Agenda

November 21, 2022
2715 Gaston Farm Road, Chester, SC 29706
2:00 PM

I. Call Meeting to Order

II. Invocation

III. Pledge of Allegiance

IV. Approval of Last Meeting Minutes

V. Old Business

- **a. WWTP Update** - **Mr. Tony Young**
- **b. Pretreatment Update** - **Mrs. Devon Beaty-Bagley**
- **c. Maintenance Work Report** - **Mr. Michael Hunter**
- **d. Project Updates** - **Mr. Phillip A. Thompson-King**

VI. New Business

- **a. Draft Audit Presentation** - **Love, Bailey & Associates**
- **b. CDBG Project Bid Approval** - **Mr. Phillip A. Thompson-King**
- **c. Public Comment**

VII. Reports

- **a. Financial Statement** - **Mr. Joel Manning**

VIII. Executive Session

a. Under S.C. Code Section 30-4-70(a)(2) - Discussion of negotiations of proposed contractual arrangements and, the receipt of legal advice relates to a pending, or potential claim or other matters covered by the attorney-client privilege, or the position of the public agency – Grant Funding from SCDHEC and Chester County Referendum

IX. Actions, if any, on Matters Discussed in Executive Session

X. Adjourn

Chester County Wastewater Recovery

Commission Meeting
November 21, 2022

The Chester Sewer District held its monthly Board of Commissioners Meeting on Monday, November 21, 2022 and was called to order at 2:06 pm at the Chester County Wastewater Recovery Maintenance Building located at 2715 Gaston Farm Road, Chester, SC. Commissioners in attendance were Edena Sanders, Secretary; Hal Stone, Board Member; Bill Bundy, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Financial Analyst; Yashica Evans, CSD Executive Assistant; Megan Balentine, Love Bailey; Lawrence Flynn, Attorney; Ryan Swancy, Attorney; and Everett Stubbs, Attorney. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

Secretary Edena Sanders called the meeting to order and turned the meeting over to Bill Bundy to preside over the meeting, in the absence of Chairman Tony Pope.

Invocation – Secretary Edena Sanders

The Minutes from the October 25, 2022 meeting were approved.

A motion to approve the minutes was made by Hal Stone, second by Edena Sanders and unanimously approved.

Chairman Pro-tem Bill Bundy called for Old Business:

Project Updates- Mr. Thompson-King presented the report for October 2022. A copy of the report is attached to the minutes.

Note: All Old Business Reports were accepted by *Unanimous Consent.*

Chairman Pro-tem Bill Bundy called for New Business:

Draft Audit Presentation:

The draft audit was presented by CPA Megan Balentine of Love, Bailey, & Associates and was accepted as information.

CDBG Project Bid Approval:

Mr. Phillip A. Thompson-King presented the CDBG Project Bid Documents for the Dawson Drive Sewer Upgrade Project.

A motion to negotiate pricing with RNF Construction, LLC was made by Hal Stone, second by Edena Sanders, and unanimously agreed.

Chairman Pro-tem Bill Bundy called for the Reports:

Financial Statement- Mr. Joel Manning presented the report for October 2022. A copy of the report is attached to the minutes.

Executive Session

A motion to enter into Executive Session was made by Hal Stone, second by Edena Sanders, and unanimously agreed.

A motion to come out of Executive Session was made by Edena Sanders, second by Hal Stone and unanimously agreed.

Please note that no action was taken during Executive Session.

Adjourn

Motion to adjourn was made by Hal Stone, second by Edena Sanders, and unanimously agreed.

