AMENDED

Agenda

November 19, 2024

2715 Gaston Farm Road, Chester, SC 29706

4:00 PM

I. Call Meeting to Order

II. Invocation

III. Pledge of Allegiance

IV. Approval of Last Meeting Minutes

V. Old Business/ Reports

a. WWTP Update	- Mr. Tony Young
b. Pretreatment Update	- Ms. Devon Beaty-Bagley
c. Maintenance Work Report	- Mr. Michael Hunter
d. Financial Statement	- Mr. Joel Manning
e. Project Updates	- Mr. Phillip A. Thompson-King

VI. New Business

a. Draft Audit-Presentation	- Love Bailey & Associates CPAs
b. Live Oak-Approval of Resolution	- Mr. Phillip A. Thompson-King
c. SCDOT MOA	- Mr. Phillip A. Thompson-King
d. Public Comment	

VII. Executive Session

a. Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a legal action concerning a pending claim against the District.

b. Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a proposed contractual arrangement and the position of the public agency.

VIII. Actions, if any, on Matters Discussed in Executive Session

IX. Adjourn

Chester County Wastewater Recovery

Commission Meeting
November 19, 2024

The Chester Sewer District held its Board of Commissioners Meeting on Tuesday, November 19, 2024 and was called to order at 4:10 PM EST at the Chester County Wastewater Recovery Maintenance Building located at 2715 Gaston Farm Road, Chester, SC. Those in attendance were Tony Pope, Chairman; Hal Stone, Secretary; Edena Sanders, Board Member; Gloria Crank, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Financial Analyst; Devon Beaty-Bagley, Pretreatment Coordinator; Yashica Evans, CWR Executive Assistant; Ryan Swancy, Attorney; Lawrence Flynn, Attorney; Alexis Lindsay, Attorney; and Gary Bailey, CPA. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

Invocation – Chairman, Tony Pope

The Minutes from the September 17, 2024 meeting were approved.

A motion to approve the minutes was made by Edena Sanders, second by Gloria Crank and unanimously approved.

Chairman Tony Pope called for Old Business:

WWTP Report - The WWTP Report for October 2024 was accepted as information. A copy of the report is attached to the minutes.

Pre-Treatment - The Pre-Treatment Report for October 2024 was accepted as information. A copy of the report is attached to the minutes.

Maintenance Report - The Maintenance Report for October 2024 was accepted as information. A copy of the report is attached to the minutes.

Financial Statement- Mr. Joel Manning presented the Financial Statement for October 2024. A copy of the report is attached to the minutes.

Project Updates- Mr. Phillip A. Thompson-King presented the Project Updates for October/November 2024. A copy of the report is attached to the minutes.

Note: All Old Business Reports were accepted by *Unanimous Consent.*

Chairman Tony Pope called for New Business:

Draft Audit Presentation:

The draft audit was presented by Mr. Gary Bailey of Love Bailey & Associates and was accepted as information.

Live Oak – Approval of Resolution:

Mr. Thompson-King and Attorney Lawrence Flynn presented a Resolution for the approval of the "Second Modification Agreement".

A motion to approve the resolution requesting an extension of the existing bond with Live Oak Banking Company for the purpose of securing future funding, with the extension to be submitted for approval for December 31, 2024, was made by Gloria Crank, second by Edena Sanders, and unanimously agreed.

SCDOT MOA

Mr. Thompson-King presented the Memorandum of Agreement from the South Carolina Department of Transportation

A motion to authorize the Executive Director to execute the SCDOT MOA per the recommendation of the Pope Flynn Group once amended and finalized for the project along Edgeland Road was made by Hal Stone, and second by Gloria Crank, and unanimously agreed.

Public Comment:

The Executive Director, not part of the general public, took a moment to reflect on the loss of Mr. Claude "Sammy" Bell, a valued team member who passed away in late September. Mr. Bell, a U.S. Army Veteran, began working for the district in 2012. Mr. Bell is deeply missed and left a lasting impact on our organization and industry. CWR continues to maintain communication with his family during this time.

