# *Agenda*

**January 28, 2025**
**764 Wilson Street, Chester, SC 29706**
**3:00 PM**

**I. Call Meeting to Order**

**II. Invocation**

**III. Pledge of Allegiance**

**IV. Approval of Last Meeting Minutes**

**V. Old Business**

- **a.** WWTP Update - Mr. Tony Young
- **b.** Maintenance Work Report - Mr. Michael Hunter
- **c.** Financial Statement - Mr. Joel Manning
- **d.** Project Updates - Mr. Phillip A. Thompson-King

**VI. New Business**

- **a.** MOTA Design - Mr. Anthony Lawrence, NCARB
- **b.** Public Comment

**VII. Executive Session**

- **a.** Under S.C. Code Section 30-4-70(a)(2) matters covered by attorney-client privilege regarding matters covered by the attorney-client privilege related to a contractual arrangement and the position of the public agency.
- **b.** Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a legal action concerning a pending claim against the District.

**VIII. Actions, if any, on Matters Discussed in Executive Session**

**IX. Adjourn**

# Chester County Wastewater Recovery

*Commission Meeting*
*January 28, 2025*

The Chester Sewer District held its Board of Commissioners Meeting on Tuesday, January 28, 2025. The meeting was called to order at 3:08 pm EST at 764 Wilson Street, Chester, SC. Those in attendance were: Tony Pope, Chairman; Hal Stone, Secretary; Edena Sanders, Board Member; Gloria Crank, Board Member; Bill Bundy, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Financial Analyst; Tony Young, WWTP Operations Superintendent (Lando-Manetta, Rocky Creek, and Sandy River);Yashica Evans, CWR Executive Assistant; Anthony Lawrence, MOTA; Lawrence Flynn, Attorney and Alexis Lindsay, Attorney. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

*** Secretary Hal Stone called the meeting to order and assumed the role of presiding officer in the absence of Chairman Tony Pope.**

**Invocation** – Board Member, Bill Bundy

**The Minutes from the December 17, 2024 meeting were approved.**

*A motion to approve the minutes was made by Bill Bundy, second by Edena Sanders and unanimously approved.*

**A motion to amend the agenda to place the Executive Session at the beginning of the meeting and to proceed into Executive Session immediately was made by Bill Bundy, seconded by Gloria Crank, and carried unanimously.**

Please note that no action was taken during the Executive Session.

***Presiding Officer Hal Stone called for Old Business:***

**WWTP Report -** Mr. Tony Young presented the WWTP Report for December 2024. A copy of the report is attached to the minutes.

**Maintenance Report -** The Maintenance Report for December 2024 was accepted as information. A copy of the report is attached to the minutes.

**Financial Statement-** Mr. Joel Manning presented the Financial Statement for December 2024. A copy of the report is attached to the minutes.

**Project Updates-** Mr. Phillip A. Thompson-King presented the Project Updates for December 2024/January 2025. A copy of the report is attached to the minutes.

**Note: All Old Business Reports were accepted by Unanimous Consent.**

***Upon the arrival of Chairman Tony Pope, Presiding Officer Hal Stone relinquished the chair, and Chairman Pope assumed presiding duties for the remainder of the meeting.***

***Chairman Tony Pope called for New Business:***

***MOTA Design:***

Anthony Lawrence of MOTA Design delivered a presentation on the design and renovation of the new administrative building. The Board acknowledged the presentation and accepted it as information.

***Please note that no one was present for public comment.***

***Adjourn***
*A motion to adjourn was made by Hal Stone, second by Gloria Crank and unanimously agreed.*

**Approved:** **Respectfully Submitted:**

**Date: February 25, 2025** **By: *Yashica Evans***

January 27, 2025

**Memorandum**

To: Phillip A. Thompson-King
From: Tony Young
Subject: Monthly Report for Plant Operations

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**Sandy River** plant overall is operating well.

The following is a listing of completed tasks for December:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Dewatered 23,101 gallons.
- Wasted 35,540 gallons.
- Installed new plc for bar screen.
- Repaired hydraulic filter assembly on backhoe.
- Picked up lift station 40hp pump from Ebara.

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**Rocky Creek** plant overall is operating well.

The following is a listing of completed tasks for December:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Wasted 60,000 gallons.

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**Lando/Manetta** plant overall is operating well.

The following is a listing of completed tasks for December:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Wasted 12,351 gallons.
- Replaced floating aerator.

