Agenda

May 21, 2024

2715 Gaston Farm Road, Chester, SC 29706

3:00 PM

I. Call Meeting to Order

II. Invocation

III. Pledge of Allegiance

IV. Approval of Last Meeting Minutes

V. Old Business/ Reports

a.	Raftelis-Scope of Service- Approval	- Mr. Phillip A. Thompson-King
b.	Freedom of Information Act Policy Update	- Pope Flynn
c.	WWTP Update	- Mr. Tony Young
d.	Pretreatment Update	- Mrs. Devon Beaty-Bagley
e.	Maintenance Work Report	- Mr. Michael Hunter
f.	Project Updates	- Mr. Phillip A. Thompson-King
g.	Financial Statement	- Mr. Joel Manning

VI. New Business

- **a.** I-77 Alliance - Mr. Phillip A. Thompson-King
- **b.** Election of Officers
  - i. Election of Chairman of the Board
  - ii. Election of Secretary
- **c.** Public Comment

VII. Executive Session

- **a.** Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a proposed contractual arrangement and the position of the public agency.

VIII. Actions, if any, on Matters Discussed in Executive Session

IX. Adjourn

Chester County Wastewater Recovery

Commission Meeting
May 21, 2024

The Chester Sewer District held its Board of Commissioners Meeting on Tuesday, May 21, 2024 and was called to order at 3:05 PM EST at the Chester County Wastewater Recovery Maintenance Building located at 2715 Gaston Farm Road, Chester, SC. Those in attendance were Tony Pope, Chairman; Edena Sanders, Secretary; Hal Stone, Board Member; Bill Bundy, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Financial Analyst; Tony Young, WWTP Operations Superintendent (Lando-Manetta, Rocky Creek, and Sandy River); Devon Beaty-Bagley, Pretreatment Coordinator; Yashica Evans, CWR Executive Assistant; and Everett Stubbs, Attorney. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

*** Secretary Edena Sanders called the meeting to order and turned the meeting over to Bill Bundy to preside over the meeting in the absence of Chairman Tony Pope.**

Invocation – Chairman Pro-tem, Bill Bundy

The Minutes from the April 16, 2024 meetings were approved.

A motion to approve the minutes was made by Hal Stone, second by Edena Sanders and unanimously approved.

Chairman Pro-tem Bill Bundy called for Old Business:

Raftelis-Scope of Service-Approvals:

The Scope of Service for the Wastewater Basin Fee Study with Raftelis was presented by Mr. Phillip Thompson-King, Executive Director.

A motion to authorize the Executive Director to engage with Raftelis for the Wastewater Basin Fee Study in an amount not to exceed $22,750.00 *was made by Hal Stone, second by Edena Sanders, and unanimously approved.*

****Chairman Pro-tem Bill Bundy turned the meeting over to Chairman Tony Pope to preside.***

The Scope of Service for On-Call Services with Raftelis was presented by Mr. Phillip Thompson-King.

A motion to authorize the Executive Director to engage with Raftelis for On-Call Services in an amount not to exceed $50,000.00 *was made by Hal Stone, second by Edena Sanders, and unanimously approved.*

Freedom of Information Act Policy Update:

Mr. Thompson-King, Executive Director provided information on amendments made to CWR's Freedom of Information Act Policy.

A motion to adopt the amended Freedom of Information Act Policy was made by Bill Bundy, second by Edena Sanders, and unanimously approved.

WWTP Report - Mr. Tony Young presented the report for April 2024. A copy of the report is attached to the minutes.

Pre-Treatment - Mrs. Devon Beaty-Bagley presented the report for April 2024. A copy of the report is attached to the minutes.

Maintenance Report - The Maintenance report for April 2024 was accepted as information. A copy of the report is attached to the minutes.

Project Updates- Mr. Thompson-King presented Project Updates for April/May 2024. A copy of the report is attached to the minutes.

Financial Statement- Mr. Joel Manning presented the report for April 2024. A copy of the report is attached to the minutes.

