Agenda

June 29, 2023

2715 Gaston Farm Road, Chester, SC 29706

1:00 PM

I. Call Meeting to Order

II. Invocation

III. Pledge of Allegiance

IV. Approval of Last Meeting Minutes

V. Old Business/ Reports

a.	WWTP Update	- Mr. Tony Young
b.	Pretreatment Update	- Mrs. Devon Beaty-Bagley
c.	Maintenance Work Report	- Mr. Michael Hunter
d.	Project Updates	- Mr. Phillip A. Thompson-King
e.	Financial Statement	- Mr. Joel Manning

VI. New Business

a.	Budget Approval for FY 2023-2024	- Mr. Phillip A. Thompson-King
b.	SC Rural Water Association- Voting Delegate	- Mr. Phillip A. Thompson-King
c.	MWC Federal Engagement Renewal	- Mr. Phillip A. Thompson-King
d.	Auditor Engagement	- Mr. Joel Manning
e.	Director's Comments	- Mr. Phillip A. Thompson-King
f.	Public Comment	

VII. Executive Session

a. Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to a proposed contractual arrangement – Wholesale Agreement with City of Rock Hill.

b. Under Section 30-4-70(a)(2) legal advice related matters covered by the attorney-client privilege related to a potential claim against CWR.

VIII. Actions, if any, on Matters Discussed in Executive Session

IX. Adjourn

Chester County Wastewater Recovery

Commission Meeting
June 29, 2023

The Chester Sewer District held its monthly Board of Commissioners Meeting on Thursday, June 29, 2023, and was called to order at 1:07 PM EST at the Chester County Wastewater Recovery Maintenance Building located at 2715 Gaston Farm Road, Chester, SC. Commissioners in attendance were Tony Pope, Chairman; Edena Sanders, Secretary; Gloria Crank, Board Member; Hal Stone, Board Member; Bill Bundy, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Financial Analyst; Tony Young, WWTP Operations Superintendent (Lando-Manetta, Rocky Creek, and Sandy River); Ryan Swancy, Attorney; and Kathleen Lee, Registered Professional Reporter. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

Invocation – Chairman Tony Pope

The Minutes from the June 12, 2023 meeting were approved.

A motion to approve the minutes was made by Hal Stone, second by Edena Sanders and unanimously approved.

Chairman Tony Pope called for Old Business:

WWTP Report - Mr. Tony Young presented the report for May 2023. A copy of the report is attached to the minutes.

Pre-Treatment - The Pre-Treatment report for May 2023 was accepted as information. A copy of the report is attached to the minutes.

Maintenance Report - The Maintenance report for May 2023 was accepted as information. A copy of the report is attached to the minutes.

Project Updates- Mr. Thompson-King presented the report for May 2023. A copy of the report is attached to the minutes.

Financial Statement- Mr. Joel Manning presented the report for May 2023. A copy of the report is attached to the minutes.

Note: All Old Business Reports were accepted by *Unanimous Consent.*

Chairman Tony Pope called for New Business:

Draft Budget Proposal for FY 2023-2024:

The draft budget proposal for FY 2023-2024 was presented by Mr. Thompson-King.

A motion to accept the budget was made by Mr. Bill Bundy, second by Ms. Gloria Crank, and unanimously agreed.

SC Rural Water Association- Voting Delegate:

Mr. Thompson-King provided information pertaining to the SC Rural Water Association- Voting Delegate.

A motion to authorize Mr. Thompson-King to act as CWR's voting delegate and Mr. Bill Bundy to act as CWR's alternate delegate was made by Ms. Edena Sanders, second by Ms. Gloria Crank and unanimously agreed.

McGuireWoods Consulting LLC (MWC) Federal Engagement Renewal:

Mr. Thompson-King provided information pertaining to renewing CWR's service engagement with MWC for advocacy and consulting services.

A motion to engage the services of MWC was made by Mr. Hal Stone, second by Mr. Bill Bundy, and unanimously agreed.

Auditor Engagement:

Mr. Joel Manning presented information for CWR to engage the auditing services of Love Bailey.

A motion to engage the services of Love Bailey was made by Ms. Gloria Crank, second by Mr. Bill Bundy, and unanimously agreed.

