AMENDED Agenda

August 20, 2024

2715 Gaston Farm Road, Chester, SC 29706

3:00 PM

I. Call Meeting to Order

II. Invocation

III. Pledge of Allegiance

IV. Approval of Last Meeting Minutes

V. Old Business/ Reports

a.	WWTP Update	- Mr. Tony Young
b.	Pretreatment Update	- Mrs. Devon Beaty-Bagley
c.	Maintenance Work Report	- Mr. Michael Hunter
d.	Financial Statement	- Mr. Joel Manning
e.	Project Updates	- Mr. Phillip A. Thompson-King

VI. New Business

a.	Executive Search Engagement	- Mr. Phillip A. Thompson-King
b.	Arbitrage Rebate Computation Agreement	- Mr. Joel Manning
c.	Board Resolution- Purchase 208 West Elliot Street	- Pope Flynn, LLC
d.	Public Comment	

VII. Executive Session

a. Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to possible legal action concerning possible property acquisition.

b. Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a legal action concerning a pending claim against the District.

c. Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a proposed contractual arrangement and the position of the public agency.

d. Under S.C. Code Section 30-4-70(a)(1) to receive legal advice covered by the attorney-client privilege related to a personnel issue.

VIII. Actions, if any, on Matters Discussed in Executive Session

IX. Adjourn

Chester County Wastewater Recovery

Commission Meeting
August 20, 2024

The Chester Sewer District held its Board of Commissioners Meeting on Tuesday, August 20, 2024 and was called to order at 3:01 PM EST at the Chester County Wastewater Recovery Maintenance Building located at 2715 Gaston Farm Road, Chester, SC. Those in attendance were Tony Pope, Chairman; Hal Stone, Secretary; Edena Sanders, Board Member; Gloria Crank, Board Member; Bill Bundy, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Financial Analyst; Yashica Evans, CWR Executive Assistant; Everett Stubbs, Attorney and Lawrence Flynn, Attorney; Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

Invocation – Chairman, Tony Pope

The Minutes from the July 16, 2024 meeting were approved.

A motion to approve the minutes was made by Bill Bundy, second by Hal Stone and unanimously approved.

Chairman Tony Pope called for Old Business:

WWTP Report - The WWTP report for July 2024 was accepted as information. A copy of the report is attached to the minutes.

Pre-Treatment - The Pre-Treatment report for July 2024 was accepted as information. A copy of the report is attached to the minutes.

Maintenance Report - The Maintenance report for July 2024 was accepted as information. A copy of the report is attached to the minutes.

Financial Statement- Mr. Joel Manning presented the report for July 2024. A copy of the report is attached to the minutes.

Project Updates- The Project Updates for July/August 2024 were accepted as information. A copy of the report is attached to the minutes.

Note: All Old Business Reports were accepted by *Unanimous Consent.*

Chairman Tony Pope called for New Business:

Executive Search Engagement:

Mr. Thompson-King presented a proposal from Raftelis for Executive Search Services.

A motion to engage in the services of Raftelis at an initial cost of $35,000 was made by Bill Bundy, and second by Gloria Crank, and unanimously agreed. Please note that the Executive Director will discuss adding language to the proposal to include a 3–6-month retention period and how adding such a policy would impact the fee.

Arbitrage Rebate Computation Agreement:

Mr. Joel Manning, Financial Analyst, presented details on the Arbitrage Rebate Computation Agreement.

Information and details about the Arbitrage Rebate Computation Agreement was accepted as information.

Board Resolution-Purchase 208 W. Elliott Street:

A motion to defer the Board Resolution vote to after Executive Session was made by Bill Bundy, second by Hal Stone and unanimously approved.

Please note that no one was present for public comment.

Executive Session

A motion to enter Executive Session was made by Gloria Crank, second by Hal Stone, and unanimously agreed.

A motion to exit Executive Session was made by Bill Bundy, second by Hal Stone, and unanimously agreed.

Please note that no action was taken during Executive Session.

A motion to enter back into general session was made by Bill Bundy, second by Edena Sanders, and unanimously agreed.