Approved: **Respectfully Submitted:**

Date: December 20, 2022 **By: Yashica Evans**

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2022-2023

Month of October 2022

Line Maintenance		JULY 2022	AUG 2022	SEPT 2022	OCT 2022	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	Total to Date	Average
Check for Problem	HOURS	52.0	52.0	70.0	52.0	62.0	71.0	44.0	118.0	82.0	60.0	30.0	57.0	750.0	62.5
	TIMES	6.0	5.0	11.0	10.0	7.0	14.0	6.0	13.0	10.0	8.0	4.0	9.0	103.0	8.6
Check Service	HOURS	2.0	22.0	48.0	0.0	16.0	17.0	6.0	5.0	0.0	6.0	10.0	12.0	144.0	12.0
	TIMES	1.0	5.0	6.0	0.0	3.0	3.0	2.0	3.0	0.0	3.0	1.0	4.0	31.0	2.6
Rod Service	HOURS	2.0	114.0	66.0	56.0	61.0	77.0	40.0	66.0	103.0	62.0	41.0	68.0	756.0	63.0
	TIMES	1.0	16.0	9.0	6.0	10.0	19.0	8.0	10.0	15.0	11.0	8.0	11.0	124.0	10.3
Replace Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.0	0.0	90.0	0.0	8.0	108.0	9.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	3.0	0.0	1.0	5.0	0.4
Repair Service	HOURS	64.0	34.0	80.0	24.0	10.0	36.0	46.0	10.0	86.0	22.0	40.0	69.0	521.0	43.4
	TIMES	4.0	3.0	4.0	1.0	1.0	3.0	3.0	1.0	6.0	3.0	4.0	4.0	37.0	3.1
Install Clean-Out	HOURS	20.0	0.0	24.0	72.0	0.0	30.0	0.0	84.0	0.0	0.0	16.0	0.0	246.0	20.5
	TIMES	1.0	0.0	1.0	2.0	0.0	1.0	0.0	3.0	0.0	0.0	1.0	0.0	9.0	0.8
Locate Service	HOURS	0.0	0.0	0.0	0.0	6.0	0.0	2.0	4.0	0.0	1.0	8.0	18.0	39.0	3.3
	TIMES	0.0	0.0	0.0	0.0	1.0	0.0	2.0	1.0	0.0	1.0	1.0	2.0	8.0	0.7
Check Main	HOURS	0.0	0.0	4.0	0.0	16.0	0.0	0.0	0.0	30.0	2.0	0.0	0.0	52.0	4.3
	TIMES	0.0	0.0	1.0	0.0	2.0	0.0	0.0	0.0	5.0	2.0	0.0	0.0	10.0	0.8
Rod Main	HOURS	18.0	6.0	24.0	41.0	25.0	0.0	59.0	45.0	29.0	19.0	8.0	0.0	274.0	22.8
	TIMES	1.0	1.0	1.0	3.0	3.0	0.0	5.0	6.0	4.0	3.0	1.0	0.0	28.0	2.3
Repair Main	HOURS	0.0	104.0	32.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	20.0	0.0	156.0	13.0
	TIMES	0.0	3.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	6.0	0.5
Manhole Work	HOURS	0.0	8.0	0.0	28.0	55.0	44.0	43.0	26.0	45.0	10.0	16.0	8.0	283.0	23.6
	TIMES	0.0	1.0	0.0	3.0	5.0	3.0	4.0	2.0	5.0	1.0	2.0	1.0	27.0	2.3
Road Work	HOURS	38.0	132.0	90.0	24.0	24.0	29.0	33.0	31.0	21.0	10.0	35.0	21.0	488.0	40.7
	TIMES	2.0	9.0	7.0	3.0	3.0	4.0	5.0	6.0	3.0	1.0	2.0	3.0	48.0	4.0
Landscape Work Area	HOURS	0.0	12.0	8.0	5.0	6.0	10.0	0.0	43.0	0.0	0.0	5.0	0.0	89.0	7.4
	TIMES	0.0	1.0	1.0	1.0	1.0	1.0	0.0	5.0	0.0	0.0	1.0	0.0	11.0	0.9
Cut Right-of-Way	HOURS	0.0	36.0	0.0	258.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	36.0	330.0	27.5
	TIMES	0.0	1.0	0.0	8.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	11.0	0.9
Other	HOURS	19.0	21.0	18.0	10.0	16.0	10.0	28.0	4.0	28.0	9.0	22.0	39.0	224.0	18.7
	TIMES	4.0	4.0	2.0	1.0	3.0	1.0	4.0	1.0	4.0	2.0	4.0	8.0	38.0	3.2
Total Hours		215.0	541.0	464.0	570.0	297.0	324.0	301.0	446.0	424.0	291.0	251.0	336.0	4460.0	371.7
Total Times		20.0	49.0	45.0	38.0	39.0	49.0	39.0	52.0	52.0	38.0	30.0	45.0	496.0	41.3