Executive Session

A motion to enter Executive Session was made by Edena Sanders, second by Gloria Crank, and unanimously agreed.

General Session

A motion to enter into general session was made by Edena Sanders, second by Gloria Crank, and unanimously agreed.

Please note that no action was taken during Executive Session.

Adjourn
A motion to adjourn was made by Gloria Crank, second by Edena Sanders, and unanimously agreed.

Approved: **Respectfully Submitted:**

Date: December 17, 2024 **By: *Yashica Evans***

November 15, 2024

Memorandum

To: Phillip A. Thompson-King
From: Tony Young
Subject: Monthly Report for Plant Operations

Sandy River plant overall is operating well.

The following is a listing of completed tasks for October:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Dewatered 108,397 gallons.
- Wasted 56,864 gallons.
- Drying beds cleaned.

Rocky Creek plant overall is operating well.

The following is a listing of completed tasks for October:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Wasted 48,000 gallons.
- Dewatered 20,000 gallons.
- Synagro brought in equipment to start Sludge Dewatering.

Lando/Manetta plant overall is operating well.

The following is a listing of completed tasks for October:

- Performed daily and weekly sampling.
- Performed routine maintenance.
- Hauled 13,400 loads to Rocky Creek.
- Wasted 35,685 gallons.

Economic Development:

Project Spring
IKO Meeting (2)
IKO Glass permitting calls
Princeton New Energy Survey Review

Training:

N/A

Compliance:

Jones Hamilton Meeting and several internal meetings
-response to DES
September DMRs
Coatex Annual Inspection and Compliance meeting
Work on new Omnova permit
Work on Westlake permit closure

FOG (Fats, Oils, Greases) and Pollution Prevention:

N/A

Other

Cityworks Demo

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of October 2024

Line Maintenance		JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	*MAY 2024*	JUN 2024	*Total to Date*	*Average*
Check for Problem	HOURS	28.0	53.0	25.0	21.0	54.0	57.0	47.0	44.0	16.0	69.0	*51.0*	27.0	**492.0**	**41.0**
	TIMES	3.0	7.0	3.0	5.0	8.0	10.0	8.0	8.0	3.0	9.0	*10.0*	5.0	**79.0**	**6.6**
Check Service	HOURS	29.0	35.0	11.0	70.0	62.0	4.0	26.0	63.0	37.0	28.0	*52.0*	14.0	**431.0**	**35.9**
	TIMES	4.0	9.0	3.0	8.0	7.0	1.0	4.0	9.0	6.0	7.0	*7.0*	3.0	**68.0**	**5.7**
Rod Service	HOURS	44.0	13.0	55.0	90.0	96.0	90.0	89.0	122.0	63.0	52.0	*52.0*	68.0	**834.0**	**69.5**
	TIMES	8.0	2.0	6.0	10.0	11.0	13.0	21.0	18.0	12.0	7.0	*8.0*	11.0	**127.0**	**10.6**
Replace Service	HOURS	0.0	40.0	0.0	45.0	36.0	0.0	0.0	0.0	88.0	0.0	*70.0*	0.0	**279.0**	**23.3**
	TIMES	0.0	1.0	0.0	1.0	1.0	0.0	0.0	0.0	2.0	0.0	*2.0*	0.0	**7.0**	**0.6**
Repair Service	HOURS	160.0	44.0	18.0	32.0	53.0	49.0	62.0	93.0	44.0	78.0	*35.0*	24.0	**692.0**	**57.7**
	TIMES	9.0	2.0	2.0	4.0	3.0	2.0	4.0	4.0	2.0	5.0	*4.0*	2.0	**43.0**	**3.6**
Install Clean-Out	HOURS	74.0	0.0	0.0	50.0	48.0	71.0	0.0	24.0	30.0	20.0	*0.0*	24.0	**341.0**	**28.4**
	TIMES	3.0	0.0	0.0	2.0	1.0	2.0	0.0	1.0	1.0	1.0	*0.0*	1.0	**12.0**	**1.0**
Locate Service	HOURS	0.0	10.0	12.0	20.0	12.0	6.0	20.0	12.0	0.0	22.0	*23.0*	0.0	**137.0**	**11.4**
	TIMES	0.0	1.0	2.0	2.0	1.0	1.0	3.0	1.0	0.0	4.0	*2.0*	0.0	**17.0**	**1.4**
Check Main	HOURS	25.0	20.0	11.0	20.0	0.0	0.0	30.0	16.0	4.0	10.0	*26.0*	8.0	**170.0**	**14.2**
	TIMES	2.0	2.0	2.0	4.0	0.0	0.0	2.0	2.0	2.0	1.0	*3.0*	3.0	**23.0**	**1.9**