Note: All Old Business Reports were accepted by *Unanimous Consent.*

Chairman Tony Pope called for New Business:

I-77 Alliance:

Mr. Thompson-King, Executive Director provided information on the South Carolina I-77 Alliance.

A motion to provide a one-time donation in the amount of $5,000.00 as an alternative to the five-year plan was made by Bill Bundy, and second by Hal Stone, and unanimously agreed. Please note that should CWR decide to proceed that would be part of the five-year commitment, however CWR will not formally enter a five-year agreement at this time and will consider joining the I-77Alliance when the Rock Hill connection project is underway.

Election of Officers:

Election of Chairman of the Board: *A motion to nominate Tony Pope as Chairman of the Board was made by Bill Bundy, second by Hal Stone, and passed unanimously with Tony Pope abstaining.*

Election of Secretary: *A motion to nominate Hal Stone as Secretary was made by Bill Bundy, second by Edena Sanders, and passed unanimously with Hal Stone abstaining.*

Please note that no one was present for public comment.

Executive Session

A motion to enter into Executive Session was made by Bill Bundy, second by Hal Stone, and unanimously agreed.

A motion to exit Executive Session was made by Hal Stone, second by Bill Bundy, and unanimously agreed.

Please note that no action was taken during Executive Session.

Adjourn

A motion to adjourn was made by Edena Sanders, second by Hal Stone, and unanimously agreed.

Approved:

Date: June 25, 2024

Respectfully Submitted:

By: *Yashica Evans*

May 14, 2024

Memorandum

To: Phillip A. Thompson-King
From: Tony Young
Subject: Monthly Report for Plant Operations

Sandy River plant overall is operating well.

The following is a listing of completed tasks for April:

- Performed daily and weekly sampling
- Performed routine maintenance
- Dewatered 51,533 gallons
- Wasted 35,540 gallons
- Performed annual training for respirators and gas detectors

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Rocky Creek plant overall is operating well.

The following is a listing of completed tasks for April:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 25,000 gallons
- Dewatered 20,000 gallons

Lando/Manetta plant overall is operating well.

The following is a listing of completed tasks for April:

- Performed daily and weekly sampling
- Performed routine maintenance
- Hauled 13,400 loads to Rocky Creek
- Wasted 27,359 gallons
- Dewatered 80,737 gallons

Board of Commissioners

May 14, 2024

Industrial Pretreatment

Economic Development:

Several emails involving DHEC and IKO to get permit questions resolved (still working on this)
Meeting with Providence Environmental
Meeting to discuss sewer at Old Richburg Road and South Main Street
Lando Regional Pump Station discussion

Training:

N/A

Compliance:

Planned and executed Lunch and Learn for Industrial Customers held at Hillside on May 10th
Meeting with AECOM on Boise Cascade response letter and new permit (2)
Inspection of Sunfiber ovens for consent agreement deadlines
Looking at TDS at Rocky Creek
Jones Hamilton TDS discussion meeting
Visit to Sloan Industries

FOG (Fats, Oils, Greases) and Pollution Prevention:

Discussion with Maintenance on FOG impacts of hospitals and schools

Other

SCADA project meeting
Chose State Winner of SJWP for WEASC and AWWA
KVLT work
Meeting with potential data management provider (2)
WEASC Biosolids Committee meeting
FOIA request meeting