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2022-2023

Month of October 2022

Pump Station Maintenance		JULY 2022	AUG 2022	SEPT 2022	OCT 2022	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	Total to Date	Average
Check Chester Station	HOURS	52.0	44.0	36.0	40.0	40.0	25.0	12.0	26.0	45.0	28.0	40.0	40.0	428.0	35.7
	TIMES	5.0	4.0	4.0	3.0	3.0	3.0	2.0	3.0	4.0	4.0	4.0	4.0	43.0	3.6
Check Richburg Station	HOURS	52.0	48.0	20.0	40.0	36.0	22.0	16.0	31.0	46.0	36.0	44.0	36.0	427.0	35.6
	TIMES	5.0	4.0	3.0	3.0	3.0	3.0	2.0	3.0	4.0	4.0	4.0	4.0	42.0	3.5
Service Pumps	HOURS	18.0	0.0	0.0	38.0	0.0	0.0	22.0	1.0	0.0	15.0	0.0	0.0	94.0	7.8
	TIMES	1.0	0.0	0.0	3.0	0.0	0.0	2.0	1.0	0.0	2.0	0.0	0.0	9.0	0.8
Service Controls	HOURS	0.0	12.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	15.0	12.0	4.0	44.0	3.7
	TIMES	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	4.0	2.0	9.0	0.8
Other	HOURS	184.0	39.0	30.0	0.0	52.0	40.0	72.0	93.0	54.0	52.0	113.0	58.0	787.0	65.6
	TIMES	15.0	2.0	4.0	0.0	3.0	3.0	12.0	5.0	6.0	3.0	9.0	4.0	66.0	5.5
Total Hours		**306.0**	**143.0**	**86.0**	**118.0**	**128.0**	**87.0**	**122.0**	**151.0**	**146.0**	**146.0**	**209.0**	**138.0**	**1780.0**	**148.3**
Total Times		**26.0**	**11.0**	**11.0**	**9.0**	**9.0**	**9.0**	**18.0**	**12.0**	**15.0**	**14.0**	**21.0**	**14.0**	**169.0**	**14.1**
Preventive Maintenance															
Smoke Test	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Inspect Manholes	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	8.0	4.0	0.0	0.0	0.0	12.0	1.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	0.0	0.0	0.0	2.0	0.2
Clean Manholes	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	30.0	0.0	0.0	0.0	30.0	2.5
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0	2.0	0.2
Clean Mains	HOURS	12.0	116.0	40.0	42.0	105.0	55.0	34.0	18.0	73.0	75.0	114.0	56.0	740.0	61.7
	TIMES	1.0	5.0	1.0	2.0	5.0	4.0	4.0	2.0	7.0	7.0	7.0	3.0	48.0	4.0
Check Right-of-Way	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.0	0.0	0.0	6.0	0.5
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	0.1
TV Lines	HOURS	30.0	68.0	0.0	24.0	20.0	16.0	12.0	0.0	48.0	20.0	27.0	74.0	339.0	28.3
	TIMES	2.0	6.0	0.0	2.0	2.0	2.0	2.0	0.0	5.0	4.0	4.0	5.0	34.0	2.8
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6.0	0.0	0.0	6.0	0.5
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	0.1
Total Hours		**42.0**	**184.0**	**40.0**	**66.0**	**125.0**	**71.0**	**46.0**	**26.0**	**155.0**	**107.0**	**141.0**	**130.0**	**1133.0**	**94.4**
Total Times		**3.0**	**11.0**	**1.0**	**4.0**	**7.0**	**6.0**	**6.0**	**3.0**	**15.0**	**13.0**	**11.0**	**8.0**	**88.0**	**7.3**
New Taps															
Residential	HOURS	84.0	64.0	118.0	0.0	0.0	100.0	56.0	0.0	30.0	0.0	0.0	0.0	452.0	37.7
	TIMES	2.0	2.0	3.0	0.0	0.0	4.0	2.0	0.0	1.0	0.0	0.0	0.0	14.0	1.2
Commercial	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	24.0	24.0	2.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	0.1
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Hours		**84.0**	**64.0**	**118.0**	**0.0**	**0.0**	**100.0**	**56.0**	**0.0**	**30.0**	**0.0**	**0.0**	**24.0**	**476.0**	**39.7**
Total Times		**2.0**	**2.0**	**3.0**	**0.0**	**0.0**	**4.0**	**2.0**	**0.0**	**1.0**	**0.0**	**0.0**	**1.0**	**15.0**	**1.3**