Rod Main	HOURS	51.0	24.0	9.0	22.0	17.0	43.0	85.0	23.0	53.0	57.0	*34.0*	40.0	**458.0**	**38.2**
	TIMES	4.0	2.0	1.0	3.0	3.0	4.0	7.0	2.0	6.0	3.0	*3.0*	4.0	**42.0**	**3.5**
Repair Main	HOURS	0.0	0.0	0.0	36.0	0.0	25.0	5.0	0.0	10.0	0.0	*0.0*	24.0	**100.0**	**8.3**
	TIMES	0.0	0.0	0.0	1.0	0.0	1.0	1.0	0.0	1.0	0.0	*0.0*	1.0	**5.0**	**0.4**
Manhole Work	HOURS	0.0	33.0	38.0	59.0	2.0	14.0	31.0	6.0	45.0	10.0	*36.0*	23.0	**297.0**	**24.8**
	TIMES	0.0	4.0	3.0	6.0	2.0	2.0	4.0	1.0	3.0	1.0	*3.0*	3.0	**32.0**	**2.7**
Road Work	HOURS	6.0	6.0	15.0	5.0	24.0	15.0	34.0	6.0	52.0	0.0	*6.0*	4.0	**173.0**	**14.4**
	TIMES	1.0	1.0	1.0	1.0	2.0	2.0	4.0	1.0	3.0	0.0	*1.0*	1.0	**18.0**	**1.5**
Landscape Work Area	HOURS	45.0	0.0	0.0	25.0	0.0	6.0	13.0	12.0	25.0	0.0	*0.0*	14.0	**140.0**	**11.7**
	TIMES	4.0	0.0	0.0	3.0	0.0	1.0	2.0	1.0	5.0	0.0	*0.0*	2.0	**18.0**	**1.5**
Cut Right-of-Way	HOURS	18.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*6.0*	12.0	**36.0**	**3.0**
	TIMES	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*1.0*	1.0	**4.0**	**0.3**
Other	HOURS	19.0	15.0	60.0	20.0	21.0	13.0	0.0	10.0	33.0	35.0	*38.0*	33.0	**297.0**	**24.8**
	TIMES	3.0	2.0	7.0	5.0	1.0	3.0	0.0	2.0	5.0	2.0	*3.0*	4.0	**37.0**	**3.1**
Total Hours		**499.0**	**293.0**	**254.0**	**515.0**	**425.0**	**393.0**	**442.0**	**431.0**	**500.0**	**381.0**	***429.0***	**315.0**	**4877.0**	**406.4**
Total Times		**43.0**	**33.0**	**30.0**	**55.0**	**40.0**	**42.0**	**60.0**	**50.0**	**51.0**	**40.0**	***47.0***	**41.0**	**532.0**	**44.3**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of October 2024

