Agenda

December 6, 2023
2715 Gaston Farm Road, Chester, SC 29706
3:00 PM

I. Call Meeting to Order

II. Invocation

III. Pledge of Allegiance

IV. Approval of Last Meeting Minutes

V. Draft Audit Presentation - **Love, Bailey & Associates**

VI. Old Business

- **a. WWTP Update** - **Mr. Tony Young**
- **b. Pretreatment Update** - **Mrs. Devon Beaty-Bagley**
- **c. Maintenance Work Report** - **Mr. Michael Hunter**
- **d. Project Updates** - **Mr. Phillip A. Thompson-King**
- **e. Financial Statement** - **Mr. Joel Manning**

VII. New Business

- **a. Public Comment**

VIII. Executive Session

- **a.** Under S.C. Code Section 30-4-70(a)(2) matters covered by attorney-client privilege regarding matters covered by the attorney-client privilege.

IX. Actions, if any, on Matters Discussed in Executive Session

X. Adjourn

Chester County Wastewater Recovery

Commission Meeting
December 6, 2023

The Chester Sewer District held its monthly Board of Commissioners Meeting on Wednesday, December 6, 2023 and was called to order at 3:09 PM EST at the Chester County Wastewater Recovery Maintenance Building located at 2715 Gaston Farm Road, Chester, SC. Commissioners in attendance were Tony Pope, Chairman; Edena Sanders, Secretary; Gloria Crank, Board Member; Hal Stone, Board Member; Bill Bundy, Board Member; Phillip A. Thompson-King, Executive Director; Tony Young, WWTP Operations Superintendent (Lando-Manetta, Rocky Creek, and Sandy River); Joel Manning, Financial Analyst; Yashica Evans, CWR Executive Assistant; Will Walls, Love Bailey & Associates, LLC; Lawrence Flynn, Attorney; and Everett Stubbs, Attorney. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

Invocation - Chairman Tony Pope

The Minutes from the October 23, 2023 meeting were approved.

A motion to approve the minutes was made by Hal Stone, second by Edena Sanders and unanimously approved.

Draft Audit Presentation:
The draft audit was presented by Will Walls, CPA of Love, Bailey, & Associates and was accepted as information.

Chairman Tony Pope called for Old Business:

WWTP Report - Mr. Tony Young presented the report for October/November 2023. A copy of the report is attached to the minutes.

Pre-Treatment - The Pre-Treatment report for October/November 2023 was accepted as information. A copy of the report is attached to the minutes.

Maintenance Report - The Maintenance report for October 2023 was accepted as information. A copy of the report is attached to the minutes.

Project Updates- Mr. Phillip A. Thompson-King presented the report for October/November 2023. A copy of the report is attached to the minutes.

Financial Statement- Mr. Joel Manning presented the report for October 2023. A copy of the report is attached to the minutes.

Note: All Old Business Reports were accepted by *Unanimous Consent.*

Executive Session

A motion to enter into Executive Session was made by Gloria Crank, second by Bill Bundy, and unanimously agreed.

A motion to exit Executive Session was made by Bill Bundy, second by Hal Stone, and unanimously agreed.

Please note that no action was taken during Executive Session.

Adjourn

A motion to adjourn was made by Hal Stone, second by Gloria Crank, and unanimously agreed.

Approved:
Date: December 19, 2023

Respectfully Submitted:
By: Yashica Evans

December 4, 2023

Memorandum

To: Phillip A. Thompson-King
From: Tony Young
Subject: Monthly Report for Plant Operations

Sandy River plant overall is operating well.

The following is a listing of completed tasks for November:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 106,620 gallons
- Dewatered 127,944 gallons
- Repaired chemical feed system for Caustic soda

Rocky Creek plant overall is operating well.

The following is a listing of completed tasks for November:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 36,000gallons
- Dewatered 30,000 gallons
- Cleaned all drying beds
- We had repair work done to the number one Influent pump

Lando/Manetta plant overall is operating well.