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2022-2023

Month of October 2022

Shop Maintenance		JULY 2022	AUG 2022	SEPT 2022	OCT 2022	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	Total to Date	Average
Clean Trucks	HOURS	15.0	36.0	11.0	10.0	11.0	6.0	14.0	4.0	24.0	14.0	22.0	11.0	178.0	14.8
	TIMES	5.0	9.0	6.0	3.0	4.0	4.0	5.0	3.0	6.0	7.0	7.0	7.0	66.0	5.5
Check Equipment	HOURS	1.0	0.0	1.0	0.0	8.0	3.0	8.0	0.0	0.0	3.0	0.0	0.0	24.0	2.0
	TIMES	1.0	0.0	1.0	0.0	1.0	1.0	1.0	0.0	0.0	1.0	0.0	0.0	6.0	0.5
Service Equipment	HOURS	19.0	12.0	1.0	32.0	16.0	12.0	17.0	10.0	6.0	19.0	9.0	9.0	162.0	13.5
	TIMES	4.0	1.0	1.0	8.0	1.0	3.0	3.0	1.0	2.0	2.0	1.0	2.0	29.0	2.4
Grounds Maintenance	HOURS	8.0	2.0	20.0	3.0	23.0	1.0	9.0	13.0	27.0	10.0	5.0	11.0	132.0	11.0
	TIMES	3.0	2.0	3.0	3.0	5.0	1.0	2.0	4.0	5.0	3.0	5.0	3.0	39.0	3.3
Stock Supplies	HOURS	6.0	20.0	2.0	2.0	0.0	17.0	2.0	2.0	10.0	3.0	0.0	4.0	68.0	5.7
	TIMES	1.0	3.0	2.0	1.0	0.0	2.0	1.0	1.0	3.0	1.0	0.0	1.0	16.0	1.3
Re-Stock Trucks	HOURS	13.0	7.0	12.0	19.0	17.0	9.0	11.0	8.0	20.0	32.0	26.0	19.0	193.0	16.1
	TIMES	8.0	7.0	7.0	8.0	10.0	9.0	8.0	6.0	11.0	12.0	12.0	8.0	106.0	8.8
Haul Spoil Dirt	HOURS	0.0	0.0	0.0	8.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	8.0	0.7
	TIMES	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.1
Check Alarm	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	1.0	2.0	4.0	0.0	2.0	15.0	2.0	2.0	0.0	13.0	1.0	16.0	58.0	4.8
	TIMES	1.0	2.0	3.0	0.0	2.0	3.0	2.0	1.0	0.0	2.0	1.0	1.0	18.0	1.5
Total Hours		**63.0**	**79.0**	**51.0**	**74.0**	**77.0**	**63.0**	**63.0**	**39.0**	**87.0**	**94.0**	**63.0**	**70.0**	**823.0**	**68.6**
Total Times		**23.0**	**24.0**	**23.0**	**24.0**	**23.0**	**23.0**	**22.0**	**16.0**	**27.0**	**28.0**	**26.0**	**22.0**	**281.0**	**23.4**
Inspections															
New Services	HOURS	0.0	0.0	12.0	8.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	20.0	1.7
	TIMES	0.0	0.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	0.2
Repair Existing Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
New Construction	HOURS	4.0	6.0	0.0	0.0	0.0	24.0	12.0	13.0	0.0	0.0	0.0	0.0	59.0	4.9
	TIMES	1.0	1.0	0.0	0.0	0.0	4.0	3.0	3.0	0.0	0.0	0.0	0.0	12.0	1.0
Rehab Existing	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other-Grease traps	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Hours		**4.0**	**6.0**	**12.0**	**8.0**	**0.0**	**24.0**	**12.0**	**13.0**	**0.0**	**0.0**	**0.0**	**0.0**	**79.0**	**6.6**
Total Times		**1.0**	**1.0**	**1.0**	**1.0**	**0.0**	**4.0**	**3.0**	**3.0**	**0.0**	**0.0**	**0.0**	**0.0**	**14.0**	**1.2**