Pump Station Maintenance		JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	*MAY 2024*	JUN 2024	*Total to Date*	*Average*
Check Chester Station	HOURS	45.0	51.0	38.0	57.0	46.0	36.0	33.0	59.0	37.0	40.0	*56.0*	48.0	**546.0**	**45.5**
	TIMES	3.0	5.0	4.0	5.0	4.0	4.0	3.0	4.0	3.0	4.0	*5.0*	4.0	**48.0**	**4.0**
Check Richburg Station	HOURS	34.0	62.0	66.0	45.0	45.0	28.0	28.0	47.0	43.0	40.0	*55.0*	48.0	**541.0**	**45.1**
	TIMES	3.0	5.0	5.0	3.0	4.0	3.0	3.0	4.0	3.0	4.0	*5.0*	4.0	**46.0**	**3.8**
Service Pumps	HOURS	12.0	0.0	0.0	0.0	84.0	0.0	0.0	12.0	0.0	21.0	*0.0*	0.0	**129.0**	**10.8**
	TIMES	1.0	0.0	0.0	0.0	4.0	0.0	0.0	1.0	0.0	2.0	*0.0*	0.0	**8.0**	**0.7**
Service Controls	HOURS	13.0	9.0	54.0	12.0	24.0	9.0	13.0	22.0	0.0	14.0	*5.0*	8.0	**183.0**	**15.3**
	TIMES	4.0	1.0	14.0	2.0	4.0	1.0	4.0	2.0	0.0	2.0	*2.0*	1.0	**37.0**	**3.1**
Other	HOURS	18.0	56.0	61.0	0.0	25.0	28.0	15.0	44.0	16.0	45.0	*27.0*	25.0	**360.0**	**30.0**
	TIMES	3.0	6.0	11.0	0.0	2.0	2.0	3.0	2.0	2.0	4.0	*3.0*	2.0	**40.0**	**3.3**
Total Hours		**122.0**	**178.0**	**219.0**	**114.0**	**224.0**	**101.0**	**89.0**	**184.0**	**96.0**	**160.0**	***143.0***	**129.0**	**1759.0**	**146.6**
Total Times		**14.0**	**17.0**	**34.0**	**10.0**	**18.0**	**10.0**	**13.0**	**13.0**	**8.0**	**16.0**	***15.0***	**11.0**	**179.0**	**14.9**
Preventive Maintenance															
Smoke Test	HOURS	0.0	0.0	0.0	0.0	0.0	6.0	0.0	0.0	0.0	12.0	*0.0*	8.0	**26.0**	**2.2**
	TIMES	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	1.0	*0.0*	1.0	**3.0**	**0.3**
Inspect Manholes	HOURS	0.0	0.0	10.0	0.0	12.0	0.0	18.0	0.0	0.0	10.0	*0.0*	0.0	**50.0**	**4.2**
	TIMES	0.0	0.0	1.0	0.0	1.0	0.0	2.0	0.0	0.0	1.0	*0.0*	0.0	**5.0**	**0.4**
Clean Manholes	HOURS	0.0	34.0	0.0	18.0	0.0	0.0	0.0	0.0	0.0	18.0	*0.0*	0.0	**70.0**	**5.8**
	TIMES	0.0	3.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	2.0	*0.0*	0.0	**6.0**	**0.5**
Clean Mains	HOURS	30.0	60.0	79.0	82.0	76.0	83.0	20.0	25.0	87.0	47.0	*75.0*	36.0	**700.0**	**58.3**
	TIMES	2.0	4.0	5.0	4.0	6.0	7.0	2.0	2.0	6.0	6.0	*5.0*	2.0	**51.0**	**4.3**
Check Right-of-Way	HOURS	33.0	24.0	115.0	30.0	0.0	0.0	11.0	0.0	0.0	0.0	*0.0*	16.0	**229.0**	**19.1**
	TIMES	3.0	3.0	7.0	1.0	0.0	0.0	2.0	0.0	0.0	0.0	*0.0*	1.0	**17.0**	**1.4**
TV Lines	HOURS	82.0	56.0	8.0	24.0	85.0	80.0	134.0	104.0	127.0	92.0	*116.0*	79.0	**987.0**	**82.3**
	TIMES	11.0	7.0	1.0	4.0	9.0	10.0	15.0	11.0	13.0	11.0	*10.0*	9.0	**111.0**	**9.3**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**145.0**	**174.0**	**212.0**	**154.0**	**173.0**	**169.0**	**183.0**	**129.0**	**214.0**	**179.0**	***191.0***	**139.0**	**2062.0**	**171.8**
Total Times		**16.0**	**17.0**	**14.0**	**10.0**	**16.0**	**18.0**	**21.0**	**13.0**	**19.0**	**21.0**	***15.0***	**13.0**	**193.0**	**16.1**
New Taps															
Residential	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	30.0	42.0	0.0	0.0	*0.0*	0.0	**72.0**	**6.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	0.0	0.0	*0.0*	0.0	**2.0**	**0.2**
Commercial	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**30.0**	**42.0**	**0.0**	**0.0**	***0.0***	**0.0**	**72.0**	**6.0**
Total Times		**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**	**0.0**	**0.0**	***0.0***	**0.0**	**2.0**	**0.2**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of October 2024