The following is a listing of completed tasks for November:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 109,863 gallons
- Hauled to Rocky Creek 80,400 gallons

Industrial Pretreatment

Economic Development:

Sloan Industries initial meeting and call

Training:

Passed Physical Chemical D Examination

Compliance:

Boise Cascade Annual Inspection
Guardian Annual Inspection
Draft Permit for Albemarle and IKO Glass
TDS limit discussion call
Coatex Call
Coatex meeting
Sunfiber NOV executed and sent

FOG (Fats, Oils, Greases) and Pollution Prevention:

FOG inspections done and entered in spreadsheet

Other

Drafted potential SSO SOP

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2022-2023

Month of October 2023

Line Maintenance		JULY 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	Total to Date	Average
Check for Problem	HOURS	22.0	32.0	0.0	23.0	44.0	74.0	51.0	42.0	52.0	33.0	62.0	44.0	479.0	39.9
	TIMES	3.0	3.0	0.0	3.0	5.0	12.0	10.0	6.0	7.0	5.0	10.0	7.0	71.0	5.9
Check Service	HOURS	44.0	4.0	30.0	28.0	2.0	0.0	3.0	12.0	0.0	0.0	8.0	9.0	140.0	11.7
	TIMES	4.0	2.0	4.0	5.0	1.0	0.0	2.0	3.0	0.0	0.0	1.0	2.0	24.0	2.0
Rod Service	HOURS	3.0	71.0	88.0	114.0	108.0	64.0	72.0	54.0	69.0	50.0	20.0	20.0	733.0	61.1
	TIMES	1.0	8.0	10.0	16.0	13.0	10.0	10.0	9.0	13.0	8.0	3.0	4.0	105.0	8.8
Replace Service	HOURS	0.0	0.0	40.0	0.0	0.0	0.0	0.0	125.0	90.0	0.0	0.0	0.0	255.0	21.3
	TIMES	0.0	0.0	1.0	0.0	0.0	0.0	0.0	4.0	4.0	0.0	0.0	0.0	9.0	0.8
Repair Service	HOURS	12.0	76.0	22.0	20.0	44.0	8.0	109.0	38.0	10.0	0.0	12.0	74.0	425.0	35.4
	TIMES	1.0	5.0	2.0	1.0	2.0	1.0	5.0	3.0	1.0	0.0	2.0	3.0	26.0	2.2
Install Clean-Out	HOURS	0.0	0.0	0.0	0.0	20.0	8.0	0.0	0.0	16.0	0.0	0.0	0.0	44.0	3.7
	TIMES	0.0	0.0	0.0	0.0	1.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	3.0	0.3
Locate Service	HOURS	0.0	0.0	6.0	6.0	8.0	8.0	8.0	10.0	2.0	5.0	0.0	15.0	68.0	5.7
	TIMES	0.0	0.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0	2.0	10.0	0.8
Check Main	HOURS	26.0	10.0	36.0	12.0	0.0	0.0	10.0	0.0	0.0	0.0	10.0	20.0	124.0	10.3
	TIMES	4.0	2.0	7.0	2.0	0.0	0.0	2.0	0.0	0.0	0.0	1.0	1.0	19.0	1.6
Rod Main	HOURS	48.0	53.0	20.0	43.0	43.0	52.0	50.0	30.0	63.0	58.0	35.0	28.0	523.0	43.6
	TIMES	4.0	3.0	1.0	4.0	5.0	4.0	4.0	2.0	7.0	5.0	4.0	2.0	45.0	3.8
Repair Main	HOURS	0.0	15.0	12.0	0.0	0.0	0.0	30.0	0.0	30.0	0.0	0.0	40.0	127.0	10.6
	TIMES	0.0	1.0	1.0	0.0	0.0	0.0	1.0	0.0	1.0	0.0	0.0	1.0	5.0	0.4
Manhole Work	HOURS	36.0	49.0	20.0	98.0	33.0	40.0	21.0	4.0	16.0	88.0	66.0	64.0	535.0	44.6
	TIMES	3.0	4.0	3.0	6.0	2.0	3.0	2.0	1.0	1.0	6.0	8.0	8.0	47.0	3.9
Road Work	HOURS	73.0	18.0	10.0	66.0	37.0	51.0	36.0	42.0	28.0	47.0	91.0	28.0	527.0	43.9
	TIMES	6.0	2.0	2.0	4.0	5.0	6.0	3.0	4.0	7.0	3.0	6.0	3.0	51.0	4.3
Landscape Work Area	HOURS	0.0	6.0	0.0	0.0	0.0	0.0	20.0	20.0	34.0	0.0	0.0	0.0	80.0	6.7
	TIMES	0.0	1.0	0.0	0.0	0.0	0.0	1.0	1.0	3.0	0.0	0.0	0.0	6.0	0.5
Cut Right-of-Way	HOURS	0.0	0.0	0.0	0.0	106.0	0.0	10.0	0.0	12.0	0.0	24.0	0.0	152.0	12.7
	TIMES	0.0	0.0	0.0	0.0	4.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	7.0	0.6
Other	HOURS	25.0	6.0	13.0	24.0	6.0	15.0	5.0	42.0	47.0	25.0	1.0	12.0	221.0	18.4
	TIMES	3.0	1.0	3.0	5.0	2.0	2.0	1.0	5.0	6.0	3.0	1.0	3.0	35.0	2.9
Total Hours		289.0	340.0	297.0	434.0	451.0	320.0	425.0	419.0	469.0	306.0	329.0	354.0	4433.0	369.4
Total Times		29.0	32.0	35.0	47.0	41.0	40.0	43.0	39.0	53.0	31.0	37.0	36.0	463.0	38.6