General Session

The Board was presented with a Commission Resolution providing the Executive Director full authority to execute any documents needed for the acquisition of 208 W. Elliot Street.

A motion to adopt the resolution was made by Gloria Crank, second by Edena Sanders, and unanimously approved.

The Board was presented with an Engagement Letter engaging the services of Maynard Nexsen.

A motion to engage the services of Maynard Nexsen to assist with HR items was made by Bill Bundy, second by Gloria Crank, and unanimously approved.

Adjourn

A motion to adjourn was made by Hal Stone, second by Bill Bundy, and unanimously agreed.

Approved: **Respectfully Submitted:**

Date: **September 17, 2024** **By:** ***Yashica Evans***

August 19, 2024

Memorandum

To: Phillip A. Thompson-King
From: Tony Young
Subject: Monthly Report for Plant Operations

Sandy River plant overall is operating well.

The following is a listing of completed tasks for July:

- Performed daily and weekly sampling
- Performed routine maintenance
- Dewatered 63,972 gallons
- Wasted 90,627 gallons
- Replace time delay fuse on clarifier
- Sandy River lift station lost PLC program (Programmable Logic Control) working with original programmer to find solution.
- Sent Chlorine Chemical feed meter off for rebuild

Rocky Creek plant overall is operating well.

The following is a listing of completed tasks for July:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 15,000 gallons
- Dewatered 23,000 gallons

Lando/Manetta plant overall is operating well.

The following is a listing of completed tasks for June:

- Performed daily and weekly sampling
- Performed routine maintenance
- Hauled 20,100 loads to Rocky Creek
- Wasted 16,723 gallons
- Replaced chlorine vacuum ejector

Industrial Pretreatment

Economic Development:

Several emails involving DHEC and IKO to get permit questions resolved (still working on this)
Meeting with Providence Environmental and Tarheel Representative
Several Calls with Princeton New Energy
Created Master Flow List for future capital recovery fees
Meeting with Raftelis on Industrial Flows

Training:

AI workshop

Compliance:

Jones Hamilton Meeting
June DMRs
Boise Cascade New Draft Permit meeting, ready to execute
Working with Operations on SP pump station
LOW CARB meeting

FOG (Fats, Oils, Greases) and Pollution Prevention:

N/A

Other

Meeting with Buckman IP Data management
KVLT Advancement Committee Meeting
Meeting with potential data management provider (2)
WEASC Biosolids Committee meeting
FOIA request meeting and data sent