Shop Maintenance		JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	*MAY 2024*	JUN 2024	*Total to Date*	*Average*
Clean Trucks	HOURS	4.0	2.0	17.0	2.0	11.0	2.0	3.0	1.0	4.0	3.0	*12.0*	2.0	**63.0**	**5.3**
	TIMES	3.0	2.0	4.0	2.0	7.0	2.0	3.0	1.0	4.0	3.0	*5.0*	2.0	**38.0**	**3.2**
Check Equipment	HOURS	0.0	10.0	15.0	25.0	0.0	1.0	6.0	10.0	10.0	15.0	*5.0*	12.0	**109.0**	**9.1**
	TIMES	0.0	1.0	2.0	2.0	0.0	1.0	1.0	1.0	1.0	1.0	*1.0*	2.0	**13.0**	**1.1**
Service Equipment	HOURS	9.0	0.0	0.0	0.0	26.0	8.0	11.0	20.0	8.0	13.0	*1.0*	1.0	**97.0**	**8.1**
	TIMES	3.0	0.0	0.0	0.0	2.0	1.0	3.0	1.0	1.0	2.0	*1.0*	1.0	**15.0**	**1.3**
Grounds Maintenance	HOURS	24.0	22.0	17.0	3.0	8.0	1.0	1.0	4.0	12.0	4.0	*3.0*	3.0	**102.0**	**8.5**
	TIMES	4.0	7.0	4.0	3.0	3.0	1.0	1.0	4.0	3.0	4.0	*3.0*	3.0	**40.0**	**3.3**
Stock Supplies	HOURS	17.0	15.0	0.0	10.0	0.0	4.0	8.0	0.0	0.0	1.0	*0.0*	4.0	**59.0**	**4.9**
	TIMES	2.0	1.0	0.0	1.0	0.0	1.0	1.0	0.0	0.0	1.0	*0.0*	1.0	**8.0**	**0.7**
Re-Stock Trucks	HOURS	10.0	5.0	17.0	7.0	4.0	7.0	5.0	6.0	17.0	8.0	*11.0*	5.0	**102.0**	**8.5**
	TIMES	9.0	5.0	6.0	7.0	4.0	7.0	5.0	6.0	8.0	8.0	*11.0*	5.0	**81.0**	**6.8**
Haul Spoil Dirt	HOURS	0.0	16.0	0.0	0.0	16.0	20.0	0.0	0.0	8.0	0.0	*0.0*	0.0	**60.0**	**5.0**
	TIMES	0.0	1.0	0.0	0.0	2.0	2.0	0.0	0.0	1.0	0.0	*0.0*	0.0	**6.0**	**0.5**
Check Alarm	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	30.0	0.0	0.0	0.0	4.0	88.0	11.0	1.0	0.0	0.0	*0.0*	1.0	**135.0**	**11.3**
	TIMES	4.0	0.0	0.0	0.0	1.0	5.0	2.0	1.0	0.0	0.0	*0.0*	1.0	**14.0**	**1.2**
Total Hours		**94.0**	**70.0**	**66.0**	**47.0**	**69.0**	**131.0**	**45.0**	**42.0**	**59.0**	**44.0**	***32.0***	**28.0**	**727.0**	**60.6**
Total Times		**25.0**	**17.0**	**16.0**	**15.0**	**19.0**	**20.0**	**16.0**	**14.0**	**18.0**	**19.0**	***21.0***	**15.0**	**215.0**	**17.9**
Inspections															
New Services	HOURS	24.0	0.0	0.0	0.0	8.0	4.0	1.0	0.0	0.0	0.0	*0.0*	0.0	**37.0**	**3.1**
	TIMES	7.0	0.0	0.0	0.0	1.0	1.0	1.0	0.0	0.0	0.0	*0.0*	0.0	**10.0**	**0.8**
Repair Existing Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	*0.0*	0.0	**2.0**	**0.2**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	*0.0*	0.0	**1.0**	**0.1**
New Construction	HOURS	16.0	20.0	3.0	2.0	1.0	0.0	0.0	0.0	0.0	0.0	*40.0*	17.0	**99.0**	**8.3**
	TIMES	2.0	7.0	2.0	2.0	1.0	0.0	0.0	0.0	0.0	0.0	*6.0*	6.0	**26.0**	**2.2**
Rehab Existing	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other-Grease traps	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**40.0**	**20.0**	**3.0**	**2.0**	**9.0**	**14.0**	**1.0**	**2.0**	**0.0**	**0.0**	***40.0***	**17.0**	**138.0**	**11.5**
Total Times		**9.0**	**7.0**	**2.0**	**2.0**	**2.0**	**2.0**	**1.0**	**1.0**	**0.0**	**0.0**	***6.0***	**6.0**	**37.0**	**3.1**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of October 2024