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2023-2024

Month of April 2024

Line Maintenance		JULY 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2023	JUN 2023	Total to Date	Average
Check for Problem	HOURS	22.0	32.0	0.0	23.0	54.0	57.0	47.0	44.0	16.0	69.0	62.0	44.0	470.0	39.2
	TIMES	3.0	3.0	0.0	3.0	8.0	10.0	8.0	8.0	3.0	9.0	10.0	7.0	72.0	6.0
Check Service	HOURS	44.0	4.0	30.0	28.0	62.0	4.0	26.0	63.0	37.0	28.0	8.0	9.0	343.0	28.6
	TIMES	4.0	2.0	4.0	5.0	7.0	1.0	4.0	9.0	6.0	7.0	1.0	2.0	52.0	4.3
Rod Service	HOURS	3.0	71.0	88.0	114.0	96.0	90.0	89.0	122.0	63.0	52.0	20.0	20.0	828.0	69.0
	TIMES	1.0	8.0	10.0	16.0	11.0	13.0	21.0	18.0	12.0	7.0	3.0	4.0	124.0	10.3
Replace Service	HOURS	0.0	0.0	40.0	0.0	36.0	0.0	0.0	0.0	88.0	0.0	0.0	0.0	164.0	13.7
	TIMES	0.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0	4.0	0.3
Repair Service	HOURS	12.0	76.0	22.0	20.0	53.0	49.0	62.0	93.0	44.0	78.0	12.0	74.0	595.0	49.6
	TIMES	1.0	5.0	2.0	1.0	3.0	2.0	4.0	4.0	2.0	5.0	2.0	3.0	34.0	2.8
Install Clean-Out	HOURS	0.0	0.0	0.0	0.0	48.0	71.0	0.0	24.0	30.0	20.0	0.0	0.0	193.0	16.1
	TIMES	0.0	0.0	0.0	0.0	1.0	2.0	0.0	1.0	1.0	1.0	0.0	0.0	6.0	0.5
Locate Service	HOURS	0.0	0.0	6.0	6.0	12.0	6.0	20.0	12.0	0.0	22.0	0.0	15.0	99.0	8.3
	TIMES	0.0	0.0	1.0	1.0	1.0	1.0	3.0	1.0	0.0	4.0	0.0	2.0	14.0	1.2
Check Main	HOURS	26.0	10.0	36.0	12.0	0.0	0.0	30.0	16.0	4.0	10.0	10.0	20.0	174.0	14.5
	TIMES	4.0	2.0	7.0	2.0	0.0	0.0	2.0	2.0	2.0	1.0	1.0	1.0	24.0	2.0
Rod Main	HOURS	48.0	53.0	20.0	43.0	17.0	43.0	85.0	23.0	53.0	57.0	35.0	28.0	505.0	42.1
	TIMES	4.0	3.0	1.0	4.0	3.0	4.0	7.0	2.0	6.0	3.0	4.0	2.0	43.0	3.6
Repair Main	HOURS	0.0	15.0	12.0	0.0	0.0	25.0	5.0	0.0	10.0	0.0	0.0	40.0	107.0	8.9
	TIMES	0.0	1.0	1.0	0.0	0.0	1.0	1.0	0.0	1.0	0.0	0.0	1.0	6.0	0.5
Manhole Work	HOURS	36.0	49.0	20.0	98.0	2.0	14.0	31.0	6.0	45.0	10.0	66.0	64.0	441.0	36.8
	TIMES	3.0	4.0	3.0	6.0	2.0	2.0	4.0	1.0	3.0	1.0	8.0	8.0	45.0	3.8
Road Work	HOURS	73.0	18.0	10.0	66.0	24.0	15.0	34.0	6.0	52.0	0.0	91.0	28.0	417.0	34.8
	TIMES	6.0	2.0	2.0	4.0	2.0	2.0	4.0	1.0	3.0	0.0	6.0	3.0	35.0	2.9
Landscape Work Area	HOURS	0.0	6.0	0.0	0.0	0.0	6.0	13.0	12.0	25.0	0.0	0.0	0.0	62.0	5.2
	TIMES	0.0	1.0	0.0	0.0	0.0	1.0	2.0	1.0	5.0	0.0	0.0	0.0	10.0	0.8
Cut Right-of-Way	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	24.0	0.0	24.0	2.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	1.0	0.1
Other	HOURS	25.0	6.0	13.0	24.0	21.0	13.0	0.0	10.0	33.0	35.0	1.0	12.0	193.0	16.1
	TIMES	3.0	1.0	3.0	5.0	1.0	3.0	0.0	2.0	5.0	2.0	1.0	3.0	29.0	2.4
Total Hours		289.0	340.0	297.0	434.0	425.0	393.0	442.0	431.0	500.0	381.0	329.0	354.0	4615.0	384.6
Total Times		29.0	32.0	35.0	47.0	40.0	42.0	60.0	50.0	51.0	40.0	37.0	36.0	499.0	41.6