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of July 2024

Line Maintenance		JULY 2024	AUG 2023	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	*MAY 2024*	JUN 2024	*Total to Date*	*Average*
Check for Problem	HOURS	28.0	32.0	0.0	23.0	54.0	57.0	47.0	44.0	16.0	69.0	*51.0*	27.0	**448.0**	**37.3**
	TIMES	3.0	3.0	0.0	3.0	8.0	10.0	8.0	8.0	3.0	9.0	*10.0*	5.0	**70.0**	**5.8**
Check Service	HOURS	29.0	4.0	30.0	28.0	62.0	4.0	26.0	63.0	37.0	28.0	*52.0*	14.0	**377.0**	**31.4**
	TIMES	4.0	2.0	4.0	5.0	7.0	1.0	4.0	9.0	6.0	7.0	*7.0*	3.0	**59.0**	**4.9**
Rod Service	HOURS	44.0	71.0	88.0	114.0	96.0	90.0	89.0	122.0	63.0	52.0	*52.0*	68.0	**949.0**	**79.1**
	TIMES	8.0	8.0	10.0	16.0	11.0	13.0	21.0	18.0	12.0	7.0	*8.0*	11.0	**143.0**	**11.9**
Replace Service	HOURS	0.0	0.0	40.0	0.0	36.0	0.0	0.0	0.0	88.0	0.0	*70.0*	0.0	**234.0**	**19.5**
	TIMES	0.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	2.0	0.0	*2.0*	0.0	**6.0**	**0.5**
Repair Service	HOURS	160.0	76.0	22.0	20.0	53.0	49.0	62.0	93.0	44.0	78.0	*35.0*	24.0	**716.0**	**59.7**
	TIMES	9.0	5.0	2.0	1.0	3.0	2.0	4.0	4.0	2.0	5.0	*4.0*	2.0	**43.0**	**3.6**
Install Clean-Out	HOURS	74.0	0.0	0.0	0.0	48.0	71.0	0.0	24.0	30.0	20.0	*0.0*	24.0	**291.0**	**24.3**
	TIMES	3.0	0.0	0.0	0.0	1.0	2.0	0.0	1.0	1.0	1.0	*0.0*	1.0	**10.0**	**0.8**
Locate Service	HOURS	0.0	0.0	6.0	6.0	12.0	6.0	20.0	12.0	0.0	22.0	*23.0*	0.0	**107.0**	**8.9**
	TIMES	0.0	0.0	1.0	1.0	1.0	1.0	3.0	1.0	0.0	4.0	*2.0*	0.0	**14.0**	**1.2**
Check Main	HOURS	25.0	10.0	36.0	12.0	0.0	0.0	30.0	16.0	4.0	10.0	*26.0*	8.0	**177.0**	**14.8**
	TIMES	2.0	2.0	7.0	2.0	0.0	0.0	2.0	2.0	2.0	1.0	*3.0*	3.0	**26.0**	**2.2**
