**	**4.4**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of June 2025

Plant Maintenance		JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	*MAY 2025*	JUN 2025	*Total to Date*	*Average*
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**0.0**	**0.0**
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**0.0**	**0.0**
Other	HOURS	0.0	31.0	16.0	93.0	48.0	8.0	6.0	50.0	25.0	0.0	***36.0***	13.0	**326.0**	**27.2**
	TIMES	0.0	3.0	2.0	5.0	4.0	1.0	1.0	3.0	1.0	0.0	***1.0***	2.0	**23.0**	**1.9**
Total Hours		**0.0**	**31.0**	**16.0**	**93.0**	**48.0**	**8.0**	**6.0**	**50.0**	**25.0**	**0.0**	*36.0*	**13.0**	**326.0**	**27.2**
Total Times		**0.0**	**3.0**	**2.0**	**5.0**	**4.0**	**1.0**	**1.0**	**3.0**	**1.0**	**0.0**	*1.0*	**2.0**	**23.0**	**1.9**
Line Locations															
Locate for Utilities	HOURS	0.0	0.0	0.0	0.0	10.0	2.0	1.0	0.0	0.0	0.0	***0.0***	0.0	**13.0**	**1.1**
	TIMES	0.0	0.0	0.0	0.0	1.0	1.0	1.0	0.0	0.0	0.0	***0.0***	0.0	**3.0**	**0.3**
Locate for Contractors	HOURS	0.0	0.0	0.0	0.0	8.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**8.0**	**0.7**
	TIMES	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**1.0**	**0.1**
Other	HOURS	34.0	34.0	34.0	13.0	20.0	17.0	20.0	20.0	30.0	31.0	***40.0***	14.0	**307.0**	**25.6**
	TIMES	7.0	6.0	9.0	5.0	3.0	4.0	6.0	3.0	6.0	6.0	***5.0***	3.0	**63.0**	**5.3**
Total Hours		**34.0**	**34.0**	**34.0**	**13.0**	**38.0**	**19.0**	**21.0**	**20.0**	**30.0**	**31.0**	*40.0*	**14.0**	**328.0**	**27.3**
Total Times		**7.0**	**6.0**	**9.0**	**5.0**	**5.0**	**5.0**	**7.0**	**3.0**	**6.0**	**6.0**	*5.0*	**3.0**	**67.0**	**5.6**
Non-Category-Training	**HOURS**	**9.0**	**8.0**	**16.0**	**22.0**	**10.0**	**12.0**	**12.0**	**9.0**	**5.0**	**0.0**	*42.0*	**25.0**	**170.0**	**14.2**
	TIMES	**2.0**	**1.0**	**2.0**	**3.0**	**1.0**	**1.0**	**1.0**	**2.0**	**2.0**	**0.0**	*3.0*	**4.0**	**22.0**	**1.8**
Lost Time															
Sick Days	HOURS	32.0	60.0	8.0	40.0	0.0	24.0	40.0	16.0	44.0	32.0	***48.0***	32.0	**376.0**	**31.3**
	TIMES	4.0	7.0	1.0	5.0	0.0	3.0	5.0	2.0	7.0	4.0	***7.0***	4.0	**49.0**	**4.1**
Vacations	HOURS	64.0	80.0	96.0	104.0	104.0	104.0	32.0	16.0	40.0	88.0	***112.0***	140.0	**980.0**	**81.7**
	TIMES	8.0	10.0	12.0	13.0	13.0	13.0	4.0	2.0	5.0	11.0	***14.0***	18.0	**123.0**	**10.3**
Holidays	HOURS	48.0	0.0	48.0	0.0	160.0	168.0	112.0	48.0	0.0	56.0	***56.0***	56.0	**752.0**	**62.7**
	TIMES	6.0	0.0	6.0	0.0	20.0	21.0	14.0	6.0	0.0	7.0	***7.0***	7.0	**94.0**	**7.8**
Time Off	HOURS	0.0	0.0	0.0	16.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**16.0**	**1.3**
	TIMES	0.0	0.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**2.0**	**0.2**
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	***0.0***	0.0	**0.0**	**0.0**
Total Hours		**144.0**	**140.0**	**152.0**	**160.0**	**264.0**	**296.0**	**184.0**	**80.0**	**84.0**	**176.0**	*216.0*	**228.0**	**1356.0**	**113.0**
Total Times		**18.0**	**17.0**	**19.0**	**20.0**	**33.0**	**37.0**	**23.0**	**10.0**	**12.0**	**22.0**	*28.0*	**29.0**	**172.0**	**14.3**
	HOURS	**116.0**	**48.0**	**81.0**	**49.0**	**50.0**	**71.0**	**101.0**	**78.5**	**66.0**	**72.0**	*48.0*	**51.0**	**389.0**	**32.4**
Overtime Worked	**TIMES**	**42.0**	**36.0**	**46.0**	**37.0**	**38.0**	**41.0**	**60.0**	**36.0**	**40.0**	**37.0**	*32.0*	**32.0**	**768.0**	**64.0**