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2023-2024

Month of April 2024

Pump Station Maintenance		JULY 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	*MAY 2023*	JUN 2023	*Total to Date*	*Average*
Check Chester Station	HOURS	43.0	37.0	42.0	40.0	46.0	36.0	33.0	59.0	37.0	40.0	*38.0*	37.0	**488.0**	**40.7**
	TIMES	4.0	4.0	4.0	3.0	4.0	4.0	3.0	4.0	3.0	4.0	*4.0*	5.0	**46.0**	**3.8**
Check Richburg Station	HOURS	39.0	37.0	37.0	38.0	45.0	28.0	28.0	47.0	43.0	40.0	*38.0*	35.0	**455.0**	**37.9**
	TIMES	3.0	4.0	4.0	3.0	4.0	3.0	3.0	4.0	3.0	4.0	*4.0*	4.0	**43.0**	**3.6**
Service Pumps	HOURS	18.0	43.0	0.0	30.0	84.0	0.0	0.0	12.0	0.0	21.0	*8.0*	0.0	**216.0**	**18.0**
	TIMES	2.0	3.0	0.0	4.0	4.0	0.0	0.0	1.0	0.0	2.0	*1.0*	0.0	**17.0**	**1.4**
Service Controls	HOURS	49.0	44.0	10.0	1.0	24.0	9.0	13.0	22.0	0.0	14.0	*18.0*	38.0	**242.0**	**20.2**
	TIMES	6.0	7.0	4.0	1.0	4.0	1.0	4.0	2.0	0.0	2.0	*4.0*	4.0	**39.0**	**3.3**
Other	HOURS	86.0	79.0	75.0	54.0	25.0	28.0	15.0	44.0	16.0	45.0	*94.0*	57.0	**618.0**	**51.5**
	TIMES	6.0	9.0	11.0	3.0	2.0	2.0	3.0	2.0	2.0	4.0	*10.0*	5.0	**59.0**	**4.9**
Total Hours		**235.0**	**240.0**	**164.0**	**163.0**	**224.0**	**101.0**	**89.0**	**184.0**	**96.0**	**160.0**	***196.0***	**167.0**	**2019.0**	**168.3**
Total Times		**21.0**	**27.0**	**23.0**	**14.0**	**18.0**	**10.0**	**13.0**	**13.0**	**8.0**	**16.0**	***23.0***	**18.0**	**204.0**	**17.0**
Preventive Maintenance															
Smoke Test	HOURS	10.0	0.0	21.0	15.0	0.0	6.0	0.0	0.0	0.0	12.0	*0.0*	2.0	**66.0**	**5.5**
	TIMES	1.0	0.0	2.0	1.0	0.0	1.0	0.0	0.0	0.0	1.0	*0.0*	1.0	**7.0**	**0.6**
Inspect Manholes	HOURS	0.0	1.0	0.0	5.0	12.0	0.0	18.0	0.0	0.0	10.0	*46.0*	84.0	**176.0**	**14.7**