Rod Main	HOURS	51.0	53.0	20.0	43.0	17.0	43.0	85.0	23.0	53.0	57.0	*34.0*	40.0	**519.0**	**43.3**
	TIMES	4.0	3.0	1.0	4.0	3.0	4.0	7.0	2.0	6.0	3.0	*3.0*	4.0	**44.0**	**3.7**
Repair Main	HOURS	0.0	15.0	12.0	0.0	0.0	25.0	5.0	0.0	10.0	0.0	*0.0*	24.0	**91.0**	**7.6**
	TIMES	0.0	1.0	1.0	0.0	0.0	1.0	1.0	0.0	1.0	0.0	*0.0*	1.0	**6.0**	**0.5**
Manhole Work	HOURS	0.0	49.0	20.0	98.0	2.0	14.0	31.0	6.0	45.0	10.0	*36.0*	23.0	**334.0**	**27.8**
	TIMES	0.0	4.0	3.0	6.0	2.0	2.0	4.0	1.0	3.0	1.0	*3.0*	3.0	**32.0**	**2.7**
Road Work	HOURS	6.0	18.0	10.0	66.0	24.0	15.0	34.0	6.0	52.0	0.0	*6.0*	4.0	**241.0**	**20.1**
	TIMES	1.0	2.0	2.0	4.0	2.0	2.0	4.0	1.0	3.0	0.0	*1.0*	1.0	**23.0**	**1.9**
Landscape Work Area	HOURS	45.0	6.0	0.0	0.0	0.0	6.0	13.0	12.0	25.0	0.0	*0.0*	14.0	**121.0**	**10.1**
	TIMES	4.0	1.0	0.0	0.0	0.0	1.0	2.0	1.0	5.0	0.0	*0.0*	2.0	**16.0**	**1.3**
Cut Right-of-Way	HOURS	18.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*6.0*	12.0	**36.0**	**3.0**
	TIMES	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*1.0*	1.0	**4.0**	**0.3**
Other	HOURS	19.0	6.0	13.0	24.0	21.0	13.0	0.0	10.0	33.0	35.0	*38.0*	33.0	**245.0**	**20.4**
	TIMES	3.0	1.0	3.0	5.0	1.0	3.0	0.0	2.0	5.0	2.0	*3.0*	4.0	**32.0**	**2.7**
Total Hours		**499.0**	**340.0**	**297.0**	**434.0**	**425.0**	**393.0**	**442.0**	**431.0**	**500.0**	**381.0**	***429.0***	**315.0**	**4886.0**	**407.2**
Total Times		**43.0**	**32.0**	**35.0**	**47.0**	**40.0**	**42.0**	**60.0**	**50.0**	**51.0**	**40.0**	***47.0***	**41.0**	**528.0**	**44.0**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of July 2024