Director's Comments:

Mr. Phillip A. Thompson-King informed the Board of the passing of CWR Executive Assistant, Yashica Evans' grandmother, Ms. Mahalia Evans. Mr. Thompson-King also informed the Board of the passing of former CWR employee, Heyward Evans and asked that both families are kept in everyone's thoughts and prayers.

Executive Session

A motion to enter into Executive Session was made by Mr. Bill Bundy, second by Mr. Hal Stone, and unanimously agreed.

A motion to exit Executive Session was made by Ms. Edena Sanders, second by Ms. Gloria Crank, and unanimously agreed.

Please note that no action was taken during Executive Session.

Adjourn

A motion to adjourn was made by Mr. Hal Stone, second by Mr. Bill Bundy, and unanimously agreed at 2:31 PM EST.

Approved:

Date: **July 18, 2023**

Respectfully Submitted:

By: ***Kathleen Lee, Registered Professional Reporter***
c/o **Phillip A. Thompson-King**

Industrial Pretreatment

Economic Development:

Follow ups with IKO Glass

WIFIA discussion meeting

Meetings with Albemarle

Met with Rock Hill Industrial Pretreatment

Training:

n/a

Compliance:

Giti flow discussion meeting
Held Industrial Lunch and Learn
SC DHEC submission for Lando Toxicity
Work on Jones Hamilton

FOG (Fats, Oils, Greases) and Pollution Prevention:

n/a

Other

n/a

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2022-2023

Month of May 2023

Line Maintenance		JULY 2022	AUG 2022	SEPT 2022	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2022	Total to Date	Average
Check for Problem	HOURS	52.0	52.0	70.0	52.0	44.0	74.0	51.0	42.0	52.0	33.0	62.0	57.0	641.0	53.4
	TIMES	6.0	5.0	11.0	10.0	5.0	12.0	10.0	6.0	7.0	5.0	10.0	9.0	96.0	8.0
Check Service	HOURS	2.0	22.0	48.0	0.0	2.0	0.0	3.0	12.0	0.0	0.0	8.0	12.0	109.0	9.1
	TIMES	1.0	5.0	6.0	0.0	1.0	0.0	2.0	3.0	0.0	0.0	1.0	4.0	23.0	1.9
Rod Service	HOURS	2.0	114.0	66.0	56.0	108.0	64.0	72.0	54.0	69.0	50.0	20.0	68.0	743.0	61.9
	TIMES	1.0	16.0	9.0	6.0	13.0	10.0	10.0	9.0	13.0	8.0	3.0	11.0	109.0	9.1
Replace Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	125.0	90.0	0.0	0.0	8.0	223.0	18.6
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.0	4.0	0.0	0.0	1.0	9.0	0.8
Repair Service	HOURS	64.0	34.0	80.0	24.0	44.0	8.0	109.0	38.0	10.0	0.0	12.0	69.0	492.0	41.0
	TIMES	4.0	3.0	4.0	1.0	2.0	1.0	5.0	3.0	1.0	0.0	2.0	4.0	30.0	2.5
Install Clean-Out	HOURS	20.0	0.0	24.0	72.0	20.0	8.0	0.0	0.0	16.0	0.0	0.0	0.0	160.0	13.3
	TIMES	1.0	0.0	1.0	2.0	1.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	7.0	0.6
Locate Service	HOURS	0.0	0.0	0.0	0.0	8.0	8.0	8.0	10.0	2.0	5.0	0.0	18.0	59.0	4.9
	TIMES	0.0	0.0	0.0	0.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0	2.0	8.0	0.7
Check Main	HOURS	0.0	0.0	4.0	0.0	0.0	0.0	10.0	0.0	0.0	0.0	10.0	0.0	24.0	2.0
	TIMES	0.0	0.0	1.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0	1.0	0.0	4.0	0.3
Rod Main	HOURS	18.0	6.0	24.0	41.0	43.0	52.0	50.0	30.0	63.0	58.0	35.0	0.0	420.0	35.0
	TIMES	1.0	1.0	1.0	3.0	5.0	4.0	4.0	2.0	7.0	5.0	4.0	0.0	37.0	3.1
Repair Main	HOURS	0.0	104.0	32.0	0.0	0.0	0.0	30.0	0.0	30.0	0.0	0.0	0.0	196.0	16.3
	TIMES	0.0	3.0	2.0	0.0	0.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	7.0	0.6
Manhole Work	HOURS	0.0	8.0	0.0	28.0	33.0	40.0	21.0	4.0	16.0	88.0	66.0	8.0	312.0	26.0
	TIMES	0.0	1.0	0.0	3.0	2.0	3.0	2.0	1.0	1.0	6.0	8.0	1.0	28.0	2.3
Road Work	HOURS	38.0	132.0	90.0	24.0	37.0	51.0	36.0	42.0	28.0	47.0	91.0	21.0	637.0	53.1
	TIMES	2.0	9.0	7.0	3.0	5.0	6.0	3.0	4.0	7.0	3.0	6.0	3.0	58.0	4.8
Landscape Work Area	HOURS	0.0	12.0	8.0	5.0	0.0	0.0	20.0	20.0	34.0	0.0	0.0	0.0	99.0	8.3
	TIMES	0.0	1.0	1.0	1.0	0.0	0.0	1.0	1.0	3.0	0.0	0.0	0.0	8.0	0.7
Cut Right-of-Way	HOURS	0.0	36.0	0.0	258.0	106.0	0.0	10.0	0.0	12.0	0.0	24.0	36.0	482.0	40.2
	TIMES	0.0	1.0	0.0	8.0	4.0	0.0	1.0	0.0	1.0	0.0	1.0	2.0	18.0	1.5
Other	HOURS	19.0	21.0	18.0	10.0	6.0	15.0	5.0	42.0	47.0	25.0	1.0	39.0	248.0	20.7
	TIMES	4.0	4.0	2.0	1.0	2.0	2.0	1.0	5.0	6.0	3.0	1.0	8.0	39.0	3.3
Total Hours		215.0	541.0	464.0	570.0	451.0	320.0	425.0	419.0	469.0	306.0	329.0	336.0	4845.0	403.8
Total Times		20.0	49.0	45.0	38.0	41.0	40.0	43.0	39.0	53.0	31.0	37.0	45.0	481.0	40.1