	TIMES	0.0	1.0	0.0	1.0	1.0	0.0	2.0	0.0	0.0	1.0	*2.0*	3.0	**11.0**	**0.9**
Clean Manholes	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	18.0	*0.0*	0.0	**18.0**	**1.5**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	*0.0*	0.0	**2.0**	**0.2**
Clean Mains	HOURS	73.0	126.0	40.0	122.0	76.0	83.0	20.0	25.0	87.0	47.0	*68.0*	0.0	**767.0**	**63.9**
	TIMES	3.0	4.0	2.0	6.0	6.0	7.0	2.0	2.0	6.0	6.0	*3.0*	0.0	**47.0**	**3.9**
Check Right-of-Way	HOURS	4.0	36.0	30.0	10.0	0.0	0.0	11.0	0.0	0.0	0.0	*1.0*	4.0	**96.0**	**8.0**
	TIMES	1.0	4.0	6.0	1.0	0.0	0.0	2.0	0.0	0.0	0.0	*1.0*	1.0	**16.0**	**1.3**
TV Lines	HOURS	16.0	25.0	12.0	58.0	85.0	80.0	134.0	104.0	127.0	92.0	*40.0*	59.0	**832.0**	**69.3**
	TIMES	2.0	3.0	1.0	9.0	9.0	10.0	15.0	11.0	13.0	11.0	*5.0*	6.0	**95.0**	**7.9**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*8.0*	0.0	**8.0**	**0.7**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*1.0*	0.0	**1.0**	**0.1**
Total Hours		**103.0**	**188.0**	**103.0**	**210.0**	**173.0**	**169.0**	**183.0**	**129.0**	**214.0**	**179.0**	***163.0***	**149.0**	**1963.0**	**163.6**
Total Times		**7.0**	**12.0**	**11.0**	**18.0**	**16.0**	**18.0**	**21.0**	**13.0**	**19.0**	**21.0**	***12.0***	**11.0**	**179.0**	**14.9**
New Taps															
Residential	HOURS	60.0	0.0	30.0	40.0	0.0	0.0	30.0	42.0	0.0	0.0	*30.0*	0.0	**232.0**	**19.3**
	TIMES	2.0	0.0	1.0	1.0	0.0	0.0	1.0	1.0	0.0	0.0	*1.0*	0.0	**7.0**	**0.6**
Commercial	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**60.0**	**0.0**	**30.0**	**40.0**	**0.0**	**0.0**	**30.0**	**42.0**	**0.0**	**0.0**	***30.0***	**0.0**	**232.0**	**19.3**
Total Times		**2.0**	**0.0**	**1.0**	**1.0**	**0.0**	**0.0**	**1.0**	**1.0**	**0.0**	**0.0**	***1.0***	**0.0**	**7.0**	**0.6**