## *CHESTER COUNTY WASTEWATER RECOVERY*

## *MAINTENANCE WORK REPORT*

### *FY 2024-2025*

**Month of December 2024**

| Line Maintenance | | JULY 2024 | AUG 2024 | SEPT 2024 | OCT 2024 | NOV 2024 | DEC 2024 | JAN 2024 | FEB 2024 | MAR 2024 | APR 2024 | *MAY 2024* | JUN 2024 | *Total to Date* | *Average* |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Check for Problem | HOURS | 28.0 | 53.0 | 25.0 | 21.0 | 10.0 | 22.0 | 47.0 | 44.0 | 16.0 | 69.0 | *51.0* | 27.0 | **413.0** | **34.4** |
| | TIMES | 3.0 | 7.0 | 3.0 | 5.0 | 1.0 | 5.0 | 8.0 | 8.0 | 3.0 | 9.0 | *10.0* | 5.0 | **67.0** | **5.6** |
| Check Service | HOURS | 29.0 | 35.0 | 11.0 | 70.0 | 5.0 | 36.0 | 26.0 | 63.0 | 37.0 | 28.0 | *52.0* | 14.0 | **406.0** | **33.8** |
| | TIMES | 4.0 | 9.0 | 3.0 | 8.0 | 1.0 | 8.0 | 4.0 | 9.0 | 6.0 | 7.0 | *7.0* | 3.0 | **69.0** | **5.8** |
| Rod Service | HOURS | 44.0 | 13.0 | 55.0 | 90.0 | 67.0 | 94.0 | 89.0 | 122.0 | 63.0 | 52.0 | *52.0* | 68.0 | **809.0** | **67.4** |
| | TIMES | 8.0 | 2.0 | 6.0 | 10.0 | 10.0 | 14.0 | 21.0 | 18.0 | 12.0 | 7.0 | *8.0* | 11.0 | **127.0** | **10.6** |
| Replace Service | HOURS | 0.0 | 40.0 | 0.0 | 45.0 | 15.0 | 0.0 | 0.0 | 0.0 | 88.0 | 0.0 | *70.0* | 0.0 | **258.0** | **21.5** |
| | TIMES | 0.0 | 1.0 | 0.0 | 1.0 | 1.0 | 0.0 | 0.0 | 0.0 | 2.0 | 0.0 | *2.0* | 0.0 | **7.0** | **0.6** |
| Repair Service | HOURS | 160.0 | 44.0 | 18.0 | 32.0 | 31.0 | 10.0 | 62.0 | 93.0 | 44.0 | 78.0 | *35.0* | 24.0 | **631.0** | **52.6** |
| | TIMES | 9.0 | 2.0 | 2.0 | 4.0 | 4.0 | 1.0 | 4.0 | 4.0 | 2.0 | 5.0 | *4.0* | 2.0 | **43.0** | **3.6** |
| Install Clean-Out | HOURS | 74.0 | 0.0 | 0.0 | 50.0 | 15.0 | 108.0 | 0.0 | 24.0 | 30.0 | 20.0 | *0.0* | 24.0 | **345.0** | **28.8** |
| | TIMES | 3.0 | 0.0 | 0.0 | 2.0 | 1.0 | 3.0 | 0.0 | 1.0 | 1.0 | 1.0 | *0.0* | 1.0 | **13.0** | **1.1** |
| Locate Service | HOURS | 0.0 | 10.0 | 12.0 | 20.0 | 0.0 | 2.0 | 20.0 | 12.0 | 0.0 | 22.0 | *23.0* | 0.0 | **121.0** | **10.1** |
| | TIMES | 0.0 | 1.0 | 2.0 | 2.0 | 0.0 | 1.0 | 3.0 | 1.0 | 0.0 | 4.0 | *2.0* | 0.0 | **16.0** | **1.3** |
| Check Main | HOURS | 25.0 | 20.0 | 11.0 | 20.0 | 7.0 | 45.0 | 30.0 | 16.0 | 4.0 | 10.0 | *26.0* | 8.0 | **222.0** | **18.5** |