Pump Station Maintenance		JULY 2024	AUG 2023	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	*MAY 2024*	JUN 2024	*Total to Date*	*Average*
Check Chester Station	HOURS	45.0	37.0	42.0	40.0	46.0	36.0	33.0	59.0	37.0	40.0	*56.0*	48.0	**519.0**	**43.3**
	TIMES	3.0	4.0	4.0	3.0	4.0	4.0	3.0	4.0	3.0	4.0	*5.0*	4.0	**45.0**	**3.8**
Check Richburg Station	HOURS	34.0	37.0	37.0	38.0	45.0	28.0	28.0	47.0	43.0	40.0	*55.0*	48.0	**480.0**	**40.0**
	TIMES	3.0	4.0	4.0	3.0	4.0	3.0	3.0	4.0	3.0	4.0	*5.0*	4.0	**44.0**	**3.7**
Service Pumps	HOURS	12.0	43.0	0.0	30.0	84.0	0.0	0.0	12.0	0.0	21.0	*0.0*	0.0	**202.0**	**16.8**
	TIMES	1.0	3.0	0.0	4.0	4.0	0.0	0.0	1.0	0.0	2.0	*0.0*	0.0	**15.0**	**1.3**
Service Controls	HOURS	13.0	44.0	10.0	1.0	24.0	9.0	13.0	22.0	0.0	14.0	*5.0*	8.0	**163.0**	**13.6**
	TIMES	4.0	7.0	4.0	1.0	4.0	1.0	4.0	2.0	0.0	2.0	*2.0*	1.0	**32.0**	**2.7**
Other	HOURS	18.0	79.0	75.0	54.0	25.0	28.0	15.0	44.0	16.0	45.0	*27.0*	25.0	**451.0**	**37.6**
	TIMES	3.0	9.0	11.0	3.0	2.0	2.0	3.0	2.0	2.0	4.0	*3.0*	2.0	**46.0**	**3.8**
Total Hours		**122.0**	**240.0**	**164.0**	**163.0**	**224.0**	**101.0**	**89.0**	**184.0**	**96.0**	**160.0**	***143.0***	**129.0**	**1815.0**	**151.3**
Total Times		**14.0**	**27.0**	**23.0**	**14.0**	**18.0**	**10.0**	**13.0**	**13.0**	**8.0**	**16.0**	***15.0***	**11.0**	**182.0**	**15.2**
Preventive Maintenance															
Smoke Test	HOURS	0.0	0.0	21.0	15.0	0.0	6.0	0.0	0.0	0.0	12.0	*0.0*	8.0	**62.0**	**5.2**
	TIMES	0.0	0.0	2.0	1.0	0.0	1.0	0.0	0.0	0.0	1.0	*0.0*	1.0	**6.0**	**0.5**
Inspect Manholes	HOURS	0.0	1.0	0.0	5.0	12.0	0.0	18.0	0.0	0.0	10.0	*0.0*	0.0	**46.0**	**3.8**
	TIMES	0.0	1.0	0.0	1.0	1.0	0.0	2.0	0.0	0.0	1.0	*0.0*	0.0	**6.0**	**0.5**
Clean Manholes	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	18.0	*0.0*	0.0	**18.0**	**1.5**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	*0.0*	0.0	**2.0**	**0.2**
Clean Mains	HOURS	30.0	126.0	40.0	122.0	76.0	83.0	20.0	25.0	87.0	47.0	*75.0*	36.0	**767.0**	**63.9**
	TIMES	2.0	4.0	2.0	6.0	6.0	7.0	2.0	2.0	6.0	6.0	*5.0*	2.0	**50.0**	**4.2**
Check Right-of-Way	HOURS	33.0	36.0	30.0	10.0	0.0	0.0	11.0	0.0	0.0	0.0	*0.0*	16.0	**136.0**	**11.3**
	TIMES	3.0	4.0	6.0	1.0	0.0	0.0	2.0	0.0	0.0	0.0	*0.0*	1.0	**17.0**	**1.4**
TV Lines	HOURS	82.0	25.0	12.0	58.0	85.0	80.0	134.0	104.0	127.0	92.0	*116.0*	79.0	**994.0**	**82.8**
	TIMES	11.0	3.0	1.0	9.0	9.0	10.0	15.0	11.0	13.0	11.0	*10.0*	9.0	**112.0**	**9.3**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**145.0**	**188.0**	**103.0**	**210.0**	**173.0**	**169.0**	**183.0**	**129.0**	**214.0**	**179.0**	***191.0***	**139.0**	**2023.0**	**168.6**
Total Times		**16.0**	**12.0**	**11.0**	**18.0**	**16.0**	**18.0**	**21.0**	**13.0**	**19.0**	**21.0**	***15.0***	**13.0**	**193.0**	**16.1**
New Taps															
Residential	HOURS	0.0	0.0	30.0	40.0	0.0	0.0	30.0	42.0	0.0	0.0	*0.0*	0.0	**142.0**	**11.8**
	TIMES	0.0	0.0	1.0	1.0	0.0	0.0	1.0	1.0	0.0	0.0	*0.0*	0.0	**4.0**	**0.3**
Commercial	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**0.0**	**0.0**	**30.0**	**40.0**	**0.0**	**0.0**	**30.0**	**42.0**	**0.0**	**0.0**	***0.0***	**0.0**	**142.0**	**11.8**
Total Times		**0.0**	**0.0**	**1.0**	**1.0**	**0.0**	**0.0**	**1.0**	**1.0**	**0.0**	**0.0**	***0.0***	**0.0**	**4.0**	**0.3**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of July 2024