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2023-2024

Month of April 2024

Shop Maintenance		JULY 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2023	JUN 2023	Total to Date	Average
Clean Trucks	HOURS	7.0	6.0	10.0	6.0	11.0	2.0	3.0	1.0	4.0	3.0	17.0	14.0	84.0	7.0
	TIMES	7.0	6.0	6.0	1.0	7.0	2.0	3.0	1.0	4.0	3.0	8.0	6.0	54.0	4.5
Check Equipment	HOURS	0.0	0.0	5.0	0.0	0.0	1.0	6.0	10.0	10.0	15.0	0.0	4.0	51.0	4.3
	TIMES	0.0	0.0	1.0	0.0	0.0	1.0	1.0	1.0	1.0	1.0	0.0	1.0	7.0	0.6
Service Equipment	HOURS	1.0	9.0	9.0	0.0	26.0	8.0	11.0	20.0	8.0	13.0	23.0	22.0	150.0	12.5
	TIMES	1.0	4.0	3.0	0.0	2.0	1.0	3.0	1.0	1.0	2.0	5.0	3.0	26.0	2.2
Grounds Maintenance	HOURS	52.0	38.0	11.0	12.0	8.0	1.0	1.0	4.0	12.0	4.0	6.0	24.0	173.0	14.4
	TIMES	8.0	6.0	6.0	5.0	3.0	1.0	1.0	4.0	3.0	4.0	5.0	5.0	51.0	4.3
Stock Supplies	HOURS	0.0	3.0	4.0	0.0	0.0	4.0	8.0	0.0	0.0	1.0	4.0	7.0	31.0	2.6
	TIMES	0.0	2.0	2.0	0.0	0.0	1.0	1.0	0.0	0.0	1.0	1.0	2.0	10.0	0.8
Re-Stock Trucks	HOURS	4.0	7.0	10.0	7.0	4.0	7.0	5.0	6.0	17.0	8.0	4.0	9.0	88.0	7.3
	TIMES	4.0	3.0	5.0	7.0	4.0	7.0	5.0	6.0	8.0	8.0	4.0	6.0	67.0	5.6
Haul Spoil Dirt	HOURS	25.0	0.0	10.0	0.0	16.0	20.0	0.0	0.0	8.0	0.0	0.0	6.0	85.0	7.1
	TIMES	3.0	0.0	1.0	0.0	2.0	2.0	0.0	0.0	1.0	0.0	0.0	1.0	10.0	0.8
Check Alarm	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	10.0	33.0	0.0	1.0	4.0	88.0	11.0	1.0	0.0	0.0	2.0	1.0	151.0	12.6
	TIMES	1.0	6.0	0.0	1.0	1.0	5.0	2.0	1.0	0.0	0.0	2.0	1.0	20.0	1.7
Total Hours		**99.0**	**96.0**	**59.0**	**26.0**	**69.0**	**131.0**	**45.0**	**42.0**	**59.0**	**44.0**	**56.0**	**87.0**	**813.0**	**67.8**
Total Times		**24.0**	**27.0**	**24.0**	**14.0**	**19.0**	**20.0**	**16.0**	**14.0**	**18.0**	**19.0**	**25.0**	**25.0**	**245.0**	**20.4**
Inspections															
New Services	HOURS	0.0	0.0	0.0	0.0	8.0	4.0	1.0	0.0	0.0	0.0	3.0	6.0	22.0	1.8
	TIMES	0.0	0.0	0.0	0.0	1.0	1.0	1.0	0.0	0.0	0.0	1.0	1.0	5.0	0.4
Repair Existing Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0	0.0	2.0	0.2
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	1.0	0.1
New Construction	HOURS	46.0	0.0	2.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	6.0	0.0	55.0	4.6
	TIMES	6.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	9.0	0.8
Rehab Existing	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other-Grease traps	HOURS	0.0	0.0	0.0	52.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	52.0	4.3
	TIMES	0.0	0.0	0.0	4.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.0	0.3
Total Hours		**46.0**	**0.0**	**2.0**	**52.0**	**9.0**	**14.0**	**1.0**	**2.0**	**0.0**	**0.0**	**9.0**	**6.0**	**131.0**	**10.9**
Total Times		**6.0**	**0.0**	**1.0**	**4.0**	**2.0**	**2.0**	**1.0**	**1.0**	**0.0**	**0.0**	**2.0**	**1.0**	**19.0**	**1.6**