| | TIMES | 2.0 | 2.0 | 2.0 | 4.0 | 2.0 | 9.0 | 2.0 | 2.0 | 2.0 | 1.0 | *3.0* | 3.0 | **34.0** | **2.8** |
| Rod Main | HOURS | 51.0 | 24.0 | 9.0 | 22.0 | 15.0 | 53.0 | 85.0 | 23.0 | 53.0 | 57.0 | *34.0* | 40.0 | **466.0** | **38.8** |
| | TIMES | 4.0 | 2.0 | 1.0 | 3.0 | 2.0 | 6.0 | 7.0 | 2.0 | 6.0 | 3.0 | *3.0* | 4.0 | **43.0** | **3.6** |
| Repair Main | HOURS | 0.0 | 0.0 | 0.0 | 36.0 | 0.0 | 0.0 | 5.0 | 0.0 | 10.0 | 0.0 | *0.0* | 24.0 | **75.0** | **6.3** |
| | TIMES | 0.0 | 0.0 | 0.0 | 1.0 | 0.0 | 0.0 | 1.0 | 0.0 | 1.0 | 0.0 | *0.0* | 1.0 | **4.0** | **0.3** |
| Manhole Work | HOURS | 0.0 | 33.0 | 38.0 | 59.0 | 54.0 | 20.0 | 31.0 | 6.0 | 45.0 | 10.0 | *36.0* | 23.0 | **355.0** | **29.6** |
| | TIMES | 0.0 | 4.0 | 3.0 | 6.0 | 5.0 | 2.0 | 4.0 | 1.0 | 3.0 | 1.0 | *3.0* | 3.0 | **35.0** | **2.9** |
| Road Work | HOURS | 6.0 | 6.0 | 15.0 | 5.0 | 8.0 | 0.0 | 34.0 | 6.0 | 52.0 | 0.0 | *6.0* | 4.0 | **142.0** | **11.8** |
| | TIMES | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 0.0 | 4.0 | 1.0 | 3.0 | 0.0 | *1.0* | 1.0 | **15.0** | **1.3** |
| Landscape Work Area | HOURS | 45.0 | 0.0 | 0.0 | 25.0 | 0.0 | 2.0 | 13.0 | 12.0 | 25.0 | 0.0 | *0.0* | 14.0 | **136.0** | **11.3** |
| | TIMES | 4.0 | 0.0 | 0.0 | 3.0 | 0.0 | 1.0 | 2.0 | 1.0 | 5.0 | 0.0 | *0.0* | 2.0 | **18.0** | **1.5** |
| Cut Right-of-Way | HOURS | 18.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *6.0* | 12.0 | **36.0** | **3.0** |
| | TIMES | 2.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *1.0* | 1.0 | **4.0** | **0.3** |
| Other | HOURS | 19.0 | 15.0 | 60.0 | 20.0 | 4.0 | 18.0 | 0.0 | 10.0 | 33.0 | 35.0 | *38.0* | 33.0 | **285.0** | **23.8** |
| | TIMES | 3.0 | 2.0 | 7.0 | 5.0 | 1.0 | 3.0 | 0.0 | 2.0 | 5.0 | 2.0 | *3.0* | 4.0 | **37.0** | **3.1** |
| | | | | | | | | | | | | | | | |
| Total Hours | | **499.0** | **293.0** | **254.0** | **515.0** | **231.0** | **410.0** | **442.0** | **431.0** | **500.0** | **381.0** | *429.0* | **315.0** | **4700.0** | **391.7** |
| Total Times | | **43.0** | **33.0** | **30.0** | **55.0** | **29.0** | **53.0** | **60.0** | **50.0** | **51.0** | **40.0** | *47.0* | **41.0** | **532.0** | **44.3** |

