Agenda

April 22, 2025
2715 Gaston Farm Road, Chester, SC 29706
3:00 PM

I. Call Meeting to Order

II. Invocation

III. Pledge of Allegiance

IV. Approval of Minutes of the Last Meeting

V. Old Business

a. WWTP Update & Maintenance Report - Mr. Tony Young
b. Financial Statement - Mr. Joel Manning
c. Project Updates - Mr. Phillip A. Thompson-King

VI. New Business

a. Approval of SCIIP Bid Documents - Mr. Phillip A. Thompson-King
b. Public Comment

VII. Executive Session

a. Under S.C. Code Section 30-4-70(a)(2) matters covered by attorney-client privilege regarding matters covered by the attorney-client privilege related to a contractual arrangement and the position of the public agency.
b. Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a legal action concerning a pending claim against the District.

VIII. Actions, if any, on Matters Discussed in Executive Session

IX. Adjourn

Chester County Wastewater Recovery

Commission Meeting
April 22, 2025

The Chester Sewer District held its Board of Commissioners Meeting on Tuesday, April 22, 2025. The meeting was called to order at 3:02 pm EST at 2715 Gaston Farm Road, Chester, SC. Those in attendance were: Hal Stone, Secretary; Gloria Crank, Board Member; Bill Bundy, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Financial Analyst; Tony Young, WWTP Operations Superintendent (Lando-Manetta, Rocky Creek, and Sandy River); Yashica Evans, CWR Executive Assistant and Alexis Lindsay, Attorney. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

*** Secretary Hal Stone called the meeting to order and assumed the role of presiding officer in the absence of Chairman Tony Pope.**

Invocation – Bill Bundy

The Minutes from the March 18, 2025 meeting were approved.

A motion to approve the minutes was made by Bill Bundy, second by Gloria Crank and unanimously approved.

Presiding Officer Hal Stone called for Old Business:

WWTP Update & Maintenance Report - Mr. Tony Young presented the WWTP Update and the Maintenance Report for March 2025 was accepted as information. A copy of the reports are attached to the minutes.

Financial Statement- Mr. Joel Manning presented the Financial Statement for March 2025. A copy of the report is attached to the minutes.

Project Updates- Mr. Phillip A. Thompson-King presented the Project Updates for March/April 2025. A copy of the report is attached to the minutes.

Note: All Old Business Reports were accepted by Unanimous Consent.

Presiding Officer Hal Stone called for New Business:

Approval of SCIIP Bid Documents

Mr. Phillip Thompson-King, Executive Director, presented the Certified Bid Tabulation for the Rock Hill Sewer Connection (Lando Pump Station).

A motion to authorize Executive Director, Phillip Thompson-King to proceed with the bidding process and sign necessary documents was made by Bill Bundy, second by Gloria Crank, and unanimously agreed.

Executive Session

A motion to enter Executive Session was made by Bill Bundy, second by Gloria Crank, and unanimously agreed.

Please note that no action was taken during Executive Session.

Adjourn

A motion to adjourn was made by Bill Bundy, second by Hal Stone and unanimously agreed.

Approved:

Respectfully Submitted:

Date: May 20, 2025

By: *Yashica Evans*

April 21, 2025

Memorandum

To: Phillip A. Thompson-King
From: Tony Young
Subject: Monthly Report for Plant Operations

Sandy River plant overall is operating well.

The following is a listing of completed tasks for March:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Sent off lift station pump #2 to be repaired.
- Worked on grit structure.
- Replaced packing on #2 washdown pump.

Rocky Creek plant overall is operating well.

The following is a listing of completed tasks for March:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Repaired check valve on well.
- Changed motor coupling on inf pump.
- Wasted 85,000 gallons.

Lando/Manetta plant overall is operating well.

The following is a listing of completed tasks for March:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Wasted 54,600 gallons.
- Hauled 53,600 gallons.