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2022-2023

Month of October 2023

Pump Station Maintenance		JULY 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	Total to Date	Average
Check Chester Station	HOURS	43.0	37.0	42.0	40.0	40.0	43.0	26.0	36.0	40.0	32.0	38.0	37.0	454.0	37.8
	TIMES	4.0	4.0	4.0	3.0	4.0	5.0	3.0	3.0	4.0	4.0	4.0	5.0	47.0	3.9
Check Richburg Station	HOURS	39.0	37.0	37.0	38.0	36.0	41.0	26.0	38.0	50.0	38.0	38.0	35.0	453.0	37.8
	TIMES	3.0	4.0	4.0	3.0	4.0	5.0	3.0	3.0	5.0	4.0	4.0	4.0	46.0	3.8
Service Pumps	HOURS	18.0	43.0	0.0	30.0	0.0	47.0	54.0	4.0	10.0	24.0	8.0	0.0	238.0	19.8
	TIMES	2.0	3.0	0.0	4.0	0.0	4.0	6.0	1.0	1.0	2.0	1.0	0.0	24.0	2.0
Service Controls	HOURS	49.0	44.0	10.0	1.0	14.0	5.0	3.0	13.0	12.0	31.0	18.0	38.0	238.0	19.8
	TIMES	6.0	7.0	4.0	1.0	2.0	1.0	1.0	4.0	2.0	5.0	4.0	4.0	41.0	3.4
Other	HOURS	86.0	79.0	75.0	54.0	58.0	46.0	34.0	15.0	40.0	88.0	94.0	57.0	726.0	60.5
	TIMES	6.0	9.0	11.0	3.0	4.0	6.0	3.0	1.0	3.0	6.0	10.0	5.0	67.0	5.6
Total Hours		**235.0**	**240.0**	**164.0**	**163.0**	**148.0**	**182.0**	**143.0**	**106.0**	**152.0**	**213.0**	**196.0**	**167.0**	2109.0	175.8
Total Times		**21.0**	**27.0**	**23.0**	**14.0**	**14.0**	**21.0**	**16.0**	**12.0**	**15.0**	**21.0**	**23.0**	**18.0**	225.0	18.8
Preventive Maintenance															
Smoke Test	HOURS	10.0	0.0	21.0	15.0	10.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	58.0	4.8
	TIMES	1.0	0.0	2.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	6.0	0.5
Inspect Manholes	HOURS	0.0	1.0	0.0	5.0	0.0	0.0	0.0	0.0	0.0	0.0	46.0	84.0	136.0	11.3
	TIMES	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	3.0	7.0	0.6
Clean Manholes	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Clean Mains	HOURS	73.0	126.0	40.0	122.0	37.0	96.0	64.0	39.0	49.0	30.0	68.0	0.0	744.0	62.0
	TIMES	3.0	4.0	2.0	6.0	2.0	4.0	5.0	3.0	3.0	2.0	3.0	0.0	37.0	3.1
Check Right-of-Way	HOURS	4.0	36.0	30.0	10.0	0.0	0.0	0.0	0.0	0.0	12.0	1.0	4.0	97.0	8.1
	TIMES	1.0	4.0	6.0	1.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	1.0	15.0	1.3
TV Lines	HOURS	16.0	25.0	12.0	58.0	37.0	42.0	50.0	43.0	34.0	14.0	40.0	59.0	430.0	35.8
	TIMES	2.0	3.0	1.0	9.0	4.0	4.0	5.0	4.0	4.0	2.0	5.0	6.0	49.0	4.1
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	32.0	30.0	8.0	8.0	0.0	78.0	6.5
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	3.0	1.0	1.0	0.0	7.0	0.6
Total Hours		**103.0**	**188.0**	**103.0**	**210.0**	**84.0**	**138.0**	**114.0**	**114.0**	**113.0**	**64.0**	**163.0**	**149.0**	1543.0	128.6
Total Times		**7.0**	**12.0**	**11.0**	**18.0**	**7.0**	**8.0**	**10.0**	**9.0**	**10.0**	**6.0**	**12.0**	**11.0**	121.0	10.1
New Taps															
Residential	HOURS	60.0	0.0	30.0	40.0	0.0	0.0	0.0	65.0	24.0	0.0	30.0	0.0	249.0	20.8
	TIMES	2.0	0.0	1.0	1.0	0.0	0.0	0.0	2.0	1.0	0.0	1.0	0.0	8.0	0.7
Commercial	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Hours		**60.0**	**0.0**	**30.0**	**40.0**	**0.0**	**0.0**	**0.0**	**65.0**	**24.0**	**0.0**	**30.0**	**0.0**	249.0	20.8
Total Times		**2.0**	**0.0**	**1.0**	**1.0**	**0.0**	**0.0**	**0.0**	**2.0**	**1.0**	**0.0**	**1.0**	**0.0**	8.0	0.7