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2022-2023

Month of May 2023

Pump Station Maintenance		JULY 2022	AUG 2022	SEPT 2022	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2022	Total to Date	Average
Check Chester Station	HOURS	52.0	44.0	36.0	40.0	40.0	43.0	26.0	36.0	40.0	32.0	38.0	40.0	467.0	38.9
	TIMES	5.0	4.0	4.0	3.0	4.0	5.0	3.0	3.0	4.0	4.0	4.0	4.0	47.0	3.9
Check Richburg Station	HOURS	52.0	48.0	20.0	40.0	36.0	41.0	26.0	38.0	50.0	38.0	38.0	36.0	463.0	38.6
	TIMES	5.0	4.0	3.0	3.0	4.0	5.0	3.0	3.0	5.0	4.0	4.0	4.0	47.0	3.9
Service Pumps	HOURS	18.0	0.0	0.0	38.0	0.0	47.0	54.0	4.0	10.0	24.0	8.0	0.0	203.0	16.9
	TIMES	1.0	0.0	0.0	3.0	0.0	4.0	6.0	1.0	1.0	2.0	1.0	0.0	19.0	1.6
Service Controls	HOURS	0.0	12.0	0.0	0.0	14.0	5.0	3.0	13.0	12.0	31.0	18.0	4.0	112.0	9.3
	TIMES	0.0	1.0	0.0	0.0	2.0	1.0	1.0	4.0	2.0	5.0	4.0	2.0	22.0	1.8
Other	HOURS	184.0	39.0	30.0	0.0	58.0	46.0	34.0	15.0	40.0	88.0	94.0	58.0	686.0	57.2
	TIMES	15.0	2.0	4.0	0.0	4.0	6.0	3.0	1.0	3.0	6.0	10.0	4.0	58.0	4.8
Total Hours		**306.0**	**143.0**	**86.0**	**118.0**	**148.0**	**182.0**	**143.0**	**106.0**	**152.0**	**213.0**	**196.0**	**138.0**	1931.0	160.9
Total Times		**26.0**	**11.0**	**11.0**	**9.0**	**14.0**	**21.0**	**16.0**	**12.0**	**15.0**	**21.0**	**23.0**	**14.0**	193.0	16.1
Preventive Maintenance															
Smoke Test	HOURS	0.0	0.0	0.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.0	0.8
	TIMES	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.1
Inspect Manholes	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	46.0	0.0	46.0	3.8
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	2.0	0.2
Clean Manholes	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Clean Mains	HOURS	12.0	116.0	40.0	42.0	37.0	96.0	64.0	39.0	49.0	30.0	68.0	56.0	649.0	54.1
	TIMES	1.0	5.0	1.0	2.0	2.0	4.0	5.0	3.0	3.0	2.0	3.0	3.0	34.0	2.8
Check Right-of-Way	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	12.0	1.0	0.0	13.0	1.1
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	0.0	2.0	0.2
TV Lines	HOURS	30.0	68.0	0.0	24.0	37.0	42.0	50.0	43.0	34.0	14.0	40.0	74.0	456.0	38.0
	TIMES	2.0	6.0	0.0	2.0	4.0	4.0	5.0	4.0	4.0	2.0	5.0	5.0	43.0	3.6
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	32.0	30.0	8.0	8.0	0.0	78.0	6.5
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	3.0	1.0	1.0	0.0	7.0	0.6
Total Hours		**42.0**	**184.0**	**40.0**	**66.0**	**84.0**	**138.0**	**114.0**	**114.0**	**113.0**	**64.0**	**163.0**	**130.0**	1252.0	104.3
Total Times		**3.0**	**11.0**	**1.0**	**4.0**	**7.0**	**8.0**	**10.0**	**9.0**	**10.0**	**6.0**	**12.0**	**8.0**	89.0	7.4
New Taps															
Residential	HOURS	84.0	64.0	118.0	0.0	0.0	0.0	0.0	65.0	24.0	0.0	30.0	0.0	385.0	32.1
	TIMES	2.0	2.0	3.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	1.0	0.0	11.0	0.9
Commercial	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	24.0	24.0	2.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	0.1
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Hours		**84.0**	**64.0**	**118.0**	**0.0**	**0.0**	**0.0**	**0.0**	**65.0**	**24.0**	**0.0**	**30.0**	**24.0**	409.0	34.1
Total Times		**2.0**	**2.0**	**3.0**	**0.0**	**0.0**	**0.0**	**0.0**	**2.0**	**1.0**	**0.0**	**1.0**	**1.0**	12.0	1.0