Chester Wastewater Recovery

District Engineer Report

August 5, 2025

Item 1: File Organization

We have contracted Palmetto Microfilm Services under a State of South Carolina contract to scan our construction drawings. The first set of plans has been gathered and will be scanned. The scanned documents will be listed in an Access database to allow for quick and efficient retrieval. This process will be an ongoing process as we review plans sets at our various facilities and code them for digital filing.

Item 2: Asset Management and Work Order Software Selection

Staff has met with representatives from three software companies—Cityworks, Brightly, and Novotx—to review presentations and assess the functionality of their software solutions. We plan to follow up with formal presentations by each firm in August or September. Our goal is to recommend the selection of a capital asset management software based on several factors including functionality, scalability, ease of use, training requirements, and integration with Sewer GIS maps. Capital asset management is important in tracking work orders with our system as well as performing detailed analysis of assets useful life to develop cost projections to achieve system sustainability and necessary capital budgeting.

Item 3: Development Report

Attached is the list and status of ongoing developments in Chester County to be served by Chester Wastewater Recovery

DEVELOPMENT REPORT

Subdivision	Phase	Lots	Type	Status	Additional Information
Woodhaven	Phase 1	130	Res	Sewer Completed	Direct gravity connection, no sewer pump stations, building homes in progress
Woodhaven	Phase 2	132	Res	Sewer Completed	Direct gravity connection, no sewer pump stations, building homes in progress
Walker's Mill		305	Res	Sewer Completed	Building Homes in progress
Knights Bridge	Phase 1	292	Res	Sewer Completed Pump Station	Gravity sewer mains installed, discussion on going to fix pump station deficiencies
Winchester	Phase 1	UNK	Res	Not Started	Gravity sewer mains inspected
Winchester	Phase 2	200	Res	Sewer Permit Application	Sewer construction about to commence
Stanton	Phase 1	229	Res	Gravity Sewer Installed Pump Station #1 installed	Gravity Sewer Inspected and Tested. Awaiting soft startup pump station, deed warranty and letter of credit sewer flows discharging
Stanton	Phase 2A	101	Res	Gravity sewer installed	Gravity sewer installed not yet inspected or tested
Staton	Phase 2B	95	Res	Gravity sewer installed	Gravity sewer installed not yet inspected or tested
Richburg Meadows		400	Res	No sewer main installed	Awaiting Construction
Talfrod Green	Apartments	58	Com	Sewer completed	Proposed 58 Apartment Units off Dawson Drive
Total		1,942			

Chester Sewer District
Year-to-Date Budget to Actual Comparison
Month Ended June 30, 2025

	Annual Budget	*YTD Budget*	*MTD Actual*	*YTD Actual*	*Variance Over / (Under)*
Operating					
REVENUE					
Wastewater treatment Services	$5,922,700	$5,922,700	$535,170	$5,950,800	$ 28,100
Compliance Sampling	$41,000	$41,000	$4,428	$61,230	$ 20,230
Interest Income	-	$0	$91,691	$812,448	$ 812,448
Other Income	-	$0	-$20,797	$31,353	$ 31,353
Operating Revenue	$ 5,963,700	$ 5,963,700	$ 610,492	$ 6,855,831	$ 892,131
EXPENSE					
Administration	$1,909,543	$1,909,543	$270,560	$1,730,294	$ (179,249)
Maintenance	$1,581,586	$1,581,586	$239,173	$1,875,173	293,587
Lando Plant	$339,018	$339,018	$44,303	$415,658	76,640
Rocky Creek	$540,623	$540,623	$43,788	$543,288	2,665
Sandy River	$685,680	$685,680	$37,403	$581,295	(104,385)
Pretreatment	$233,750	$233,750	$6,263	$244,941	11,191
Total Expense	$ 5,290,200	$5,290,200	641,490	$5,390,649	$ 100,449
Operating Surplus(Deficit)	$ 673,500	$ 673,500	-$30,998	$1,465,182	
Capital					
REVENUE					
Debt Issuance	$0	$0	$0	$0	-
Fund Balance	$300,000	$300,000	$0	$0	(300,000)
Capital Recovery fees	$0	$0	$96,390	$207,370	207,370
Grant Revenue	$4,378,000	$4,378,000	$0	$0	(4,378,000)
Construction Revenue	$4,678,000	$4,678,000	$96,390	$207,370	-$4,470,630
EXPENSE					
Cushion Fund	$5,800	$5,800	$483	$5,796	(4)
Debt Service	$667,700	$667,700	$48,633	$583,600	(84,100)
Capital Expenditures	$4,678,000	$4,678,000	$726,986	$1,122,090	(3,555,910)
Construction Expense	5,351,500	5,351,500	776,102	1,711,486	(3,640,010)
Construction Surplus (Deficit)	-$673,500	-$673,500	-$679,712	-$1,504,116	
Total Surplus (Deficit)	$0	$0	-$710,710	-$38,934	