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2022-2023

Month of October 2023

Shop Maintenance		JULY 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	Total to Date	Average
Clean Trucks	HOURS	7.0	6.0	10.0	6.0	18.0	24.0	25.0	17.0	16.0	6.0	17.0	14.0	166.0	13.8
	TIMES	7.0	6.0	6.0	1.0	8.0	6.0	6.0	8.0	7.0	6.0	8.0	6.0	75.0	6.3
Check Equipment	HOURS	0.0	0.0	5.0	0.0	0.0	2.0	8.0	5.0	0.0	0.0	0.0	4.0	24.0	2.0
	TIMES	0.0	0.0	1.0	0.0	0.0	1.0	1.0	1.0	0.0	0.0	0.0	1.0	5.0	0.4
Service Equipment	HOURS	1.0	9.0	9.0	0.0	24.0	1.0	7.0	0.0	18.0	16.0	23.0	22.0	130.0	10.8
	TIMES	1.0	4.0	3.0	0.0	5.0	1.0	2.0	0.0	2.0	2.0	5.0	3.0	28.0	2.3
Grounds Maintenance	HOURS	52.0	38.0	11.0	12.0	17.0	20.0	27.0	9.0	8.0	20.0	6.0	24.0	244.0	20.3
	TIMES	8.0	6.0	6.0	5.0	4.0	8.0	5.0	4.0	7.0	5.0	5.0	5.0	68.0	5.7
Stock Supplies	HOURS	0.0	3.0	4.0	0.0	1.0	4.0	0.0	8.0	0.0	0.0	4.0	7.0	31.0	2.6
	TIMES	0.0	2.0	2.0	0.0	1.0	1.0	0.0	1.0	0.0	0.0	1.0	2.0	10.0	0.8
Re-Stock Trucks	HOURS	4.0	7.0	10.0	7.0	15.0	10.0	8.0	9.0	8.0	3.0	4.0	9.0	94.0	7.8
	TIMES	4.0	3.0	5.0	7.0	8.0	8.0	8.0	5.0	7.0	3.0	4.0	6.0	68.0	5.7
Haul Spoil Dirt	HOURS	25.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0	0.0	12.0	0.0	6.0	53.0	4.4
	TIMES	3.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	1.0	7.0	0.6
Check Alarm	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	10.0	33.0	0.0	1.0	0.0	0.0	0.0	2.0	1.0	0.0	2.0	1.0	50.0	4.2
	TIMES	1.0	6.0	0.0	1.0	0.0	0.0	0.0	1.0	1.0	0.0	2.0	1.0	13.0	1.1
Total Hours		**99.0**	**96.0**	**59.0**	**26.0**	**75.0**	**61.0**	**75.0**	**50.0**	**51.0**	**57.0**	**56.0**	**87.0**	**792.0**	**66.0**
Total Times		**24.0**	**27.0**	**24.0**	**14.0**	**26.0**	**25.0**	**22.0**	**20.0**	**24.0**	**18.0**	**25.0**	**25.0**	**274.0**	**22.8**
Inspections															
New Services	HOURS	0.0	0.0	0.0	0.0	0.0	4.0	0.0	0.0	8.0	0.0	3.0	6.0	21.0	1.8
	TIMES	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	0.0	1.0	1.0	4.0	0.3
Repair Existing Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
New Construction	HOURS	46.0	0.0	2.0	0.0	10.0	0.0	16.0	0.0	0.0	0.0	6.0	0.0	80.0	6.7
	TIMES	6.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	1.0	0.0	10.0	0.8
Rehab Existing	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other-Grease traps	HOURS	0.0	0.0	0.0	52.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	52.0	4.3
	TIMES	0.0	0.0	0.0	4.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.0	0.3
Total Hours		**46.0**	**0.0**	**2.0**	**52.0**	**10.0**	**4.0**	**16.0**	**0.0**	**8.0**	**0.0**	**9.0**	**6.0**	**153.0**	**12.8**
Total Times		**6.0**	**0.0**	**1.0**	**4.0**	**1.0**	**1.0**	**1.0**	**0.0**	**1.0**	**0.0**	**2.0**	**1.0**	**18.0**	**1.5**