## *CHESTER COUNTY WASTEWATER RECOVERY*

## *MAINTENANCE WORK REPORT*

## *FY 2024-2025*

**Month of December 2024**

| Pump Station Maintenance | | JULY 2024 | AUG 2024 | SEPT 2024 | OCT 2024 | NOV 2024 | DEC 2024 | JAN 2024 | FEB 2024 | MAR 2024 | APR 2024 | *MAY 2024* | JUN 2024 | *Total to Date* | *Average* |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Check Chester Station | HOURS | 45.0 | 51.0 | 38.0 | 57.0 | 46.0 | 32.0 | 33.0 | 59.0 | 37.0 | 40.0 | *56.0* | 48.0 | **542.0** | **45.2** |
| | TIMES | 3.0 | 5.0 | 4.0 | 5.0 | 4.0 | 4.0 | 3.0 | 4.0 | 3.0 | 4.0 | *5.0* | 4.0 | **48.0** | **4.0** |
| Check Richburg Station | HOURS | 34.0 | 62.0 | 66.0 | 45.0 | 56.0 | 48.0 | 28.0 | 47.0 | 43.0 | 40.0 | *55.0* | 48.0 | **572.0** | **47.7** |
| | TIMES | 3.0 | 5.0 | 5.0 | 3.0 | 5.0 | 4.0 | 3.0 | 4.0 | 3.0 | 4.0 | *5.0* | 4.0 | **48.0** | **4.0** |
| Service Pumps | HOURS | 12.0 | 0.0 | 0.0 | 0.0 | 0.0 | 34.0 | 0.0 | 12.0 | 0.0 | 21.0 | *0.0* | 0.0 | **79.0** | **6.6** |
| | TIMES | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 | 2.0 | 0.0 | 1.0 | 0.0 | 2.0 | *0.0* | 0.0 | **6.0** | **0.5** |
| Service Controls | HOURS | 13.0 | 9.0 | 54.0 | 12.0 | 34.0 | 26.0 | 13.0 | 22.0 | 0.0 | 14.0 | *5.0* | 8.0 | **210.0** | **17.5** |
| | TIMES | 4.0 | 1.0 | 14.0 | 2.0 | 6.0 | 6.0 | 4.0 | 2.0 | 0.0 | 2.0 | *2.0* | 1.0 | **44.0** | **3.7** |
| Other | HOURS | 18.0 | 56.0 | 61.0 | 0.0 | 19.0 | 34.0 | 15.0 | 44.0 | 16.0 | 45.0 | *27.0* | 25.0 | **360.0** | **30.0** |
| | TIMES | 3.0 | 6.0 | 11.0 | 0.0 | 3.0 | 3.0 | 3.0 | 2.0 | 2.0 | 4.0 | *3.0* | 2.0 | **42.0** | **3.5** |
| **Total Hours** | | **122.0** | **178.0** | **219.0** | **114.0** | **155.0** | **174.0** | **89.0** | **184.0** | **96.0** | **160.0** | ***143.0*** | **129.0** | **1763.0** | **146.9** |
| **Total Times** | | **14.0** | **17.0** | **34.0** | **10.0** | **18.0** | **19.0** | **13.0** | **13.0** | **8.0** | **16.0** | ***15.0*** | **11.0** | **188.0** | **15.7** |
| **Preventive Maintenance** | | | | | | | | | | | | | | | |
| Smoke Test | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 12.0 | *0.0* | 8.0 | **20.0** | **1.7** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 1.0 | *0.0* | 1.0 | **2.0** | **0.2** |
| Inspect Manholes | HOURS | 0.0 | 0.0 | 10.0 | 0.0 | 0.0 | 0.0 | 18.0 | 0.0 | 0.0 | 10.0 | *0.0* | 0.0 | **38.0** | **3.2** |
| | TIMES | 0.0 | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | 2.0 | 0.0 | 0.0 | 1.0 | *0.0* | 0.0 | **4.0** | **0.3** |
| Clean Manholes | HOURS | 0.0 | 34.0 | 0.0 | 18.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 18.0 | *0.0* | 0.0 | **70.0** | **5.8** |
| | TIMES | 0.0 | 3.0 | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 2.0 | *0.0* | 0.0 | **6.0** | **0.5** |
| Clean Mains | HOURS | 30.0 | 60.0 | 79.0 | 82.0 | 33.0 | 106.0 | 20.0 | 25.0 | 87.0 | 47.0 | *75.0* | 36.0 | **680.0** | **56.7** |
| | TIMES | 2.0 | 4.0 | 5.0 | 4.0 | 3.0 | 8.0 | 2.0 | 2.0 | 6.0 | 6.0 | *5.0* | 2.0 | **49.0** | **4.1** |
| Check Right-of-Way | HOURS | 33.0 | 24.0 | 115.0 | 30.0 | 0.0 | 0.0 | 11.0 | 0.0 | 0.0 | 0.0 | *0.0* | 16.0 | **229.0** | **19.1** |
| | TIMES | 3.0 | 3.0 | 7.0 | 1.0 | 0.0 | 0.0 | 2.0 | 0.0 | 0.0 | 0.0 | *0.0* | 1.0 | **17.0** | **1.4** |
| TV Lines | HOURS | 82.0 | 56.0 | 8.0 | 24.0 | 59.0 | 77.0 | 134.0 | 104.0 | 127.0 | 92.0 | *116.0* | 79.0 | **958.0** | **79.8** |
| | TIMES | 11.0 | 7.0 | 1.0 | 4.0 | 9.0 | 11.0 | 15.0 | 11.0 | 13.0 | 11.0 | *10.0* | 9.0 | **112.0** | **9.3** |
| Other | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| **Total Hours** | | **145.0** | **174.0** | **212.0** | **154.0** | **92.0** | **183.0** | **183.0** | **129.0** | **214.0** | **179.0** | ***191.0*** | **139.0** | **1995.0** | **166.3** |
| **Total Times** | | **16.0** | **17.0** | **14.0** | **10.0** | **12.0** | **19.0** | **21.0** | **13.0** | **19.0** | **21.0** | ***15.0*** | **13.0** | **190.0** | **15.8** |
| **New Taps** | | | | | | | | | | | | | | | |
| Residential | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 30.0 | 42.0 | 0.0 | 0.0 | *0.0* | 0.0 | **72.0** | **6.0** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 1.0 | 1.0 | 0.0 | 0.0 | *0.0* | 0.0 | **2.0** | **0.2** |
| Commercial | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| Other | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| **Total Hours** | | **0.0** | **0.0** | **0.0** | **0.0** | **0.0** | **0.0** | **30.0** | **42.0** | **0.0** | **0.0** | ***0.0*** | **0.0** | **72.0** | **6.0** |
| **Total Times** | | **0.0** | **0.0** | **0.0** | **0.0** | **0.0** | **0.0** | **1.0** | **1.0** | **0.0** | **0.0** | ***0.0*** | **0.0** | **2.0** | **0.2** |