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of March 2025

Line Maintenance		JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2024	*MAY 2024*	JUN 2024	*Total to Date*	*Average*
Check for Problem	HOURS	28.0	53.0	25.0	21.0	10.0	22.0	34.0	82.0	57.0	69.0	*51.0*	27.0	**479.0**	**39.9**
	TIMES	3.0	7.0	3.0	5.0	1.0	5.0	6.0	11.0	10.0	9.0	*10.0*	5.0	**75.0**	**6.3**
Check Service	HOURS	29.0	35.0	11.0	70.0	5.0	36.0	30.0	19.0	12.0	28.0	*52.0*	14.0	**341.0**	**28.4**
	TIMES	4.0	9.0	3.0	8.0	1.0	8.0	7.0	4.0	4.0	7.0	*7.0*	3.0	**65.0**	**5.4**
Rod Service	HOURS	44.0	13.0	55.0	90.0	67.0	94.0	147.0	182.0	58.0	52.0	*52.0*	68.0	**922.0**	**76.8**
	TIMES	8.0	2.0	6.0	10.0	10.0	14.0	21.0	25.0	10.0	7.0	*8.0*	11.0	**132.0**	**11.0**
Replace Service	HOURS	0.0	40.0	0.0	45.0	15.0	0.0	67.0	0.0	0.0	0.0	*70.0*	0.0	**237.0**	**19.8**
	TIMES	0.0	1.0	0.0	1.0	1.0	0.0	2.0	0.0	0.0	0.0	*2.0*	0.0	**7.0**	**0.6**
Repair Service	HOURS	160.0	44.0	18.0	32.0	31.0	10.0	40.0	10.0	5.0	78.0	*35.0*	24.0	**487.0**	**40.6**
	TIMES	9.0	2.0	2.0	4.0	4.0	1.0	3.0	1.0	1.0	5.0	*4.0*	2.0	**38.0**	**3.2**
Install Clean-Out	HOURS	74.0	0.0	0.0	50.0	15.0	108.0	36.0	40.0	0.0	20.0	*0.0*	24.0	**367.0**	**30.6**
	TIMES	3.0	0.0	0.0	2.0	1.0	3.0	1.0	2.0	0.0	1.0	*0.0*	1.0	**14.0**	**1.2**
Locate Service	HOURS	0.0	10.0	12.0	20.0	0.0	2.0	0.0	0.0	0.0	22.0	*23.0*	0.0	**89.0**	**7.4**
	TIMES	0.0	1.0	2.0	2.0	0.0	1.0	0.0	0.0	0.0	4.0	*2.0*	0.0	**12.0**	**1.0**
Check Main	HOURS	25.0	20.0	11.0	20.0	7.0	45.0	0.0	2.0	2.0	10.0	*26.0*	8.0	**176.0**	**14.7**
	TIMES	2.0	2.0	2.0	4.0	2.0	9.0	0.0	1.0	1.0	1.0	*3.0*	3.0	**30.0**	**2.5**
Rod Main	HOURS	51.0	24.0	9.0	22.0	15.0	53.0	39.0	28.0	45.0	57.0	*34.0*	40.0	**417.0**	**34.8**
	TIMES	4.0	2.0	1.0	3.0	2.0	6.0	4.0	3.0	5.0	3.0	*3.0*	4.0	**40.0**	**3.3**
Repair Main	HOURS	0.0	0.0	0.0	36.0	0.0	0.0	15.0	80.0	168.0	0.0	*0.0*	24.0	**323.0**	**26.9**
	TIMES	0.0	0.0	0.0	1.0	0.0	0.0	1.0	2.0	5.0	0.0	*0.0*	1.0	**10.0**	**0.8**
Manhole Work	HOURS	0.0	33.0	38.0	59.0	54.0	20.0	26.0	29.0	84.0	10.0	*36.0*	23.0	**412.0**	**34.3**
	TIMES	0.0	4.0	3.0	6.0	5.0	2.0	4.0	3.0	5.0	1.0	*3.0*	3.0	**39.0**	**3.3**
Road Work	HOURS	6.0	6.0	15.0	5.0	8.0	0.0	6.0	0.0	0.0	0.0	*6.0*	4.0	**56.0**	**4.7**
	TIMES	1.0	1.0	1.0	1.0	1.0	0.0	1.0	0.0	0.0	0.0	*1.0*	1.0	**8.0**	**0.7**
Landscape Work Area	HOURS	45.0	0.0	0.0	25.0	0.0	2.0	10.0	0.0	12.0	0.0	*0.0*	14.0	**108.0**	**9.0**
	TIMES	4.0	0.0	0.0	3.0	0.0	1.0	1.0	0.0	2.0	0.0	*0.0*	2.0	**13.0**	**1.1**
Cut Right-of-Way	HOURS	18.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*6.0*	12.0	**36.0**	**3.0**
	TIMES	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*1.0*	1.0	**4.0**	**0.3**
Other	HOURS	19.0	15.0	60.0	20.0	4.0	18.0	0.0	4.0	6.0	35.0	*38.0*	33.0	**252.0**	**21.0**
	TIMES	3.0	2.0	7.0	5.0	1.0	3.0	0.0	1.0	2.0	2.0	*3.0*	4.0	**33.0**	**2.8**
Total Hours		**499.0**	**293.0**	**254.0**	**515.0**	**231.0**	**410.0**	**450.0**	**476.0**	**449.0**	**381.0**	***429.0***	**315.0**	**4702.0**	**391.8**
Total Times		**43.0**	**33.0**	**30.0**	**55.0**	**29.0**	**53.0**	**51.0**	**53.0**	**45.0**	**40.0**	***47.0***	**41.0**	**520.0**	**43.3**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of March 2025