Shop Maintenance		JULY 2024	AUG 2023	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	*MAY 2024*	JUN 2024	*Total to Date*	*Average*
Clean Trucks	HOURS	4.0	6.0	10.0	6.0	11.0	2.0	3.0	1.0	4.0	3.0	*12.0*	2.0	**64.0**	**5.3**
	TIMES	3.0	6.0	6.0	1.0	7.0	2.0	3.0	1.0	4.0	3.0	*5.0*	2.0	**43.0**	**3.6**
Check Equipment	HOURS	0.0	0.0	5.0	0.0	0.0	1.0	6.0	10.0	10.0	15.0	*5.0*	12.0	**64.0**	**5.3**
	TIMES	0.0	0.0	1.0	0.0	0.0	1.0	1.0	1.0	1.0	1.0	*1.0*	2.0	**9.0**	**0.8**
Service Equipment	HOURS	9.0	9.0	9.0	0.0	26.0	8.0	11.0	20.0	8.0	13.0	*1.0*	1.0	**115.0**	**9.6**
	TIMES	3.0	4.0	3.0	0.0	2.0	1.0	3.0	1.0	1.0	2.0	*1.0*	1.0	**22.0**	**1.8**
Grounds Maintenance	HOURS	24.0	38.0	11.0	12.0	8.0	1.0	1.0	4.0	12.0	4.0	*3.0*	3.0	**121.0**	**10.1**
	TIMES	4.0	6.0	6.0	5.0	3.0	1.0	1.0	4.0	3.0	4.0	*3.0*	3.0	**43.0**	**3.6**
Stock Supplies	HOURS	17.0	3.0	4.0	0.0	0.0	4.0	8.0	0.0	0.0	1.0	*0.0*	4.0	**41.0**	**3.4**
	TIMES	2.0	2.0	2.0	0.0	0.0	1.0	1.0	0.0	0.0	1.0	*0.0*	1.0	**10.0**	**0.8**
Re-Stock Trucks	HOURS	10.0	7.0	10.0	7.0	4.0	7.0	5.0	6.0	17.0	8.0	*11.0*	5.0	**97.0**	**8.1**
	TIMES	9.0	3.0	5.0	7.0	4.0	7.0	5.0	6.0	8.0	8.0	*11.0*	5.0	**78.0**	**6.5**
Haul Spoil Dirt	HOURS	0.0	0.0	10.0	0.0	16.0	20.0	0.0	0.0	8.0	0.0	*0.0*	0.0	**54.0**	**4.5**
	TIMES	0.0	0.0	1.0	0.0	2.0	2.0	0.0	0.0	1.0	0.0	*0.0*	0.0	**6.0**	**0.5**
Check Alarm	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	30.0	33.0	0.0	1.0	4.0	88.0	11.0	1.0	0.0	0.0	*0.0*	1.0	**169.0**	**14.1**
	TIMES	4.0	6.0	0.0	1.0	1.0	5.0	2.0	1.0	0.0	0.0	*0.0*	1.0	**21.0**	**1.8**
Total Hours		**94.0**	**96.0**	**59.0**	**26.0**	**69.0**	**131.0**	**45.0**	**42.0**	**59.0**	**44.0**	***32.0***	**28.0**	**725.0**	**60.4**
Total Times		**25.0**	**27.0**	**24.0**	**14.0**	**19.0**	**20.0**	**16.0**	**14.0**	**18.0**	**19.0**	***21.0***	**15.0**	**232.0**	**19.3**
Inspections															
New Services	HOURS	24.0	0.0	0.0	0.0	8.0	4.0	1.0	0.0	0.0	0.0	*0.0*	0.0	**37.0**	**3.1**
	TIMES	7.0	0.0	0.0	0.0	1.0	1.0	1.0	0.0	0.0	0.0	*0.0*	0.0	**10.0**	**0.8**
Repair Existing Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	*0.0*	0.0	**2.0**	**0.2**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	*0.0*	0.0	**1.0**	**0.1**
New Construction	HOURS	16.0	0.0	2.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	*40.0*	17.0	**76.0**	**6.3**
	TIMES	2.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	*6.0*	6.0	**16.0**	**1.3**
Rehab Existing	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other-Grease traps	HOURS	0.0	0.0	0.0	52.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**52.0**	**4.3**
	TIMES	0.0	0.0	0.0	4.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**4.0**	**0.3**
Total Hours		**40.0**	**0.0**	**2.0**	**52.0**	**9.0**	**14.0**	**1.0**	**2.0**	**0.0**	**0.0**	***40.0***	**17.0**	**167.0**	**13.9**
Total Times		**9.0**	**0.0**	**1.0**	**4.0**	**2.0**	**2.0**	**1.0**	**1.0**	**0.0**	**0.0**	***6.0***	**6.0**	**31.0**	**2.6**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2024-2025