Plant Maintenance		JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	*MAY 2024*	JUN 2024	*Total to Date*	*Average*
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	0.0	31.0	16.0	93.0	0.0	2.0	0.0	92.0	18.0	9.0	*0.0*	0.0	**261.0**	**21.8**
	TIMES	0.0	3.0	2.0	5.0	0.0	1.0	0.0	5.0	1.0	2.0	*0.0*	0.0	**19.0**	**1.6**
Total Hours		**0.0**	**31.0**	**16.0**	**93.0**	**0.0**	**2.0**	**0.0**	**92.0**	**18.0**	**9.0**	***0.0***	**0.0**	**261.0**	**21.8**
Total Times		**0.0**	**3.0**	**2.0**	**5.0**	**0.0**	**1.0**	**0.0**	**5.0**	**1.0**	**2.0**	***0.0***	**0.0**	**19.0**	**1.6**
Line Locations															
Locate for Utilities	HOURS	0.0	0.0	0.0	0.0	0.0	4.0	0.0	0.0	0.0	0.0	*0.0*	1.0	**5.0**	**0.4**
	TIMES	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	*0.0*	1.0	**2.0**	**0.2**
Locate for Contractors	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	34.0	34.0	34.0	13.0	22.0	17.0	12.0	10.0	15.0	24.0	*24.0*	24.0	**263.0**	**21.9**
	TIMES	7.0	6.0	9.0	5.0	6.0	5.0	5.0	4.0	4.0	6.0	*6.0*	5.0	**68.0**	**5.7**
Total Hours		**34.0**	**34.0**	**34.0**	**13.0**	**22.0**	**21.0**	**12.0**	**10.0**	**15.0**	**24.0**	***24.0***	**25.0**	**268.0**	**22.3**
Total Times		**7.0**	**6.0**	**9.0**	**5.0**	**6.0**	**6.0**	**5.0**	**4.0**	**4.0**	**6.0**	***6.0***	**6.0**	**70.0**	**5.8**
Non-Category-Training	**HOURS**	**9.0**	**8.0**	**16.0**	**22.0**	**12.0**	**14.0**	**6.0**	**5.0**	**5.0**	**0.0**	***24.0***	**11.0**	**132.0**	**11.0**
	TIMES	**2.0**	**1.0**	**2.0**	**3.0**	**3.0**	**2.0**	**2.0**	**1.0**	**1.0**	**0.0**	***3.0***	**2.0**	**22.0**	**1.8**
Lost Time															
Sick Days	HOURS	32.0	60.0	8.0	40.0	24.0	128.0	196.0	80.0	32.0	32.0	*24.0*	16.0	**672.0**	**56.0**
	TIMES	4.0	7.0	1.0	5.0	3.0	16.0	25.0	10.0	4.0	4.0	*3.0*	2.0	**84.0**	**7.0**
Vacations	HOURS	64.0	80.0	96.0	104.0	40.0	56.0	40.0	24.0	40.0	56.0	*16.0*	152.0	**768.0**	**64.0**
	TIMES	8.0	10.0	12.0	13.0	5.0	7.0	5.0	3.0	5.0	7.0	*2.0*	19.0	**96.0**	**8.0**
Holidays	HOURS	48.0	0.0	48.0	0.0	168.0	112.0	168.0	56.0	48.0	0.0	*48.0*	48.0	**744.0**	**62.0**
	TIMES	6.0	0.0	6.0	0.0	21.0	14.0	21.0	7.0	6.0	0.0	*6.0*	6.0	**93.0**	**7.8**
Time Off	HOURS	0.0	0.0	0.0	16.0	0.0	0.0	0.0	0.0	0.0	24.0	*0.0*	0.0	**40.0**	**3.3**
	TIMES	0.0	0.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	3.0	*0.0*	0.0	**5.0**	**0.4**
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**144.0**	**140.0**	**152.0**	**160.0**	**232.0**	**296.0**	**404.0**	**160.0**	**120.0**	**112.0**	***88.0***	**216.0**	**1440.0**	**120.0**
Total Times		**18.0**	**17.0**	**19.0**	**20.0**	**29.0**	**37.0**	**51.0**	**20.0**	**15.0**	**14.0**	***11.0***	**27.0**	**180.0**	**15.0**
	HOURS	**116.0**	**48.0**	**81.0**	**49.0**	**79.0**	**61.0**	**79.0**	**83.0**	**58.0**	**51.0**	***62.0***	**48.0**	**369.0**	**30.8**
Overtime Worked	**TIMES**	**42.0**	**36.0**	**46.0**	**37.0**	**32.0**	**42.0**	**47.0**	**61.0**	**36.0**	**32.0**	***31.0***	**31.0**	**784.0**	**65.3**