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2023-2024

Month of April 2024

Plant Maintenance		JULY 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2023	JUN 2023	Total to Date	Average
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	0.0	51.0	71.0	33.0	0.0	2.0	0.0	92.0	18.0	9.0	8.0	8.0	292.0	24.3
	TIMES	0.0	4.0	4.0	3.0	0.0	1.0	0.0	5.0	1.0	2.0	1.0	1.0	22.0	1.8
Total Hours		**0.0**	**51.0**	**71.0**	**33.0**	**0.0**	**2.0**	**0.0**	**92.0**	**18.0**	**9.0**	**8.0**	**8.0**	**292.0**	**24.3**
Total Times		**0.0**	**4.0**	**4.0**	**3.0**	**0.0**	**1.0**	**0.0**	**5.0**	**1.0**	**2.0**	**1.0**	**1.0**	**22.0**	**1.8**
Line Locations															
Locate for Utilities	HOURS	2.0	12.0	0.0	16.0	0.0	4.0	0.0	0.0	0.0	0.0	0.0	0.0	34.0	2.8
	TIMES	1.0	1.0	0.0	3.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	6.0	0.5
Locate for Contractors	HOURS	0.0	10.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.0	0.8
	TIMES	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.1
Other	HOURS	38.0	25.0	28.0	23.0	22.0	17.0	12.0	10.0	15.0	24.0	19.0	13.0	246.0	20.5
	TIMES	9.0	7.0	5.0	5.0	6.0	5.0	5.0	4.0	4.0	6.0	6.0	3.0	65.0	5.4
Total Hours		**40.0**	**47.0**	**28.0**	**39.0**	**22.0**	**21.0**	**12.0**	**10.0**	**15.0**	**24.0**	**19.0**	**13.0**	**290.0**	**24.2**
Total Times		**10.0**	**9.0**	**5.0**	**8.0**	**6.0**	**6.0**	**5.0**	**4.0**	**4.0**	**6.0**	**6.0**	**3.0**	**72.0**	**6.0**
Non-Category-Training	**HOURS**	**14.0**	**67.0**	**197.5**	**44.0**	**12.0**	**14.0**	**6.0**	**5.0**	**5.0**	**0.0**	**25.0**	**30.0**	**419.5**	**35.0**
	TIMES	**2.0**	**8.0**	**22.0**	**4.0**	**3.0**	**2.0**	**2.0**	**1.0**	**1.0**	**0.0**	**2.0**	**3.0**	**50.0**	**4.2**
Lost Time															
Sick Days	HOURS	62.0	8.0	24.0	35.0	24.0	128.0	196.0	80.0	32.0	32.0	96.0	16.0	733.0	61.1
	TIMES	9.0	1.0	3.0	5.0	3.0	16.0	25.0	10.0	4.0	4.0	12.0	2.0	94.0	7.8
Vacations	HOURS	56.0	88.0	56.0	72.0	40.0	56.0	40.0	24.0	40.0	56.0	52.0	216.0	796.0	66.3
	TIMES	7.0	11.0	7.0	9.0	5.0	7.0	5.0	3.0	5.0	7.0	7.0	27.0	100.0	8.3
Holidays	HOURS	56.0	0.0	56.0	0.0	168.0	112.0	168.0	56.0	48.0	0.0	48.0	56.0	768.0	64.0
	TIMES	7.0	0.0	7.0	0.0	21.0	14.0	21.0	7.0	6.0	0.0	6.0	7.0	96.0	8.0
Time Off	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	24.0	0.0	0.0	24.0	2.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.0	0.0	0.0	3.0	0.3
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Hours		**174.0**	**96.0**	**136.0**	**107.0**	**232.0**	**296.0**	**404.0**	**160.0**	**120.0**	**112.0**	**196.0**	**288.0**	**1529.0**	**127.4**
Total Times		**23.0**	**12.0**	**17.0**	**14.0**	**29.0**	**37.0**	**51.0**	**20.0**	**15.0**	**14.0**	**25.0**	**36.0**	**194.0**	**16.2**
	HOURS	**46.0**	**63.0**	**69.0**	**55.0**	**79.0**	**61.0**	**79.0**	**83.0**	**58.0**	**51.0**	**45.0**	**43.0**	**390.0**	**32.5**
Overtime Worked	**TIMES**	**31.0**	**39.0**	**45.0**	**36.0**	**32.0**	**42.0**	**47.0**	**61.0**	**36.0**	**32.0**	**31.0**	**33.0**	**792.0**	**66.0**

Board of Commissioners' Projects & Director's Update May 2024

Update Notes

Community Development Block Grant (CDBG) - Dawson Drive-Line Replacement

Summary of Project Schedule:

- Parking Lot Paving – grading was scheduled for April 11th - *(Still Outstanding)*
- Paving on Dawson Drive – patching was scheduled to begin April 11th; *(Still Outstanding)*
- Paving on W. Elliott Street – patching was scheduled to begin April 11th; *(Still Outstanding)*
- Scheduling the final walk-thru inspection (ON-HOLD until work is complete); *(Still Outstanding)*and
- Close-out Paperwork (ON-HOLD until the work is complete) *(Still Outstanding)*.