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2022-2023

Month of May 2023

Shop Maintenance		JULY 2022	AUG 2022	SEPT 2022	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2022	Total to Date	Average
Clean Trucks	HOURS	15.0	36.0	11.0	10.0	18.0	24.0	25.0	17.0	16.0	6.0	17.0	11.0	206.0	17.2
	TIMES	5.0	9.0	6.0	3.0	8.0	6.0	6.0	8.0	7.0	6.0	8.0	7.0	79.0	6.6
Check Equipment	HOURS	1.0	0.0	1.0	0.0	0.0	2.0	8.0	5.0	0.0	0.0	0.0	0.0	17.0	1.4
	TIMES	1.0	0.0	1.0	0.0	0.0	1.0	1.0	1.0	0.0	0.0	0.0	0.0	5.0	0.4
Service Equipment	HOURS	19.0	12.0	1.0	32.0	24.0	1.0	7.0	0.0	18.0	16.0	23.0	9.0	162.0	13.5
	TIMES	4.0	1.0	1.0	8.0	5.0	1.0	2.0	0.0	2.0	2.0	5.0	2.0	33.0	2.8
Grounds Maintenance	HOURS	8.0	2.0	20.0	3.0	17.0	20.0	27.0	9.0	8.0	20.0	6.0	11.0	151.0	12.6
	TIMES	3.0	2.0	3.0	3.0	4.0	8.0	5.0	4.0	7.0	5.0	5.0	3.0	52.0	4.3
Stock Supplies	HOURS	6.0	20.0	2.0	2.0	1.0	4.0	0.0	8.0	0.0	0.0	4.0	4.0	51.0	4.3
	TIMES	1.0	3.0	2.0	1.0	1.0	1.0	0.0	1.0	0.0	0.0	1.0	1.0	12.0	1.0
Re-Stock Trucks	HOURS	13.0	7.0	12.0	19.0	15.0	10.0	8.0	9.0	8.0	3.0	4.0	19.0	127.0	10.6
	TIMES	8.0	7.0	7.0	8.0	8.0	8.0	8.0	5.0	7.0	3.0	4.0	8.0	81.0	6.8
Haul Spoil Dirt	HOURS	0.0	0.0	0.0	8.0	0.0	0.0	0.0	0.0	0.0	12.0	0.0	0.0	20.0	1.7
	TIMES	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	3.0	0.3
Check Alarm	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	1.0	2.0	4.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	2.0	16.0	28.0	2.3
	TIMES	1.0	2.0	3.0	0.0	0.0	0.0	0.0	1.0	1.0	0.0	2.0	1.0	11.0	0.9
Total Hours		**63.0**	**79.0**	**51.0**	**74.0**	**75.0**	**61.0**	**75.0**	**50.0**	**51.0**	**57.0**	**56.0**	**70.0**	762.0	63.5
Total Times		**23.0**	**24.0**	**23.0**	**24.0**	**26.0**	**25.0**	**22.0**	**20.0**	**24.0**	**18.0**	**25.0**	**22.0**	276.0	23.0
Inspections															
New Services	HOURS	0.0	0.0	12.0	8.0	0.0	4.0	0.0	0.0	8.0	0.0	3.0	0.0	35.0	2.9
	TIMES	0.0	0.0	1.0	1.0	0.0	1.0	0.0	0.0	1.0	0.0	1.0	0.0	5.0	0.4
Repair Existing Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
New Construction	HOURS	4.0	6.0	0.0	0.0	10.0	0.0	16.0	0.0	0.0	0.0	6.0	0.0	42.0	3.5
	TIMES	1.0	1.0	0.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	1.0	0.0	5.0	0.4
Rehab Existing	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other-Grease traps	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Hours		**4.0**	**6.0**	**12.0**	**8.0**	**10.0**	**4.0**	**16.0**	**0.0**	**8.0**	**0.0**	**9.0**	**0.0**	77.0	6.4
Total Times		**1.0**	**1.0**	**1.0**	**1.0**	**1.0**	**1.0**	**1.0**	**0.0**	**1.0**	**0.0**	**2.0**	**0.0**	10.0	0.8