Chester Sewer District
Year-to-Date Budget to Actual Comparison
Month Ended October 31, 2024

	Annual Budget	*YTD Budget*	*MTD Actual*	*YTD Actual*	*Variance Over / (Under)*
Operating					
REVENUE					
Wastewater treatment Services	$5,922,700	$1,974,233	$463,046	$2,032,036	$ 57,803
Compliance Sampling	$41,000	$13,667	$8,646	$14,432	$ 765
Interest Income	-	$0	$94,015	$390,454	$ 390,454
Other Income	-	$0	$13,690	$16,993	$ 16,993
Operating Revenue	$ 5,963,700	$ 1,987,900	$ 579,397	$ 2,453,915	$ 466,015
EXPENSE					
Administration	$1,909,543	$636,514	$135,466	$550,367	$ (86,147)
Maintenance	$1,581,586	$527,195	$82,822	$453,044	(74,151)
Lando Plant	$339,018	$113,006	$28,057	$125,674	12,668
Rocky Creek	$540,623	$180,208	$46,991	$197,584	17,376
Sandy River	$685,680	$228,560	$33,103	$148,740	(79,820)
Pretreatment	$233,750	$77,917	$15,154	$92,681	14,764
Total Expense	$ 5,290,200	$1,763,400	341,593	$1,568,090	$ (195,310)
Operating Surplus(Deficit)	$ 673,500	$ 224,500	$237,804	$885,825	
Capital					
REVENUE					
Debt Issuance	$0	$0	$0	$0	-
Fund Balance	$300,000	$100,000	$0	$0	(100,000)
Capital Recovery fees	$0	$0	$0	$0	-
Grant Revenue	$4,378,000	$1,459,333	$0	$0	(1,459,333)
Construction Revenue	$4,678,000	$1,559,333	$0	$0	-$1,559,333
EXPENSE					
Cushion Fund	$5,800	$1,450	$483	$1,932	482
Debt Service	$667,700	$166,925	$48,633	$194,533	27,608
Capital Expenditures	$4,678,000	$1,169,500	$0	$131,539	(1,037,961)
Construction Expense	5,351,500	1,337,875	49,116	328,004	(1,010,353)
Construction Surplus (Deficit)	-$673,500	$221,458	-$49,116	-$328,004	
Total Surplus (Deficit)	$0	$445,960	$188,688	$557,821	

Board of Commissioners' Projects & Director's Update

November 2024

Update Report

1. CWR Rock Hill Connection Efforts

I. Federal Special Appropriations ($10MM from U.S. Senator Lindsey Graham)

A Technical Correction for the grant award was necessary due to a misinterpretation in the grant language. The appropriation was incorrectly listed as "Chester County for Wastewater Recovery" instead of "Chester County Wastewater Recovery for System Improvements." This required a formal correction. Attached are the following supporting documents for your review:

- A formal technical correction request letter.
- A communication from Senator Lindsey Graham's office, dated March 9, 2024 outlining the intended recipient and purpose of the grant.
- Our correspondence explaining the Chester County Wastewater Recovery (CWR)/Chester County clarification.

II. S.C. Infrastructure Investment Program (SCIIP) Grant

- Modifying the SC RIA grant application for asset ownership adjustments regarding the second pump station and force main in York County, as well as addressing project delays (refer to attached letter).
- Finalizing easement routes and confirming public ownership in collaboration with Rock Hill and engineering teams.

III. WIFIA Letter of Interest (LOI)

Consultants: AECOM, Pope Flynn, Raftelis

- Raftelis has prepared the financial pro forma (pessimistic, base, optimistic scenarios).
- Developing comprehensive project description, financial structure, readiness, environmental impact analysis, and creditworthiness documentation.
- A submission finalization meeting is scheduled for Monday, December 9th at 3:00 PM.

2. USDA Rural Development (Live Oak) Project

- Live Oak Bank has contacted CWR regarding a loan modification agreement due to delays with the SCADA portion of the project. We met virtually with Live Oak to explain the circumstances and are awaiting a reply.

3. EDA Grant Effort

- Held a kick-off meeting with the EDA's Project Manager, the Catawba COG, and design engineer, AECOM.

- Working on easement acquisition with AECOM, Utility Land Service, and Pope Flynn Group.

4. Edgeland Road (SCDOT Road Widening)

- Attended utility coordination meetings with SCDOT.
- Provided SCDOT with engineered designs for relocating the impacted wastewater infrastructure.
- Submitted cost estimates for the relocation construction, engineering design costs, and a list of contractors who perform wastewater utility construction.
- Pope Flynn Group is reviewing the SCDOT Memorandum of Agreement (MOA) to clarify the specific responsibilities of CWR and SCDOT in completing this project and associated utility work.

5. Miscellaneous

- Conducted meetings and calls with potential developers.
- Continued meetings with IKO.
- Responded to four RFIs related to industrial prospects.
- Attended three meetings with industrial prospects.