## *CHESTER COUNTY WASTEWATER RECOVERY*

## *MAINTENANCE WORK REPORT*

## *FY 2024-2025*

**Month of December 2024**

| Shop Maintenance | | JULY 2024 | AUG 2024 | SEPT 2024 | OCT 2024 | NOV 2024 | DEC 2024 | JAN 2024 | FEB 2024 | MAR 2024 | APR 2024 | *MAY 2024* | JUN 2024 | *Total to Date* | *Average* |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Clean Trucks | HOURS | 4.0 | 2.0 | 17.0 | 2.0 | 21.0 | 4.0 | 3.0 | 1.0 | 4.0 | 3.0 | *12.0* | 2.0 | **75.0** | **6.3** |
| | TIMES | 3.0 | 2.0 | 4.0 | 2.0 | 5.0 | 4.0 | 3.0 | 1.0 | 4.0 | 3.0 | *5.0* | 2.0 | **38.0** | **3.2** |
| Check Equipment | HOURS | 0.0 | 10.0 | 15.0 | 25.0 | 21.0 | 25.0 | 6.0 | 10.0 | 10.0 | 15.0 | *5.0* | 12.0 | **154.0** | **12.8** |
| | TIMES | 0.0 | 1.0 | 2.0 | 2.0 | 3.0 | 2.0 | 1.0 | 1.0 | 1.0 | 1.0 | *1.0* | 2.0 | **17.0** | **1.4** |
| Service Equipment | HOURS | 9.0 | 0.0 | 0.0 | 0.0 | 18.0 | 0.0 | 11.0 | 20.0 | 8.0 | 13.0 | *1.0* | 1.0 | **81.0** | **6.8** |
| | TIMES | 3.0 | 0.0 | 0.0 | 0.0 | 2.0 | 0.0 | 3.0 | 1.0 | 1.0 | 2.0 | *1.0* | 1.0 | **14.0** | **1.2** |
| Grounds Maintenance | HOURS | 24.0 | 22.0 | 17.0 | 3.0 | 18.0 | 29.0 | 1.0 | 4.0 | 12.0 | 4.0 | *3.0* | 3.0 | **140.0** | **11.7** |
| | TIMES | 4.0 | 7.0 | 4.0 | 3.0 | 6.0 | 4.0 | 1.0 | 4.0 | 3.0 | 4.0 | *3.0* | 3.0 | **46.0** | **3.8** |
| Stock Supplies | HOURS | 17.0 | 15.0 | 0.0 | 10.0 | 10.0 | 1.0 | 8.0 | 0.0 | 0.0 | 1.0 | *0.0* | 4.0 | **66.0** | **5.5** |
| | TIMES | 2.0 | 1.0 | 0.0 | 1.0 | 1.0 | 1.0 | 1.0 | 0.0 | 0.0 | 1.0 | *0.0* | 1.0 | **9.0** | **0.8** |
| Re-Stock Trucks | HOURS | 10.0 | 5.0 | 17.0 | 7.0 | 31.0 | 6.0 | 5.0 | 6.0 | 17.0 | 8.0 | *11.0* | 5.0 | **128.0** | **10.7** |
| | TIMES | 9.0 | 5.0 | 6.0 | 7.0 | 6.0 | 6.0 | 5.0 | 6.0 | 8.0 | 8.0 | *11.0* | 5.0 | **82.0** | **6.8** |
| Haul Spoil Dirt | HOURS | 0.0 | 16.0 | 0.0 | 0.0 | 10.0 | 0.0 | 0.0 | 0.0 | 8.0 | 0.0 | *0.0* | 0.0 | **34.0** | **2.8** |
| | TIMES | 0.0 | 1.0 | 0.0 | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | 1.0 | 0.0 | *0.0* | 0.0 | **3.0** | **0.3** |
| Check Alarm | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| Other | HOURS | 30.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 11.0 | 1.0 | 0.0 | 0.0 | *0.0* | 1.0 | **43.0** | **3.6** |
| | TIMES | 4.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 2.0 | 1.0 | 0.0 | 0.0 | *0.0* | 1.0 | **8.0** | **0.7** |
| **Total Hours** | | **94.0** | **70.0** | **66.0** | **47.0** | **129.0** | **65.0** | **45.0** | **42.0** | **59.0** | **44.0** | ***32.0*** | **28.0** | **721.0** | **60.1** |
| **Total Times** | | **25.0** | **17.0** | **16.0** | **15.0** | **24.0** | **17.0** | **16.0** | **14.0** | **18.0** | **19.0** | ***21.0*** | **15.0** | **217.0** | **18.1** |
| Inspections | | | | | | | | | | | | | | | |
| New Services | HOURS | 24.0 | 0.0 | 0.0 | 0.0 | 0.0 | 9.0 | 1.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **34.0** | **2.8** |
| | TIMES | 7.0 | 0.0 | 0.0 | 0.0 | 0.0 | 4.0 | 1.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **12.0** | **1.0** |
| Repair Existing Service | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 2.0 | 0.0 | 0.0 | *0.0* | 0.0 | **2.0** | **0.2** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 1.0 | 0.0 | 0.0 | *0.0* | 0.0 | **1.0** | **0.1** |
| New Construction | HOURS | 16.0 | 20.0 | 3.0 | 2.0 | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *40.0* | 17.0 | **99.0** | **8.3** |
| | TIMES | 2.0 | 7.0 | 2.0 | 2.0 | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *6.0* | 6.0 | **26.0** | **2.2** |
| Rehab Existing | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| Other-Grease traps | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 32.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **32.0** | **2.7** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 2.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **2.0** | **0.2** |
| **Total Hours** | | **40.0** | **20.0** | **3.0** | **2.0** | **1.0** | **41.0** | **1.0** | **2.0** | **0.0** | **0.0** | ***40.0*** | **17.0** | **167.0** | **13.9** |
| **Total Times** | | **9.0** | **7.0** | **2.0** | **2.0** | **1.0** | **6.0** | **1.0** | **1.0** | **0.0** | **0.0** | ***6.0*** | **6.0** | **41.0** | **3.4** |