Pump Station Maintenance		JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2024	*MAY 2024*	JUN 2024	*Total to Date*	*Average*
Check Chester Station	HOURS	45.0	51.0	38.0	57.0	46.0	32.0	46.0	18.0	35.0	40.0	*56.0*	48.0	**512.0**	**42.7**
	TIMES	3.0	5.0	4.0	5.0	4.0	4.0	4.0	2.0	3.0	4.0	*5.0*	4.0	**47.0**	**3.9**
Check Richburg Station	HOURS	34.0	62.0	66.0	45.0	56.0	48.0	48.0	23.0	35.0	40.0	*55.0*	48.0	**560.0**	**46.7**
	TIMES	3.0	5.0	5.0	3.0	5.0	4.0	4.0	2.0	3.0	4.0	*5.0*	4.0	**47.0**	**3.9**
Service Pumps	HOURS	12.0	0.0	0.0	0.0	0.0	34.0	36.0	47.0	0.0	21.0	*0.0*	0.0	**150.0**	**12.5**
	TIMES	1.0	0.0	0.0	0.0	0.0	2.0	2.0	2.0	0.0	2.0	*0.0*	0.0	**9.0**	**0.8**
Service Controls	HOURS	13.0	9.0	54.0	12.0	34.0	26.0	3.0	4.0	23.0	14.0	*5.0*	8.0	**205.0**	**17.1**
	TIMES	4.0	1.0	14.0	2.0	6.0	6.0	2.0	2.0	2.0	2.0	*2.0*	1.0	**44.0**	**3.7**
Other	HOURS	18.0	56.0	61.0	0.0	19.0	34.0	49.0	3.5	0.0	45.0	*27.0*	25.0	**337.5**	**28.1**
	TIMES	3.0	6.0	11.0	0.0	3.0	3.0	10.0	3.0	0.0	4.0	*3.0*	2.0	**48.0**	**4.0**
Total Hours		**122.0**	**178.0**	**219.0**	**114.0**	**155.0**	**174.0**	**182.0**	**95.5**	**93.0**	**160.0**	***143.0***	**129.0**	**1764.5**	**147.0**
Total Times		**14.0**	**17.0**	**34.0**	**10.0**	**18.0**	**19.0**	**22.0**	**11.0**	**8.0**	**16.0**	***15.0***	**11.0**	**195.0**	**16.3**
Preventive Maintenance															
Smoke Test	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	15.0	15.0	12.0	*0.0*	8.0	**50.0**	**4.2**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	1.0	*0.0*	1.0	**4.0**	**0.3**
Inspect Manholes	HOURS	0.0	0.0	10.0	0.0	0.0	0.0	4.0	0.0	0.0	10.0	*0.0*	0.0	**24.0**	**2.0**
	TIMES	0.0	0.0	1.0	0.0	0.0	0.0	2.0	0.0	0.0	1.0	*0.0*	0.0	**4.0**	**0.3**
Clean Manholes	HOURS	0.0	34.0	0.0	18.0	0.0	0.0	14.0	0.0	0.0	18.0	*0.0*	0.0	**84.0**	**7.0**
	TIMES	0.0	3.0	0.0	1.0	0.0	0.0	1.0	0.0	0.0	2.0	*0.0*	0.0	**7.0**	**0.6**
Clean Mains	HOURS	30.0	60.0	79.0	82.0	33.0	106.0	56.0	8.0	32.0	47.0	*75.0*	36.0	**644.0**	**53.7**
	TIMES	2.0	4.0	5.0	4.0	3.0	8.0	3.0	1.0	3.0	6.0	*5.0*	2.0	**46.0**	**3.8**
Check Right-of-Way	HOURS	33.0	24.0	115.0	30.0	0.0	0.0	3.0	16.0	0.0	0.0	*0.0*	16.0	**237.0**	**19.8**
	TIMES	3.0	3.0	7.0	1.0	0.0	0.0	1.0	1.0	0.0	0.0	*0.0*	1.0	**17.0**	**1.4**
TV Lines	HOURS	82.0	56.0	8.0	24.0	59.0	77.0	194.0	82.0	72.0	92.0	*116.0*	79.0	**941.0**	**78.4**
	TIMES	11.0	7.0	1.0	4.0	9.0	11.0	18.0	10.0	8.0	11.0	*10.0*	9.0	**109.0**	**9.1**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**145.0**	**174.0**	**212.0**	**154.0**	**92.0**	**183.0**	**271.0**	**121.0**	**119.0**	**179.0**	***191.0***	**139.0**	**1980.0**	**165.0**
Total Times		**16.0**	**17.0**	**14.0**	**10.0**	**12.0**	**19.0**	**25.0**	**13.0**	**12.0**	**21.0**	***15.0***	**13.0**	**187.0**	**15.6**
New Taps															
Residential	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Commercial	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	***0.0***	**0.0**	**0.0**	**0.0**
Total Times		**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	***0.0***	**0.0**	**0.0**	**0.0**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of March 2025