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2022-2023

Month of October 2023

Plant Maintenance		JULY 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	Total to Date	Average
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	0.0	51.0	71.0	33.0	16.0	0.0	0.0	10.0	16.0	24.0	8.0	8.0	237.0	19.8
	TIMES	0.0	4.0	4.0	3.0	1.0	0.0	0.0	1.0	2.0	3.0	1.0	1.0	20.0	1.7
Total Hours		**0.0**	**51.0**	**71.0**	**33.0**	**16.0**	**0.0**	**0.0**	**10.0**	**16.0**	**24.0**	**8.0**	**8.0**	**237.0**	**19.8**
Total Times		**0.0**	**4.0**	**4.0**	**3.0**	**1.0**	**0.0**	**0.0**	**1.0**	**2.0**	**3.0**	**1.0**	**1.0**	**20.0**	**1.7**
Line Locations															
Locate for Utilities	HOURS	2.0	12.0	0.0	16.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	30.0	2.5
	TIMES	1.0	1.0	0.0	3.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.0	0.4
Locate for Contractors	HOURS	0.0	10.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.0	0.8
	TIMES	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.1
Other	HOURS	38.0	25.0	28.0	23.0	5.0	23.0	11.0	12.0	8.0	20.0	19.0	13.0	225.0	18.8
	TIMES	9.0	7.0	5.0	5.0	2.0	6.0	4.0	4.0	3.0	4.0	6.0	3.0	58.0	4.8
Total Hours		**40.0**	**47.0**	**28.0**	**39.0**	**5.0**	**23.0**	**11.0**	**12.0**	**8.0**	**20.0**	**19.0**	**13.0**	**265.0**	**22.1**
Total Times		**10.0**	**9.0**	**5.0**	**8.0**	**2.0**	**6.0**	**4.0**	**4.0**	**3.0**	**4.0**	**6.0**	**3.0**	**64.0**	**5.3**
Non-Category-Training	**HOURS**	**14.0**	**67.0**	**197.5**	**44.0**	**8.0**	**8.0**	**0.0**	**21.0**	**8.0**	**13.0**	**25.0**	**30.0**	**435.5**	**36.3**
	TIMES	**2.0**	**8.0**	**22.0**	**4.0**	**1.0**	**1.0**	**0.0**	**3.0**	**2.0**	**3.0**	**2.0**	**3.0**	**51.0**	**4.3**
Lost Time															
Sick Days	HOURS	62.0	8.0	24.0	35.0	32.0	16.0	12.0	12.0	12.0	36.0	96.0	16.0	361.0	30.1
	TIMES	9.0	1.0	3.0	5.0	4.0	2.0	2.0	2.0	2.0	5.0	12.0	2.0	49.0	4.1
Vacations	HOURS	56.0	88.0	56.0	72.0	56.0	96.0	0.0	8.0	104.0	136.0	52.0	216.0	940.0	78.3
	TIMES	7.0	11.0	7.0	9.0	7.0	12.0	0.0	1.0	13.0	17.0	7.0	27.0	118.0	9.8
Holidays	HOURS	56.0	0.0	56.0	0.0	152.0	144.0	96.0	48.0	0.0	48.0	48.0	56.0	704.0	58.7
	TIMES	7.0	0.0	7.0	0.0	19.0	18.0	12.0	6.0	0.0	6.0	6.0	7.0	88.0	7.3
Time Off	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	24.0	0.0	0.0	0.0	0.0	0.0	24.0	2.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	3.0	0.0	0.0	0.0	0.0	0.0	3.0	0.3
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Hours		**174.0**	**96.0**	**136.0**	**107.0**	**240.0**	**256.0**	**132.0**	**68.0**	**116.0**	**220.0**	**196.0**	**288.0**	**1301.0**	**108.4**
