Agenda

October 11, 2023

2715 Gaston Farm Road, Chester, SC 29706

11:00 AM

I. Call Meeting to Order

II. Invocation

III. Pledge of Allegiance

IV. Approval of Last Meeting Minutes

V. Old Business & Reports

a. **Project Updates** - **Mr. Phillip A. Thompson-King**
b. **Financial Statement** - **Mr. Joel Manning**

VI. Executive Session

a. Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a proposed contractual arrangement – Wholesale Agreement with City of Rock Hill.

VII. Actions, if any, on Matters Discussed in Executive Session

VIII. Adjourn

Chester County Wastewater Recovery

Commission Meeting
October 11, 2023

The Chester Sewer District held its monthly Board of Commissioners Meeting on Wednesday, October 11, 2023, and was called to order at 11:06 AM EST at the Chester County Wastewater Recovery Maintenance Building located at 2715 Gaston Farm Road, Chester, SC. Commissioners in attendance were Tony Pope, Chairman; Edena Sanders, Secretary; Hal Stone, Board Member; Bill Bundy, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Financial Analyst; Yashica Evans, CWR Executive Assistant; Porter Rivers, AECOM; Bart Kreps, Raftelis; Lawrence Flynn, Attorney; and Everett Stubbs, Attorney. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

Invocation – Chairman Tony Pope

The Minutes from the September 12, 2023 meeting were approved.

A motion to approve the minutes was made by Hal Stone, second by Bill Bundy and unanimously approved.

Chairman Tony Pope called for Old Business:

Project Updates- Project Updates for September/October 2023 was provided as information. A copy of the report is attached to the minutes.

Financial Statement- Mr. Joel Manning presented the report for September 2023. A copy of the report is attached to the minutes.

Executive Session

A motion to enter into Executive Session was made by Bill Bundy, second by Hal Stone, and unanimously agreed.

A motion to exit Executive Session was made by Bill Bundy, second by Hal Stone, and unanimously agreed.

Please note that no action was taken during Executive Session.

A motion to enter back into general session was made by Hal Stone, second by Edena Sanders, and unanimously agreed.

A motion to authorize the Executive Director to execute and proceed with an agreement with the City of Rock Hill was made by Hal Stone, second by Edena Sanders, and agreed unanimously.

Adjourn

A motion to adjourn was made by Bill Bundy, second by Hal Stone, and unanimously agreed.

Approved:

Date: October 23, 2023

Respectfully Submitted:

By: *Yashica Evans*

Board of Commissioners' Projects & Director's Update October 2023

Update Notes

Community Development Block Grant (CDBG) - Dawson Drive-Line Replacement

Summary of Project Schedule:

- Construction is still in a holding pattern. CSX was on-site to observe the bore beneath the railroad during the week of August 28th, 2023. The contractor was not able to complete the task during the six (6) days CSX was on-site;
- CSX is schedule to return in mid-November to observe the bore beneath the railroad; and
- CWR received approval from CDBG for a change order for the Dawson Drive Project that extends the construction through March 31, 2024.

Federal Special Appropriations

I am continuing to communicate with MCW and various federal Congressional Staffers concerning our funding efforts.

South Carolina Rural Infrastructure Authority (RIA)

- The notice to proceed was issued by CWR with an effective date of June 5, 2023;
- The Contractor, AAA, has mobilized and delivered material to the site and began site prep;
- Duke Energy has scheduled a utility pole replacement/removal on November 2nd, 2023, which has caused a bottle neck in the project performance; and
- The agreed contract completion time is one hundred eighty (180) consecutive calendar days from Notice to Proceed for an estimated final completion date of December 2, 2023. An extension will be required due to the timing and logistics concerning the utility relocation delays.

United States Department of Agriculture (USDA)-Rural Development (Live Oak) Project

As previously reported, issues were discovered with several manholes in and around the West End area near Wylie Park. The issues consist of root intrusion, channel erosion, and mortar (grout) erosion. We are still awaiting the cost estimate and proposal for repairs.

- **Geographic information system (GIS)**
  - No additional activity since the last report. To date, 2,441 manholes as well as 107 valves have been inventoried. This is approximately 95 %; and

  Remaining Tasks:
  - QA/QC of Gravity Main Segments
  - Field Visit – 22 Manholes . These are MH that were not accessible during the initial visit.