Shop Maintenance		JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2024	*MAY 2024*	JUN 2024	*Total to Date*	*Average*
Clean Trucks	HOURS	4.0	2.0	17.0	2.0	21.0	4.0	20.0	23.0	9.0	3.0	*12.0*	2.0	**119.0**	**9.9**
	TIMES	3.0	2.0	4.0	2.0	5.0	4.0	7.0	5.0	6.0	3.0	*5.0*	2.0	**48.0**	**4.0**
Check Equipment	HOURS	0.0	10.0	15.0	25.0	21.0	25.0	5.0	0.0	23.0	15.0	*5.0*	12.0	**156.0**	**13.0**
	TIMES	0.0	1.0	2.0	2.0	3.0	2.0	1.0	0.0	3.0	1.0	*1.0*	2.0	**18.0**	**1.5**
Service Equipment	HOURS	9.0	0.0	0.0	0.0	18.0	0.0	11.0	15.0	15.0	13.0	*1.0*	1.0	**83.0**	**6.9**
	TIMES	3.0	0.0	0.0	0.0	2.0	0.0	2.0	2.0	2.0	2.0	*1.0*	1.0	**15.0**	**1.3**
Grounds Maintenance	HOURS	24.0	22.0	17.0	3.0	18.0	29.0	3.0	2.0	17.0	4.0	*3.0*	3.0	**145.0**	**12.1**
	TIMES	4.0	7.0	4.0	3.0	6.0	4.0	3.0	2.0	5.0	4.0	*3.0*	3.0	**48.0**	**4.0**
Stock Supplies	HOURS	17.0	15.0	0.0	10.0	10.0	1.0	11.0	0.0	20.0	1.0	*0.0*	4.0	**89.0**	**7.4**
	TIMES	2.0	1.0	0.0	1.0	1.0	1.0	2.0	0.0	1.0	1.0	*0.0*	1.0	**11.0**	**0.9**
Re-Stock Trucks	HOURS	10.0	5.0	17.0	7.0	31.0	6.0	7.0	5.0	16.0	8.0	*11.0*	5.0	**128.0**	**10.7**
	TIMES	9.0	5.0	6.0	7.0	6.0	6.0	3.0	5.0	6.0	8.0	*11.0*	5.0	**77.0**	**6.4**
Haul Spoil Dirt	HOURS	0.0	16.0	0.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**26.0**	**2.2**
	TIMES	0.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**2.0**	**0.2**
Check Alarm	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	30.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.0	0.0	*0.0*	1.0	**37.0**	**3.1**
	TIMES	4.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	*0.0*	1.0	**6.0**	**0.5**
Total Hours		**94.0**	**70.0**	**66.0**	**47.0**	**129.0**	**65.0**	**57.0**	**45.0**	**106.0**	**44.0**	***32.0***	**28.0**	**783.0**	**65.3**
Total Times		**25.0**	**17.0**	**16.0**	**15.0**	**24.0**	**17.0**	**18.0**	**14.0**	**24.0**	**19.0**	***21.0***	**15.0**	**225.0**	**18.8**
Inspections															
New Services	HOURS	24.0	0.0	0.0	0.0	0.0	9.0	4.0	0.0	0.0	0.0	*0.0*	0.0	**37.0**	**3.1**
	TIMES	7.0	0.0	0.0	0.0	0.0	4.0	1.0	0.0	0.0	0.0	*0.0*	0.0	**12.0**	**1.0**
Repair Existing Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
New Construction	HOURS	16.0	20.0	3.0	2.0	1.0	0.0	1.0	5.0	4.0	0.0	*40.0*	17.0	**109.0**	**9.1**
	TIMES	2.0	7.0	2.0	2.0	1.0	0.0	1.0	5.0	4.0	0.0	*6.0*	6.0	**36.0**	**3.0**
Rehab Existing	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other-Grease traps	HOURS	0.0	0.0	0.0	0.0	0.0	32.0	16.0	0.0	0.0	0.0	*0.0*	0.0	**48.0**	**4.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	0.0	0.0	*0.0*	0.0	**3.0**	**0.3**
Total Hours		**40.0**	**20.0**	**3.0**	**2.0**	**1.0**	**41.0**	**21.0**	**5.0**	**4.0**	**0.0**	***40.0***	**17.0**	**194.0**	**16.2**
Total Times		**9.0**	**7.0**	**2.0**	**2.0**	**1.0**	**6.0**	**3.0**	**5.0**	**4.0**	**0.0**	***6.0***	**6.0**	**51.0**	**4.3**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of March 2025