Month of July 2024

Plant Maintenance		JULY 2024	AUG 2023	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	*MAY 2024*	JUN 2024	*Total to Date*	*Average*
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	0.0	51.0	71.0	33.0	0.0	2.0	0.0	92.0	18.0	9.0	*0.0*	0.0	**276.0**	**23.0**
	TIMES	0.0	4.0	4.0	3.0	0.0	1.0	0.0	5.0	1.0	2.0	*0.0*	0.0	**20.0**	**1.7**
Total Hours		**0.0**	**51.0**	**71.0**	**33.0**	**0.0**	**2.0**	**0.0**	**92.0**	**18.0**	**9.0**	***0.0***	**0.0**	**276.0**	**23.0**
Total Times		**0.0**	**4.0**	**4.0**	**3.0**	**0.0**	**1.0**	**0.0**	**5.0**	**1.0**	**2.0**	***0.0***	**0.0**	**20.0**	**1.7**
Line Locations															
Locate for Utilities	HOURS	0.0	12.0	0.0	16.0	0.0	4.0	0.0	0.0	0.0	0.0	*0.0*	1.0	**33.0**	**2.8**
	TIMES	0.0	1.0	0.0	3.0	0.0	1.0	0.0	0.0	0.0	0.0	*0.0*	1.0	**6.0**	**0.5**
Locate for Contractors	HOURS	0.0	10.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**10.0**	**0.8**
	TIMES	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**1.0**	**0.1**
Other	HOURS	34.0	25.0	28.0	23.0	22.0	17.0	12.0	10.0	15.0	24.0	*24.0*	24.0	**258.0**	**21.5**
	TIMES	7.0	7.0	5.0	5.0	6.0	5.0	5.0	4.0	4.0	6.0	*6.0*	5.0	**65.0**	**5.4**
Total Hours		**34.0**	**47.0**	**28.0**	**39.0**	**22.0**	**21.0**	**12.0**	**10.0**	**15.0**	**24.0**	***24.0***	**25.0**	**301.0**	**25.1**
Total Times		**7.0**	**9.0**	**5.0**	**8.0**	**6.0**	**6.0**	**5.0**	**4.0**	**4.0**	**6.0**	***6.0***	**6.0**	**72.0**	**6.0**
Non-Category-Training	**HOURS**	**9.0**	**67.0**	**197.5**	**44.0**	**12.0**	**14.0**	**6.0**	**5.0**	**5.0**	**0.0**	***24.0***	**11.0**	**394.5**	**32.9**
	TIMES	**2.0**	**8.0**	**22.0**	**4.0**	**3.0**	**2.0**	**2.0**	**1.0**	**1.0**	**0.0**	***3.0***	**2.0**	**50.0**	**4.2**
Lost Time															
Sick Days	HOURS	32.0	8.0	24.0	35.0	24.0	128.0	196.0	80.0	32.0	32.0	*24.0*	16.0	**631.0**	**52.6**
	TIMES	4.0	1.0	3.0	5.0	3.0	16.0	25.0	10.0	4.0	4.0	*3.0*	2.0	**80.0**	**6.7**
Vacations	HOURS	64.0	88.0	56.0	72.0	40.0	56.0	40.0	24.0	40.0	56.0	*16.0*	152.0	**704.0**	**58.7**
	TIMES	8.0	11.0	7.0	9.0	5.0	7.0	5.0	3.0	5.0	7.0	*2.0*	19.0	**88.0**	**7.3**
Holidays	HOURS	48.0	0.0	56.0	0.0	168.0	112.0	168.0	56.0	48.0	0.0	*48.0*	48.0	**752.0**	**62.7**
	TIMES	6.0	0.0	7.0	0.0	21.0	14.0	21.0	7.0	6.0	0.0	*6.0*	6.0	**94.0**	**7.8**
Time Off	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	24.0	*0.0*	0.0	**24.0**	**2.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.0	*0.0*	0.0	**3.0**	**0.3**
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**144.0**	**96.0**	**136.0**	**107.0**	**232.0**	**296.0**	**404.0**	**160.0**	**120.0**	**112.0**	***88.0***	**216.0**	**1335.0**	**111.3**
Total Times		**18.0**	**12.0**	**17.0**	**14.0**	**29.0**	**37.0**	**51.0**	**20.0**	**15.0**	**14.0**	***11.0***	**27.0**	**168.0**	**14.0**
	HOURS	**116.0**	**63.0**	**69.0**	**55.0**	**79.0**	**61.0**	**79.0**	**83.0**	**58.0**	**51.0**	***62.0***	**48.0**	**350.0**	**29.2**
Overtime Worked	**TIMES**	**42.0**	**39.0**	**45.0**	**36.0**	**32.0**	**42.0**	**47.0**	**61.0**	**36.0**	**32.0**	***31.0***	**31.0**	**776.0**	**64.7**

Chester Sewer District
Year-to-Date Budget to Actual Comparison
Month Ended July 31, 2024