CWR

CHESTER COUNTY WASTEWATER RECOVERY

Board of Commissioners' Projects & Director's Update

August 2025

Chester Sewer District
Board Update Report
July 2025

I. Rock Hill Connection Project Updates

Federal Special Appropriations – $10 Million
Sponsor: *U.S. Senator Lindsey Graham*

Key Activities – June 2025:

- Continued development of required documentation for the EPA Community Grant Program:
  - Coordinated with AECOM on stakeholder correspondence related to the National Environmental Policy Act (NEPA) review process.
  - AECOM is preparing technical figures for submission with the U.S. Army Corps of Engineers (USACE) Section 404 permit application.
  - Ongoing updates to key contact records and completion of supporting documentation.
  - CWR staff and project partners are completing mandatory EPA training in preparation for the grant submission.
  - Held a virtual meeting with the assigned EPA representative; awaiting clarification on specific documentation requirements.
  - Collaborated with AECOM to finalize and submit the EPA-required Work Plan and Budget Narrative.
  - Continued coordination and activity on easement acquisition.

II. South Carolina Infrastructure Investment Program (SCIIP) Grant

Pre-Construction Coordination:

- Held a pre-construction meeting with Harren Construction, Inc., the selected contractor.
- Topics covered included:
  - Site staging and mobilization preparations by the contractor.
  - Coordination with Duke Energy regarding placement of construction equipment within their right-of-way.

III. Water Infrastructure Finance and Innovation Act (WIFIA)

Letter of Interest (LOI) Submission and Selection:

- Submitted the Letter of Interest (LOI) for the Chester Sewer District's Wastewater Connection Project.
- Project Status: Selected to advance to the full application stage.

Loan Summary:

- Eligible to apply for a WIFIA loan of up to $18 million.
- Funding has been administratively reserved, contingent upon submission of the full application by September 30, 2026.

- Requests for increased loan amounts will be considered on a case-by-case basis, subject to funding availability.
- An initial pre-application meeting will be scheduled by the EPA to review the WIFIA process and expectations.
- Final approval is contingent upon:
    - Successful negotiation of terms and conditions
    - Compliance with NEPA and the Build America, Buy America Act (BABA)

IV. Economic Development Administration (EDA) Grant

- Submitted the required quarterly progress report.
- Currently reviewing final design plans in preparation for project bidding and/or public advertisement, with a *target* date of early October 2025.

V. Edgeland Road – SCDOT Widening Project

- Executed the Memorandum of Agreement (MOA) with the South Carolina Department of Transportation (SCDOT) outlining cost-sharing responsibilities.
- Delivered final stamped construction plans directly to SCDOT.

VI. Industrial Pretreatment Program

- Discharge Monitoring Reports (DMRs) & Compliance Sampling – June 2025:
- Reviewed all DMRs submitted by Significant Industrial Users (SIUs).
- Identified one Total Suspended Solids (TSS) violation; a Notice of Violation (NOV) was issued requesting a formal explanation and corrective action plan.
- Continued internal and external review of SIU discharge permits.
- Finalizing the discharge permit for IKO's Mat Tech facility.
- Coordinating with the South Carolina Department of Environmental Services (DES) for permitting of a newly installed wastewater service line.
-

VII. Miscellaneous Activities

- Held meetings and conference calls with **prospective developers** to assess potential new project opportunities.
- Responded to two (2) economic development Requests for Information (RFIs).