- **Supervisory control and data acquisition (SCADA)**
  - SCADA project has been on hold for a while. CWR Team members and AECOM need to have a meeting with Lord & Company (L&C) to discuss revised scope for Rocky Creek and Lando-Manetta of the SCADA monitor and control system.

Lando-Manetta WWTP Capacity Issues

No additional activity since the last report. CWR's Legal Counsel made edits to a draft flow capacity advancing agreement, and the edited agreement was forwarded to SCDHEC for their consideration. We are awaiting their reply.

S.C. Infrastructure Investment Program (SCIIP) Grant

As discussed at previous meetings, CWR received a SCIIP Grant Award for $10 MM. The Grant has special conditions associated with the award. In an effort to satisfy the special conditions, the following tasks have and are being performed:

- CWR executed an agreement with Rock Hill for the wastewater interconnection that has been submitted and is under RIA review. To this end, RIA scheduled a meeting and required CWR and Rock Hill to craft a more robust agreement. The new deadline is October 24th, 2023.; and
- CWR is continuing to work with Rock Hill and engineers concerning the final identification of the route to obtain easements in order to provide certification of public ownership for all easements and right-of ways.

Southeast Crescent Regional Commission (SCRC) Grant

On behalf of CWR, I applied for two (2) SCRC Grants. The first request is for non-construction expenses. If awarded, the funds would go towards covering the cost associated with the purchase of any necessary land and to help cover the costs of the project's engineering design. Also, I submitted a construction application to assist with defraying construction costs if awarded. We are awaiting their reply.

Miscellaneous Notes

- Continued to work on the EDA Grant effort;
- CWR Team members held meetings and conference calls with various potential developers and land brokers;
- CWR and its technical consultants held a meeting with Albemarle Corporation;
- CWR and its technical consultants held a meeting with IKO; and
- CWR met with an industrial prospect (Project Artemis).

Chester Sewer District
Year-to-Date Budget to Actual
Month Ended September 30, 2023

	Annual Budget	YTD Budget	MTD Actual	YTD Actual	Variance Over / (Under)
Operating					
REVENUE					
Wastewater treatment Services	$5,691,300	$1,422,825	$485,599	$1,445,166	$ 22,341
Compliance Sampling	$45,000	$11,250	$1,011	$7,697	$ (3,553)
Interest Income	-	$0	$91,037	$262,688	$ 262,688
Other Income	-	$0	$5,295	$8,821	$ 8,821
Operating Revenue	$ 5,736,300	$ 1,434,075	$ 582,942	$ 1,724,372	$ 290,297
EXPENSE					
Administration	$1,949,280	$487,320	$156,110	$385,849	$ (101,471)
Maintenance	$981,900	$245,475	$115,415	$282,926	37,451
Lando Plant	$383,800	$95,950	$39,419	$90,029	(5,921)
Rocky Creek	$665,350	$166,338	$40,915	$119,968	(46,370)
Sandy River	$622,050	$155,513	$26,456	$109,866	(45,647)
Pretreatment	$229,450	$57,363	$18,350	$50,963	(6,400)
Total Expense	$ 4,831,830	$1,207,958	396,665	$1,039,601	$ (168,357)
Operating Surplus(Deficit)	$ 904,470	$ 226,118	$186,277	$684,771	
Capital					
REVENUE					
Debt Issuance	$378,000	$94,500	$0	$0	(94,500)
Fund Balance	$1,641,775	$410,444	$0	$0	(410,444)
Capital Recovery fees	$0	$0	$0	$378,720	378,720
Grant Revenue	$1,004,000	$251,000	$112,347	$112,347	(138,653)
Construction Revenue	$3,023,775	$755,944	$112,347	$491,067	-$264,877
EXPENSE					
Cushion Fund	$473,670	$118,418	$16,164	$48,492	(69,926)
Debt Service	$688,800	$172,200	$49,000	$147,000	(25,200)
Capital Expenditures	$2,765,775	$691,444	$112,347	$121,774	(569,670)
Construction Expense	3,928,245	982,061	177,511	317,266	(594,870)
Construction Surplus (Deficit)	-$904,470	-$226,118	-$65,164	$173,801	
Total Surplus (Deficit)	$0.00	$1.00	$121,113	$858,572	