Plant Maintenance		JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2024	*MAY 2024*	JUN 2024	*Total to Date*	*Average*
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	0.0	31.0	16.0	93.0	48.0	8.0	6.0	50.0	25.0	9.0	*0.0*	0.0	**286.0**	**23.8**
	TIMES	0.0	3.0	2.0	5.0	4.0	1.0	1.0	3.0	1.0	2.0	*0.0*	0.0	**22.0**	**1.8**
Total Hours		**0.0**	**31.0**	**16.0**	**93.0**	**48.0**	**8.0**	**6.0**	**50.0**	**25.0**	**9.0**	***0.0***	**0.0**	**286.0**	**23.8**
Total Times		**0.0**	**3.0**	**2.0**	**5.0**	**4.0**	**1.0**	**1.0**	**3.0**	**1.0**	**2.0**	***0.0***	**0.0**	**22.0**	**1.8**
Line Locations															
Locate for Utilities	HOURS	0.0	0.0	0.0	0.0	10.0	2.0	1.0	0.0	0.0	0.0	*0.0*	1.0	**14.0**	**1.2**
	TIMES	0.0	0.0	0.0	0.0	1.0	1.0	1.0	0.0	0.0	0.0	*0.0*	1.0	**4.0**	**0.3**
Locate for Contractors	HOURS	0.0	0.0	0.0	0.0	8.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**8.0**	**0.7**
	TIMES	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**1.0**	**0.1**
Other	HOURS	34.0	34.0	34.0	13.0	20.0	17.0	20.0	20.0	30.0	24.0	*24.0*	24.0	**294.0**	**24.5**
	TIMES	7.0	6.0	9.0	5.0	3.0	4.0	6.0	3.0	6.0	6.0	*6.0*	5.0	**66.0**	**5.5**
Total Hours		**34.0**	**34.0**	**34.0**	**13.0**	**38.0**	**19.0**	**21.0**	**20.0**	**30.0**	**24.0**	***24.0***	**25.0**	**316.0**	**26.3**
Total Times		**7.0**	**6.0**	**9.0**	**5.0**	**5.0**	**5.0**	**7.0**	**3.0**	**6.0**	**6.0**	***6.0***	**6.0**	**71.0**	**5.9**
Non-Category-Training	**HOURS**	**9.0**	**8.0**	**16.0**	**22.0**	**10.0**	**12.0**	**12.0**	**9.0**	**5.0**	**0.0**	***24.0***	**11.0**	**138.0**	**11.5**
	TIMES	**2.0**	**1.0**	**2.0**	**3.0**	**1.0**	**1.0**	**1.0**	**2.0**	**2.0**	**0.0**	***3.0***	**2.0**	**20.0**	**1.7**
Lost Time															
Sick Days	HOURS	32.0	60.0	8.0	40.0	0.0	24.0	40.0	16.0	44.0	32.0	*24.0*	16.0	**336.0**	**28.0**
	TIMES	4.0	7.0	1.0	5.0	0.0	3.0	5.0	2.0	7.0	4.0	*3.0*	2.0	**43.0**	**3.6**
Vacations	HOURS	64.0	80.0	96.0	104.0	104.0	104.0	32.0	16.0	40.0	56.0	*16.0*	152.0	**864.0**	**72.0**
	TIMES	8.0	10.0	12.0	13.0	13.0	13.0	4.0	2.0	5.0	7.0	*2.0*	19.0	**108.0**	**9.0**
Holidays	HOURS	48.0	0.0	48.0	0.0	160.0	168.0	112.0	48.0	0.0	0.0	*48.0*	48.0	**680.0**	**56.7**
	TIMES	6.0	0.0	6.0	0.0	20.0	21.0	14.0	6.0	0.0	0.0	*6.0*	6.0	**85.0**	**7.1**
Time Off	HOURS	0.0	0.0	0.0	16.0	0.0	0.0	0.0	0.0	0.0	24.0	*0.0*	0.0	**40.0**	**3.3**
	TIMES	0.0	0.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	3.0	*0.0*	0.0	**5.0**	**0.4**
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**144.0**	**140.0**	**152.0**	**160.0**	**264.0**	**296.0**	**184.0**	**80.0**	**84.0**	**112.0**	***88.0***	**216.0**	**1200.0**	**100.0**
Total Times		**18.0**	**17.0**	**19.0**	**20.0**	**33.0**	**37.0**	**23.0**	**10.0**	**12.0**	**14.0**	***11.0***	**27.0**	**151.0**	**12.6**
Overtime Worked	**HOURS**	**116.0**	**48.0**	**81.0**	**49.0**	**50.0**	**71.0**	**101.0**	**78.5**	**66.0**	**51.0**	***62.0***	**48.0**	**344.0**	**28.7**
	TIMES	**42.0**	**36.0**	**46.0**	**37.0**	**38.0**	**41.0**	**60.0**	**36.0**	**40.0**	**32.0**	***31.0***	**31.0**	**720.0**	**60.0**