CHESTER COUNTY WASTEWATER RECOVERY

MAINTENANCE WORK REPORT

FY 2022-2023

Month of May 2023

Plant Maintenance		JULY 2022	AUG 2022	SEPT 2022	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2022	Total to Date	Average
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	46.0	31.0	0.0	0.0	16.0	0.0	0.0	10.0	16.0	24.0	8.0	15.0	166.0	13.8
	TIMES	3.0	3.0	0.0	0.0	1.0	0.0	0.0	1.0	2.0	3.0	1.0	2.0	16.0	1.3
Total Hours		**46.0**	**31.0**	**0.0**	**0.0**	**16.0**	**0.0**	**0.0**	**10.0**	**16.0**	**24.0**	**8.0**	**15.0**	166.0	13.8
Total Times		**3.0**	**3.0**	**0.0**	**0.0**	**1.0**	**0.0**	**0.0**	**1.0**	**2.0**	**3.0**	**1.0**	**2.0**	16.0	1.3
Line Locations															
Locate for Utilities	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Locate for Contractors	HOURS	0.0	0.0	0.0	.	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	88.0	2.0	26.0	21.0	5.0	23.0	11.0	12.0	8.0	20.0	19.0	52.0	287.0	23.9
	TIMES	11.0	1.0	6.0	5.0	2.0	6.0	4.0	4.0	3.0	4.0	6.0	12.0	64.0	5.3
Total Hours		**88.0**	**2.0**	**26.0**	**21.0**	**5.0**	**23.0**	**11.0**	**12.0**	**8.0**	**20.0**	**19.0**	**52.0**	287.0	23.9
Total Times		**11.0**	**1.0**	**6.0**	**5.0**	**2.0**	**6.0**	**4.0**	**4.0**	**3.0**	**4.0**	**6.0**	**12.0**	64.0	5.3
Non-Category-Training	**HOURS**	**24.0**	**12.0**	**16.0**	**38.0**	**8.0**	**8.0**	**0.0**	**21.0**	**8.0**	**13.0**	**25.0**	**12.0**	185.0	15.4
	TIMES	**2.0**	**1.0**	**1.0**	**4.0**	**1.0**	**1.0**	**0.0**	**3.0**	**2.0**	**3.0**	**2.0**	**2.0**	22.0	1.8
Lost Time															
Sick Days	HOURS	16.0	8.0	16.0	16.0	32.0	16.0	12.0	12.0	12.0	36.0	96.0	176.0	448.0	37.3
	TIMES	2.0	2.0	2.0	2.0	4.0	2.0	2.0	2.0	2.0	5.0	12.0	22.0	59.0	4.9
Vacations	HOURS	104.0	96.0	88.0	136.0	56.0	96.0	0.0	8.0	104.0	136.0	52.0	128.0	1004.0	83.7
	TIMES	13.0	12.0	11.0	17.0	7.0	12.0	0.0	1.0	13.0	17.0	7.0	16.0	126.0	10.5
Holidays	HOURS	56.0	0.0	56.0	0.0	152.0	144.0	96.0	48.0	0.0	48.0	48.0	56.0	704.0	58.7
	TIMES	7.0	0.0	7.0	0.0	19.0	18.0	12.0	6.0	0.0	6.0	6.0	7.0	88.0	7.3
Time Off	HOURS	0.0	24.0	80.0	0.0	0.0	0.0	24.0	0.0	0.0	0.0	0.0	0.0	128.0	10.7
	TIMES	0.0	3.0	10.0	0.0	0.0	0.0	3.0	0.0	0.0	0.0	0.0	0.0	16.0	1.3
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Hours		**176.0**	**128.0**	**240.0**	**152.0**	**240.0**	**256.0**	**132.0**	**68.0**	**116.0**	**220.0**	**196.0**	**360.0**	1452.0	121.0
Total Times		**22.0**	**17.0**	**30.0**	**19.0**	**30.0**	**32.0**	**17.0**	**9.0**	**15.0**	**28.0**	**25.0**	**45.0**	185.0	15.4
	HOURS	**35.0**	**47.0**	**41.0**	**33.0**	**44.0**	**40.0**	**55.0**	**80.0**	**62.0**	**55.0**	**45.0**	**42.0**	399.0	33.3
Overtime Worked	**TIMES**	**26.0**	**34.0**	**27.0**	**25.0**	**25.0**	**25.0**	**36.0**	**41.0**	**40.0**	**32.0**	**31.0**	**27.0**	832.0	69.3