Total Times		**23.0**	**12.0**	**17.0**	**14.0**	**30.0**	**32.0**	**17.0**	**9.0**	**15.0**	**28.0**	**25.0**	**36.0**	**167.0**	**13.9**
	HOURS	**46.0**	**63.0**	**69.0**	**55.0**	**44.0**	**40.0**	**55.0**	**80.0**	**62.0**	**55.0**	**45.0**	**43.0**	**373.0**	**31.1**
Overtime Worked	**TIMES**	**31.0**	**39.0**	**45.0**	**36.0**	**25.0**	**25.0**	**36.0**	**41.0**	**40.0**	**32.0**	**31.0**	**33.0**	**728.0**	**60.7**

CWR

CHESTER COUNTY WASTEWATER RECOVERY

Board of Commissioners' Projects & Director's Update November 2023

Update Notes

Community Development Block Grant (CDBG) - Dawson Drive-Line Replacement

Summary of Project Schedule:

- Construction is still in a holding pattern.
- CSX is scheduled to return on November 27th to observe the bore beneath the railroad;
- RNF stated that staking the CSX right-of-way is taking place this week. Next week (week of November 13th) RNF plans to install the new bypass piping and begin pumping around the existing sewers near the Church.
- RNF also indicated that the bore pits would be excavated and shored up with trench boxes this week (Thanksgiving);
- Also, RNF plans to mobilize their boring sub and have other miscellaneous equipment delivered so that they would be prepared to begin the pilot tube installation, Monday, November 27th.
- CWR emphasized that RNF needs to ensure all necessary equipment will be on-site prior to the week of November 27th; and
- CWR received Change Order No. 2 that has been submitted to the COG. This change order is for changing the installation of MH-6 to rehab and extends the contract completion date. Once the change order is approved by the COG, CWR will sign-off on the change. The Change Order (No. 2) will have a slight savings ($26,727.02 versus $38,000.00).

Federal Special Appropriations

I am continuing to communicate with MCW and various federal Congressional Staffers concerning our funding efforts.

South Carolina Rural Infrastructure Authority (RIA)

- The notice to proceed was issued by CWR with an effective date of June 5, 2023;
- The Contractor, AAA, has mobilized and delivered material to the site and began site prep;
- Duke Energy has moved and replaced an existing utility pole, which has caused a bottle neck in the project performance;
- AAA has installed the new precast wet well for the station;
- AAA hired a new superintendent, Jerry McCarter; and
- AAA provided CWR with a new adjusted schedule, (Gantt chart format).