Chester Sewer District
Year-to-Date Budget to Actual Comparison
Month Ended March 31, 2025

	Annual Budget	YTD Budget	MTD Actual	YTD Actual	Variance Over / (Under)
Operating					
REVENUE					
Wastewater treatment Services	$5,922,700	$4,442,025	$469,243	$4,443,269	$ 1,244
Compliance Sampling	$41,000	$30,750	$8,723	$49,326	$ 18,576
Interest Income	-	$0	$94,493	$534,327	$ 534,327
Other Income	-	$0	$4,263	$41,122	$ 41,122
Operating Revenue	$ 5,963,700	$ 4,472,775	$ 576,722	$ 5,068,044	$ 595,269
EXPENSE					
Administration	$1,909,543	$1,432,157	$103,300	$1,177,843	$ (254,314)
Maintenance	$1,581,586	$1,186,190	$187,257	$1,272,027	85,838
Lando Plant	$339,018	$254,264	$32,193	$304,401	50,138
Rocky Creek	$540,623	$405,467	$27,625	$436,774	31,307
Sandy River	$685,680	$514,260	$37,792	$459,372	(54,888)
Pretreatment	$233,750	$175,313	$9,973	$201,308	25,996
Total Expense	$ 5,290,200	$3,967,650	398,140	$3,851,725	$ (115,925)
Operating Surplus(Deficit)	$ 673,500	$ 505,125	$178,582	$1,216,319	
Capital					
REVENUE					
Debt Issuance	$0	$0	$0	$0	-
Fund Balance	$300,000	$225,000	$0	$0	(225,000)
Capital Recovery fees	$0	$0	$0	$110,980	110,980
Grant Revenue	$4,378,000	$3,283,500	$0	$0	(3,283,500)
Construction Revenue	$4,678,000	$3,508,500	$0	$110,980	-$3,397,520
EXPENSE					
Cushion Fund	$5,800	$4,350	$483	$4,347	(3)
Debt Service	$667,700	$500,775	$48,633	$437,700	(63,075)
Capital Expenditures	$4,678,000	$3,508,500	$138,254	$338,114	(3,170,386)
Construction Expense	5,351,500	4,013,625	187,370	780,161	(3,233,461)
Construction Surplus (Deficit)	-$673,500	-$505,125	-$187,370	-$669,181	
Total Surplus (Deficit)	$0	$0	-$8,788	$547,138	