Board of Commissioners' Projects & Director's Update June 2023

Update Notes

Community Development Block Grant (CDBG) - Dawson Drive-Line Replacement

Summary of Project Schedule:

I. **Contract Time:**
   Notice to Proceed January 30, 2023
   Substantial Completion Date July 29, 2023 (180 days)
   Final Completion Date August 28, 2023 (210 days)

II. **Contract Value Amount** = $ 1,070,336.50
   a. Amount Billed* = $ 387,137.21
   b. Remaining Value = $ 683,199.29
   c. *Does not include 10% retainage.

III. **Contract Status Percent (%)**
   a. Time Used = 64% (~4.5 month/7 months) (thru 06/14/23)
   b. % of Contract Value Billed = 36% (thru 06/14/23)

- The COG indicated that a work extension is needed. Therefore, CWR and the project engineer, CHA, will need to file the necessary paperwork by mid-July. RNF stated that they will be able to fine tune its schedule after the bore is complete.

- CHA requested a quote from RNF to rehab the existing manhole in lieu of replacing it. CHA will provide RNF with a specification and necessary details.

- CHA provided RNF with a revised bore design for the CSX bore. RNF's subcontractor will be on-site the week of July 4th to perform the pilot tube for the bore. If all goes well, the bore is anticipated to take 3-5 days. An alternative design to the bore is Cured-in-Place-Pipe Lining (CIPP) of the existing sewer.

- Gravity sewer installation has occurred from tie-in MH-B1 to new manhole MH-3.

- RNF indicated that it will take approximately 2-3 days to install sewer between MH-3 and MH-4 (includes installing MH-4) and 6-7 days to install sewer from MH-5 (includes installing MH-5) to the existing manhole on W. Elliott Street. (These estimates are based on the bore going as planned and are subject to change).

- RNF replaced the sidewalk on the tie-in side of Dawson Drive and will begin final restoration (to include seeding) of installed areas

IV. RNF indicated they would like to evaluate and/or test the new sewers/manholes and apply for a partial permit to operate.

Federal Special Appropriations

No activity to report this month.

South Carolina Rural Infrastructure Authority (RIA)

No activity to report this month.