## *CHESTER COUNTY WASTEWATER RECOVERY*

## *MAINTENANCE WORK REPORT*

## *FY 2024-2025*

**Month of December 2024**

| Plant Maintenance | | JULY 2024 | AUG 2024 | SEPT 2024 | OCT 2024 | NOV 2024 | DEC 2024 | JAN 2024 | FEB 2024 | MAR 2024 | APR 2024 | *MAY 2024* | JUN 2024 | *Total to Date* | *Average* |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Clean Drying Beds | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| Load Sludge | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| Other | HOURS | 0.0 | 31.0 | 16.0 | 93.0 | 48.0 | 8.0 | 0.0 | 92.0 | 18.0 | 9.0 | *0.0* | 0.0 | **315.0** | **26.3** |
| | TIMES | 0.0 | 3.0 | 2.0 | 5.0 | 4.0 | 1.0 | 0.0 | 5.0 | 1.0 | 2.0 | *0.0* | 0.0 | **23.0** | **1.9** |
| **Total Hours** | | **0.0** | **31.0** | **16.0** | **93.0** | **48.0** | **8.0** | **0.0** | **92.0** | **18.0** | **9.0** | ***0.0*** | **0.0** | **315.0** | **26.3** |
| **Total Times** | | **0.0** | **3.0** | **2.0** | **5.0** | **4.0** | **1.0** | **0.0** | **5.0** | **1.0** | **2.0** | ***0.0*** | **0.0** | **23.0** | **1.9** |
| **Line Locations** | | | | | | | | | | | | | | | |
| Locate for Utilities | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 10.0 | 2.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 1.0 | **13.0** | **1.1** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 1.0 | 1.0 | 1.0 | 0.0 | 0.0 | 0.0 | *0.0* | 1.0 | **4.0** | **0.3** |
| Locate for Contractors | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **8.0** | **0.7** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **1.0** | **0.1** |
| Other | HOURS | 34.0 | 34.0 | 34.0 | 13.0 | 20.0 | 17.0 | 12.0 | 10.0 | 15.0 | 24.0 | *24.0* | 24.0 | **261.0** | **21.8** |
| | TIMES | 7.0 | 6.0 | 9.0 | 5.0 | 3.0 | 4.0 | 5.0 | 4.0 | 4.0 | 6.0 | *6.0* | 5.0 | **64.0** | **5.3** |
| **Total Hours** | | **34.0** | **34.0** | **34.0** | **13.0** | **38.0** | **19.0** | **12.0** | **10.0** | **15.0** | **24.0** | ***24.0*** | **25.0** | **282.0** | **23.5** |
| **Total Times** | | **7.0** | **6.0** | **9.0** | **5.0** | **5.0** | **5.0** | **6.0** | **4.0** | **4.0** | **6.0** | ***6.0*** | **6.0** | **69.0** | **5.8** |
| | | | | | | | | | | | | | | | |
| **Non-Category-Training** | **HOURS** | **9.0** | **8.0** | **16.0** | **22.0** | **10.0** | **12.0** | **6.0** | **5.0** | **5.0** | **0.0** | ***24.0*** | **11.0** | **128.0** | **10.7** |
| | **TIMES** | **2.0** | **1.0** | **2.0** | **3.0** | **1.0** | **1.0** | **2.0** | **1.0** | **1.0** | **0.0** | ***3.0*** | **2.0** | **19.0** | **1.6** |
| **Lost Time** | | | | | | | | | | | | | | | |
| Sick Days | HOURS | 32.0 | 60.0 | 8.0 | 40.0 | 0.0 | 24.0 | 196.0 | 80.0 | 32.0 | 32.0 | *24.0* | 16.0 | **544.0** | **45.3** |
| | TIMES | 4.0 | 7.0 | 1.0 | 5.0 | 0.0 | 3.0 | 25.0 | 10.0 | 4.0 | 4.0 | *3.0* | 2.0 | **68.0** | **5.7** |
| Vacations | HOURS | 64.0 | 80.0 | 96.0 | 104.0 | 104.0 | 104.0 | 40.0 | 24.0 | 40.0 | 56.0 | *16.0* | 152.0 | **880.0** | **73.3** |
| | TIMES | 8.0 | 10.0 | 12.0 | 13.0 | 13.0 | 13.0 | 5.0 | 3.0 | 5.0 | 7.0 | *2.0* | 19.0 | **110.0** | **9.2** |
| Holidays | HOURS | 48.0 | 0.0 | 48.0 | 0.0 | 160.0 | 168.0 | 168.0 | 56.0 | 48.0 | 0.0 | *48.0* | 48.0 | **792.0** | **66.0** |
| | TIMES | 6.0 | 0.0 | 6.0 | 0.0 | 20.0 | 21.0 | 21.0 | 7.0 | 6.0 | 0.0 | *6.0* | 6.0 | **99.0** | **8.3** |
| Time Off | HOURS | 0.0 | 0.0 | 0.0 | 16.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 24.0 | *0.0* | 0.0 | **40.0** | **3.3** |
| | TIMES | 0.0 | 0.0 | 0.0 | 2.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 3.0 | *0.0* | 0.0 | **5.0** | **0.4** |
| On-Job Accidents | HOURS | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| | TIMES | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | *0.0* | 0.0 | **0.0** | **0.0** |
| **Total Hours** | | **144.0** | **140.0** | **152.0** | **160.0** | **264.0** | **296.0** | **404.0** | **160.0** | **120.0** | **112.0** | ***88.0*** | **216.0** | **1424.0** | **118.7** |
| **Total Times** | | **18.0** | **17.0** | **19.0** | **20.0** | **33.0** | **37.0** | **51.0** | **20.0** | **15.0** | **14.0** | ***11.0*** | **27.0** | **178.0** | **14.8** |
| | | | | | | | | | | | | | | | |
| | **HOURS** | **116.0** | **48.0** | **81.0** | **49.0** | **50.0** | **71.0** | **79.0** | **83.0** | **58.0** | **51.0** | ***62.0*** | **48.0** | **387.0** | **32.3** |
| **Overtime Worked** | **TIMES** | **42.0** | **36.0** | **46.0** | **37.0** | **38.0** | **41.0** | **47.0** | **61.0** | **36.0** | **32.0** | ***31.0*** | **31.0** | **832.0** | **69.3** |