CWR

CHESTER COUNTY WASTEWATER RECOVERY

Board of Commissioners' Projects & Director's Update

April 2025

Update Report

1. CWR Rock Hill Connection Efforts

I. Federal Special Appropriations – $10 Million (U.S. Senator Lindsey Graham)
Key Activities – March 2025

- Melissa McGee-Collier of the U.S. Environmental Protection Agency (EPA) confirmed approval of the waiver from the cost-sharing requirement for Fiscal Year (FY) 2024 under the *Consolidated Appropriations Act (P.L. 118-42)*.
- A coordination meeting was held with the EPA Community Grants Program Administrator to:
  - Gain insights and guidance on the grant application process.
  - Discuss coordination requirements for accessing federal funding.
- Ms. McGee-Collier confirmed the list of required stakeholders and agencies for coordination and emphasized that all grants are subject to **Intergovernmental Review**.
- Clarifications were provided regarding the workplan:
  - It should not replicate the Preliminary Engineering Report (PER).
  - The structure must follow the outline provided in the *Implementation Guide*.

II. South Carolina Infrastructure Investment Program (SCIIP) Grant

- Held a project coordination meeting with Rock Hill and engineering teams to finalize easement routes and confirm public ownership.
- Conducted discussions with the South Carolina Department of Environmental Services (SC DES) to address permitting and scheduling issues.
- Ongoing weekly meetings with the Rural Infrastructure Authority (RIA) to monitor project status and address challenges.
- Submitted all bid documents to RIA for review and approval.
- In response to RIA's request, CWR submitted a detailed update on matching funds for **SCIIP Grant A-23-E037**, including:
  - Expenditure reports of matching funds.
  - Overview of total project costs.
- Continued efforts to acquire necessary easements for the forcemain.
- Submitted the **Third Quarter Report** for FY 2024–2025, covering the period from **January 1 to March 31, 2025**.
- Awaiting RIA's review and approval of bid submissions to proceed with awarding the contract.

III. WIFIA Letter of Interest (LOI)

- Participated in WIFIA "Office Hours" workshop as part of the preparation for submitting the Letter of Interest.
- Continued development and finalization of the **Preliminary Engineering Report** in support of the LOI submission.

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2. EDA Grant Efforts

- Easement acquisition efforts are ongoing, in collaboration with AECOM, Utility Land Service, and Pope Flynn Group.
- Continued progress with property owner meetings to secure required easements.
- Submitted the **quarterly report** in compliance with grant requirements.

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3. Edgeland Road – SCDOT Road Widening Project

- Awaiting a response from the South Carolina Department of Transportation (SCDOT) on pending matters to finalize and sign the **Memorandum of Agreement (MOA)** for cost-sharing.

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4. Industrial Pretreatment Program

Discharge Monitoring Reports (DMRs) & Compliance Sampling

- **March 2025 DMRs:** Reviewed discharge monitoring reports from Industrial Users (IUs); no violations were identified.
- **SIU Permitting:** Internal and contracted reviews are underway to assess the status of Significant Industrial User (SIU) permits.
- **Compliance Sampling:** Sampling was conducted in February by Pace Analytical at the following facilities:
  - Carolina Poly
  - Boise Cascade
  - Sun Fibers

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5. Miscellaneous Activities

- Held meetings and conference calls with potential developers to evaluate new project opportunities.
- Responded to a Request for Information (RFI).
- Participated in a virtual meeting with the City of Chester Administrator and the Catawba Council of Governments (COG).
- Continued regular meetings with IKO to coordinate ongoing projects.
- On behalf of CWR, I traveled to Washington and met with members of the SC Congressional Delegation and their Staff members.