Federal Special Appropriations

The EPA Community Grants Program is facilitating the direct federal appropriation of $10 million funds, secured by U.S. Senator Lindsey Graham. In response, the EPA has organized training webinars for:

- Programmatic Training for Community Grants Recipients; and
- Administrative Training for Community Grants Recipients

Furthermore, I have engaged our professional consultants to discuss their experience in administering EPA Grants and have also connected with other professional colleagues.

South Carolina Rural Infrastructure Authority (RIA)

The construction phase of the CWR MESCO Pump Station Replacement Project is complete. We have received official approval from SCDHEC and are awaiting a schedule for a project close-out meeting with SC RIA.

United States Department of Agriculture (USDA)-Rural Development (Live Oak) Project

No updates at this time.

S.C. Infrastructure Investment Program (SCIIP) Grant

CWR continues to collaborate with Rock Hill and engineers to finalize the route for obtaining easements and certifying public ownership for all easements and right-of-ways.

EDA Grant Effort

As reported in the November 2023 meeting, CWR submitted an EDA Grant Application for the upsizing and extension of a twelve-inch wastewater line to serve Albemarle. The EDA has requested additional information, and we have collaborated with Pope Flynn, AECOM, and the Catawba COG to provide the necessary details.

Miscellaneous Notes

- CWR Team members held meetings and conference calls with various potential developers; and
- CWR and its technical consultants held a meeting with IKO.

Chester Sewer District
Year-to-Date Budget to Actual
Month Ended April 30, 2024

	Annual Budget	YTD Budget	MTD Actual	YTD Actual	Variance Over / (Under)
Operating					
REVENUE					
Wastewater treatment Services	$5,691,300	$4,742,750	$459,754	$4,746,852	$ 4,102
Compliance Sampling	$45,000	$37,500	$0	$36,336	$ (1,164)
Interest Income	-	$0	$95,836	$933,524	$ 933,524
Other Income	-	$0	$2,041	$60,598	$ 60,598
Operating Revenue	$ 5,736,300	$ 4,780,250	$ 557,631	$ 5,777,310	$ 997,060
EXPENSE					
Administration	$1,949,280	$1,624,400	$110,838	$1,549,343	$ (75,057)
Maintenance	$981,900	$818,250	$71,112	$799,260	(18,990)
Lando Plant	$383,800	$319,833	$30,567	$289,806	(30,027)
Rocky Creek	$665,350	$554,458	$38,610	$409,062	(145,396)
Sandy River	$622,050	$518,375	$43,289	$377,124	(141,251)
Pretreatment	$229,450	$191,208	$15,044	$186,225	(4,983)
Total Expense	$ 4,831,830	$4,026,525	309,460	$3,610,820	$ (415,705)
Operating Surplus(Deficit)	$ 904,470	$ 753,725	$248,171	$2,166,490	
Capital					
REVENUE					
Debt Issuance	$378,000	$315,000	$0	$0	(315,000)
Fund Balance	$1,641,775	$1,368,146	$0	$0	(1,368,146)
Capital Recovery fees	$0	$0	$0	$398,930	398,930
Grant Revenue	$1,004,000	$836,667	$0	$566,641	(270,026)
Construction Revenue	$3,023,775	$2,519,813	$0	$965,571	-$1,554,242
EXPENSE					
Cushion Fund	$473,670	$394,725	$16,164	$161,639	(233,086)
Debt Service	$688,800	$574,000	$49,000	$490,000	(84,000)
Capital Expenditures	$2,765,775	$2,304,813	$0	$870,318	(1,434,495)
Construction Expense	3,928,245	3,273,538	65,164	1,521,957	(1,518,495)
Construction Surplus (Deficit)	-$904,470	-$753,725	-$65,164	-$556,386	
Total Surplus (Deficit)	$0	$0	$183,007	$1,610,104	