United States Department of Agriculture (USDA)-Rural Development (Live Oak) Project

No Activity to Report

Lando-Manetta WWTP Capacity Issues

SCDHEC has approved the flow capacity advancing agreement, as submitted.

S.C. Infrastructure Investment Program (SCIIP) Grant

As discussed at previous meetings, CWR received a SCIIP Grant Award for $10 MM. The Grant has special conditions associated with the award. In an effort to satisfy the special conditions, the following tasks have and are being performed:

- CWR executed an agreement with Rock Hill for a wastewater line interconnection that was signed on October 24th, 2023; and
- CWR is continuing to work with Rock Hill and engineers concerning the final identification of the route to obtain easements in order to provide certification of public ownership for all easements and right-of ways.

EDA Grant Effort

- CWR submitted an EDA Grant Application related to the upsizing and extension of a twelve-inch (12") wastewater line to serve Albemarle.

Southeast Crescent Regional Commission (SCRC) Grant

On behalf of CWR, I applied for two (2) SCRC Grants. The first request is for non-construction expenses. If awarded, the funds would go towards covering the cost associated with the purchase of any necessary land and to help cover the costs of the project's engineering design. Also, I submitted a construction application to assist with defraying construction costs if awarded. We are awaiting their reply.

Miscellaneous Notes

- CWR Team members held meetings and conference calls with various potential developers and land brokers;
- CWR and its technical consultants held a meeting with Albemarle Corporation; and
- CWR and its technical consultants held a meeting with IKO and worked on a draft subrecipient with the County to install a wastewater line to serve IKO.

Chester Sewer District
Year-to-Date Budget to Actual
Month Ended October 31, 2023

	Annual Budget	YTD Budget	MTD Actual	YTD Actual	Variance Over / (Under)
Operating					
REVENUE					
Wastewater treatment Services	$5,691,300	$1,897,100	$446,525	$1,891,691	$ (5,409)
Compliance Sampling	$45,000	$15,000	$8,117	$15,814	$ 814
Interest Income	-	$0	$96,028	$358,716	$ 358,716
Other Income	-	$0	$16,032	$24,853	$ 24,853
Operating Revenue	$ 5,736,300	$ 1,912,100	$ 566,702	$ 2,291,074	$ 378,974
EXPENSE					
Administration	$1,949,280	$649,760	$140,093	$525,942	$ (123,818)
Maintenance	$981,900	$327,300	$62,437	$345,363	18,063
Lando Plant	$383,800	$127,933	$23,762	$113,791	(14,142)
Rocky Creek	$665,350	$221,783	$36,828	$156,796	(64,987)
Sandy River	$622,050	$207,350	$36,260	$146,126	(61,224)
Pretreatment	$229,450	$76,483	$23,147	$74,110	(2,373)
Total Expense	$ 4,831,830	$1,610,610	322,527	$1,362,128	$ (248,482)
Operating Surplus(Deficit)	$ 904,470	$ 301,490	$244,175	$928,946	
Capital					
REVENUE					
Debt Issuance	$378,000	$126,000	$0	$0	(126,000)
Fund Balance	$1,641,775	$547,258	$0	$0	(547,258)
Capital Recovery fees	$0	$0	$7,200	$385,920	385,920
Grant Revenue	$1,004,000	$334,667	$0	$112,347	(222,320)
Construction Revenue	$3,023,775	$1,007,925	$7,200	$498,267	-$509,658
EXPENSE					
Cushion Fund	$473,670	$157,890	$16,164	$64,656	(93,234)
Debt Service	$688,800	$229,600	$49,000	$196,000	(33,600)
Capital Expenditures	$2,765,775	$921,925	$88,500	$210,274	(711,651)
Construction Expense	3,928,245	1,309,415	153,664	470,930	(745,251)
Construction Surplus (Deficit)	-$904,470	-$301,490	-$146,464	$27,337	
Total Surplus (Deficit)	$0	$0	$97,711	$956,283	