*Chester Sewer District*
*Year-to-Date Budget to Actual Comparison*
*Month Ended December 31, 2024*

| | Annual Budget | YTD Budget | MTD Actual | YTD Actual | Variance Over / (Under) |
|---|---|---|---|---|---|
| **Operating** | | | | | |
| **REVENUE** | | | | | |
| Wastewater treatment Services | $5,922,700 | $2,961,350 | $476,284 | $3,014,093 | $ 52,743 |
| Compliance Sampling | $41,000 | $20,500 | $16,370 | $34,795 | $ 14,295 |
| Interest Income | - | $0 | $96,165 | $575,445 | $ 575,445 |
| Other Income | - | $0 | $1,492 | $23,948 | $ 23,948 |
| **Operating Revenue** | $ 5,963,700 | $ 2,981,850 | $ 590,311 | $ 3,648,281 | $ 666,431 |
| **EXPENSE** | | | | | |
| Administration | $1,909,543 | $954,772 | $119,912 | $800,810 | $ (153,962) |
| Maintenance | $1,581,586 | $790,793 | $123,007 | $770,762 | (20,031) |
| Lando Plant | $339,018 | $169,509 | $39,033 | $205,483 | 35,974 |
| Rocky Creek | $540,623 | $270,312 | $70,048 | $327,152 | 56,841 |
| Sandy River | $685,680 | $342,840 | $102,608 | $308,920 | (33,920) |
| Pretreatment | $233,750 | $116,875 | $39,211 | $146,382 | 29,507 |
| **Total Expense** | $ 5,290,200 | $2,645,100 | 493,819 | $2,559,509 | $ (85,591) |
| **Operating Surplus(Deficit)** | $ 673,500 | $ 336,750 | $96,492 | $1,088,772 | |
| **Capital** | | | | | |
| **REVENUE** | | | | | |
| Debt Issuance | $0 | $0 | $0 | $0 | - |
| Fund Balance | $300,000 | $150,000 | $0 | $0 | (150,000) |
| Capital Recovery fees | $0 | $0 | $3,580 | $107,400 | 107,400 |
| Grant Revenue | $4,378,000 | $2,189,000 | $0 | $0 | (2,189,000) |
| **Construction Revenue** | $4,678,000 | $2,339,000 | $3,580 | $107,400 | -$2,231,600 |
| **EXPENSE** | | | | | |
| Cushion Fund | $5,800 | $2,900 | $483 | $2,900 | - |
| Debt Service | $667,700 | $333,850 | $48,634 | $291,800 | (42,050) |
| Capital Expenditures | $4,678,000 | $2,339,000 | $28,267 | $169,110 | (2,169,890) |
| **Construction Expense** | 5,351,500 | 2,675,750 | 77,384 | 463,810 | (2,211,940) |
| **Construction Surplus (Deficit)** | -$673,500 | -$336,750 | -$73,804 | -$356,410 | |
| **Total Surplus (Deficit)** | $0 | $0 | $22,688 | $732,362 | |