United States Department of Agriculture (USDA)-Rural Development (Live Oak) Project

Issues were discovered with several manholes in and around the West End area near Wylie Park. To this end, we have meet with AECOM and a third-party service provider to provide a estimate of cost to remedy the issues. The issues consist of root intrusion, channel erosion, and mortar (grout) erosion.

- **Geographic information system (GIS)**
  - To date, 2,390 manholes have been inventoried (see graphic attached). This is approximately 90 %; and
- **Supervisory control and data acquisition (SCADA)**
  - CWR Team members are continuing to work with Lord & Company Industrial Automation and AECOM on the design of the SCADA monitor and control system.

Lando-Manetta WWTP Capacity Issues

The CWR Team continued to work on treatment capacity issues for the Lando-Manetta WWTP. As reported in April and May, CWR's Legal Counsel made edits to a draft flow capacity advancing agreement and I forwarded the edited agreement to SCDHEC for their consideration. We are awaiting their reply.

S.C. Infrastructure Investment Program (SCIIP) Grant

As discussed at the May meeting, CWR received a SCIIP Grant Award for $10 MM. The Grant has special conditions associated with the award. In an effort to satisfy the special conditions, the following tasks have and are being performed:

- CWR executed an agreement with Rock Hill for the wastewater interconnection that has been submitted and is under RIA review;
- CWR drafted and submitted a commitment letter to provide a local match of at least 15% of the total project costs;
- CWR is working with a neighboring entity and engineers concerning the final identification of the route to obtain easements in order to provide certification of public ownership for all easements and right-of ways; and
- CWR participated in the required start-up meeting with RIA staff.

Miscellaneous Notes

- CWR Team members held meetings and conference calls with various potential developers;
- CWR and its technical consultants held a meeting concerning Albemarle Corporation;
- CWR met with and corresponded with IKO; and
- CWR has continued to meet with a neighboring entity, engineers, and attorneys concerning potential partnerships for wastewater capacity and treatment.

Chester Sewer District
Year-to-Date Budget to Actual
Month Ended May 31, 2023

	Annual Budget	YTD Budget	MTD Actual	YTD Actual	Variance Over / (Under)
Operating					
REVENUE					
Wastewater treatment Services	$5,487,800	$5,030,483	$458,855	$5,001,543	$ (28,940)
Compliance Sampling	$45,000	$41,250	$9,655	$45,700	$ 4,450
Interest Income	-	$0	$56,198	$397,684	$ 397,684
Other Income	-	$0	$3,395	$35,944	$ 35,944
Operating Revenue	$ 5,532,800	$ 5,071,733	$ 528,103	$ 5,480,871	$ 409,138
EXPENSE					
Administration	$1,578,350	$1,446,821	$150,471	$1,437,699	$ (9,122)
Maintenance	$1,057,500	$969,375	$69,454	$738,185	(231,190)
Lando Plant	$384,600	$352,550	$31,209	$288,462	(64,088)
Rocky Creek	$680,750	$624,021	$29,988	$458,750	(165,271)
Sandy River	$599,832	$549,846	$46,619	$393,241	(156,605)
Pretreatment	$212,800	$195,067	$25,331	$220,487	25,420
Total Expense	$ 4,513,832	$4,137,680	353,072	$3,536,824	$ (600,856)
Operating Surplus(Deficit)	$ 1,018,968	$ 934,053	$175,031	$1,944,047	
Capital					
REVENUE					
Capital Recovery Fees	$0.00	-	$1,440	$ 8,640	8,640
Fund Balance	$0.00	-	$0	-	-
Grant Revenue	$625,000	$572,917	$5,086,123	$5,086,123	4,513,206
Construction Revenue	$625,000	$572,917	$5,087,563	$5,094,763	$4,521,846
EXPENSE					
Cushion Fund	$193,967	$177,803	$16,165	$177,803	-
Debt Service	$587,001	$538,084	$48,915	$538,083	(1)
Capital Expenditures	$863,000	$791,083	$173,562	$440,454	(350,629)
Construction Expense	1,643,968	1,506,970	238,642	1,156,340	(350,630)
Construction Surplus (Deficit)	-$1,018,968	-$934,053	$4,848,921	$3,938,423	
Total Surplus (Deficit)	$0.00	$0.00	$5,023,952	$5,882,470	