	Annual Budget	YTD Budget	MTD Actual	YTD Actual	Variance Over / (Under)
Operating					
REVENUE					
Wastewater treatment Services	$5,922,700	$493,558	$513,189	$513,189	$ 19,630
Compliance Sampling	$41,000	$3,417	$0	$0	$ (3,417)
Interest Income	-	$0	$99,697	$99,697	$ 99,697
Other Income	-	$0	$5,708	$5,708	$ 5,708
Operating Revenue	$ 5,963,700	$ 496,975	$ 618,594	$ 618,594	$ 121,619
EXPENSE					
Administration	$1,909,543	$159,129	$130,643	$130,643	$ (28,486)
Maintenance	$1,581,586	$131,799	$92,662	$92,662	(39,137)
Lando Plant	$339,018	$28,252	$26,300	$26,300	(1,952)
Rocky Creek	$540,623	$45,052	$50,763	$50,763	5,711
Sandy River	$685,680	$57,140	$35,871	$35,871	(21,269)
Pretreatment	$233,750	$19,479	$36,976	$36,976	17,497
Total Expense	$ 5,290,200	$440,850	373,215	$373,215	$ (67,635)
Operating Surplus(Deficit)	$ 673,500	$ 56,125	$245,379	$245,379	
Capital					
REVENUE					
Debt Issuance	$0	$0	$0	$0	-
Fund Balance	$300,000	$25,000	$0	$0	(25,000)
Capital Recovery fees	$0	$0	$0	$0	-
Grant Revenue	$4,378,000	$364,833	$0	$0	(364,833)
Construction Revenue	$4,678,000	$389,833	$0	$0	-$389,833
EXPENSE					
Cushion Fund	$5,800	$483	$483	$483	(0)
Debt Service	$667,700	$55,642	$48,633	$48,633	(7,009)
Capital Expenditures	$4,678,000	$389,833	$0	$0	(389,833)
Construction Expense	5,351,500	445,958	49,116	49,116	(396,842)
Construction Surplus (Deficit)	-$673,500	-$56,125	-$49,116	-$49,116	
Total Surplus (Deficit)	$0	$0	$196,263	$196,263	

Board of Commissioners' Projects & Director's Update

August 2024

Update Report

1. CWR Rock Hill Connection Efforts

Federal Special Appropriations

- The EPA Community Grants Program has secured a direct federal appropriation of $10 million, facilitated by U.S. Senator Lindsey Graham.
- Training webinars have been organized for community grant recipients, focusing on both programmatic and administrative aspects.
- We are also consulting with professional experts to enhance our administration of EPA Grants.

S.C. Infrastructure Investment Program (SCIIP) Grant

- We are actively working on the requested modifications to the SC RIA grant application, which involve adjustments related to the second pump station and the upsizing of the force main in York County, specifically concerning asset ownership.
- Collaboration with Rock Hill and our engineering teams is ongoing as we finalize easement routes and confirm public ownership.

Water Infrastructure Finance and Innovation Act (WIFIA) Letter of Interest (LOI)

- Submitting a WIFIA LOI marks a critical initial step in the WIFIA process. The LOI will include:
  - A comprehensive description of the proposed infrastructure project, outlining its purpose, scope, and anticipated benefits.
  - Detailed information regarding the project's financial structure, including costs, funding sources, and the capacity to repay the WIFIA loan.
  - An evaluation of the project's readiness to proceed, addressing the status of planning, permitting, and design.
  - An analysis of the environmental impacts associated with the project, along with the current status of environmental reviews and approvals.
  - Documentation of the project sponsor's creditworthiness, including financial statements and credit ratings.

2. Community Development Block Grant (CDBG) - Dawson Drive-Line Replacement

- The close-out paperwork with the Council of Governments (COG) and CDBG has been completed.

3. South Carolina Rural Infrastructure Authority (RIA) - Mesco PS

- We are currently awaiting the scheduling of a project close-out meeting with SC RIA.

4. United States Department of Agriculture (USDA) - Rural Development (Live Oak) Project

- No updates to report at this time.

5. EDA Grant Effort

- No activity to report.

6. Land Purchase Offer

- On behalf of CWR, I have informed US Development of our decision not to sell our property at this time.

7. Miscellaneous Notes

- CWR team members have held meetings and conference calls with potential developers.
- CWR and technical consultants have met with IKO.
- CWR has responded to three Requests for Information (RFI) concerning industrial prospects.