CWR

CHESTER COUNTY WASTEWATER RECOVERY

# *Board of Commissioners' Projects & Director's Update January 2025*

# Update Report

## 1. CWR Rock Hill Connection Efforts

### I. Federal Special Appropriations ($10MM from U.S. Senator Lindsey Graham)

- No activities to report

### II. South Carolina Infrastructure Investment Program (SCIIP) Grant

- A meeting was held with the Rock Hill and engineering teams to finalize easement routes and confirm public ownership, ensuring smooth collaboration throughout the process.
- Meetings have been held with SC DES in an effort to address scheduling and permitting concerns.
- Also, a meeting is scheduled with RIA, the Grant's Administrative Agency, on Wednesday, January 29, 2025, to discuss the project's progress.

### III. WIFIA Letter of Interest (LOI)

- Consultants (AECOM, Pope Flynn, Raftelis) are assisting in the finalization of the LOI submission. Meetings were held on December 9, 2024, and January 21, 2025, to work on the document. The team will review the edited material, and the final version will be circulated for review and comments before submission in the coming weeks.

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## 2. USDA Rural Development (Live Oak) Project

- Two virtual meetings were held with Live Oak to explain the current circumstances, and a Loan Modification Agreement was submitted to Live Oak Bank. We are awaiting their response regarding CWR's efforts.

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## 3. EDA Grant Effort

- Efforts to acquire the necessary easements are underway, with collaboration from AECOM, Utility Land Service, and Pope Flynn Group. A meeting is scheduled with a landowner on Thursday, January 30, 2025, to continue progress on this effort.

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## 4. Edgeland Road (SCDOT Road Widening)

- As requested by SCDOT, CWR has submitted a revised cost estimate for relocation construction and engineering design.
- Pope Flynn Group has reviewed the SCDOT Memorandum of Agreement (MOA) to clarify the specific responsibilities of both CWR and SCDOT in completing the project and the associated utility work.
- We are currently awaiting a response from SCDOT regarding the completion of these related matters.

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## 5. Industrial Pretreatment

**Jones Hamilton:**

- CWR and Jones-Hamilton (JH) were able to reach a final permit. The final permit limits incorporated some of the suggestions from JH as well as aligning the anticipated local discharge limits that CWR will have to adopt when the connection to the Rock Hill system is complete in a couple of years. JH agreed to the terms set forth in the revised Permit. For the record, CWR greatly appreciates JH's consideration of our concerns and willingness to work together toward resolution.

**Industrial Discharge Monitoring Reports (DMR) and Compliance Sampling:**

- **December 2024 DMR Review**: The industrial users' (IU) discharge monitoring reports (DMR) received for December 2024 have been reviewed, with a couple of violations reported related to timely reporting.

- **Compliance Inspections**: CWR conducted inspections at the following industries in December 2024:
  - CoAtex
  - Specialty Polymers
  - Allvac
  - Boise Cascade
  - Carolina Poly
  - Giti Tires
  - Guardian Industries
  - Jones Hamilton
  - Roseburg
  - Specialty Polymers
  - Sun Fiber LLC

  All facilities inspected were functioning well, with all records in order, earning a satisfactory rating for these IUs.

- **Compliance Sampling Event**: A compliance sampling event was conducted by Pace Analytical for Jones Hamilton in December 2024.

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## 6. Miscellaneous

- Held meetings and calls with potential developers to explore new opportunities.
- Continued ongoing meetings with IKO on current projects.
- Responded to three Requests for Information (RFIs) related to various Economic Development matters.