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2022-2023

Month of October 2022

Plant Maintenance		JULY 2022	AUG 2022	SEPT 2022	OCT 2022	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	Total to Date	Average
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	46.0	31.0	0.0	0.0	32.0	8.0	0.0	10.0	8.0	59.0	42.0	15.0	251.0	20.9
	TIMES	3.0	3.0	0.0	0.0	2.0	1.0	0.0	1.0	1.0	5.0	6.0	2.0	24.0	2.0
Total Hours		**46.0**	**31.0**	**0.0**	**0.0**	**32.0**	**8.0**	**0.0**	**10.0**	**8.0**	**59.0**	**42.0**	**15.0**	**251.0**	**20.9**
Total Times		**3.0**	**3.0**	**0.0**	**0.0**	**2.0**	**1.0**	**0.0**	**1.0**	**1.0**	**5.0**	**6.0**	**2.0**	**24.0**	**2.0**
Line Locations															
Locate for Utilities	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Locate for Contractors	HOURS	0.0	0.0	0.0	.	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	88.0	2.0	26.0	21.0	57.0	56.0	59.0	54.0	54.0	53.0	88.0	52.0	610.0	50.8
	TIMES	11.0	1.0	6.0	5.0	10.0	15.0	12.0	11.0	14.0	11.0	13.0	12.0	121.0	10.1
Total Hours		**88.0**	**2.0**	**26.0**	**21.0**	**57.0**	**56.0**	**59.0**	**54.0**	**54.0**	**53.0**	**88.0**	**52.0**	**610.0**	**50.8**
Total Times		**11.0**	**1.0**	**6.0**	**5.0**	**10.0**	**15.0**	**12.0**	**11.0**	**14.0**	**11.0**	**13.0**	**12.0**	**121.0**	**10.1**
Non-Category-Training	HOURS	**24.0**	**12.0**	**16.0**	**38.0**	**5.0**	**32.0**	**6.0**	**26.0**	**0.0**	**10.0**	**17.0**	**12.0**	**198.0**	**16.5**
	TIMES	**2.0**	**1.0**	**1.0**	**4.0**	**1.0**	**4.0**	**1.0**	**4.0**	**0.0**	**2.0**	**2.0**	**2.0**	**24.0**	**2.0**
Lost Time															
Sick Days	HOURS	16.0	8.0	16.0	16.0	24.0	8.0	2.0	32.0	96.0	24.0	24.0	176.0	442.0	36.8
	TIMES	2.0	2.0	2.0	2.0	3.0	1.0	1.0	4.0	12.0	3.0	3.0	22.0	57.0	4.8
Vacations	HOURS	104.0	96.0	88.0	136.0	88.0	112.0	40.0	12.0	0.0	72.0	72.0	128.0	948.0	79.0
	TIMES	13.0	12.0	11.0	17.0	11.0	14.0	5.0	2.0	0.0	9.0	9.0	16.0	119.0	9.9
Holidays	HOURS	56.0	0.0	56.0	0.0	144.0	192.0	48.0	48.0	0.0	48.0	56.0	56.0	704.0	58.7
	TIMES	7.0	0.0	7.0	0.0	18.0	24.0	6.0	6.0	0.0	6.0	7.0	7.0	88.0	7.3
Time Off	HOURS	0.0	24.0	80.0	0.0	0.0	0.0	182.0	0.0	0.0	0.0	24.0	0.0	310.0	25.8
	TIMES	0.0	3.0	10.0	0.0	0.0	0.0	31.0	0.0	0.0	0.0	3.0	0.0	47.0	3.9
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Hours		**176.0**	**128.0**	**240.0**	**152.0**	**256.0**	**312.0**	**272.0**	**92.0**	**96.0**	**144.0**	**176.0**	**360.0**	**1390.0**	**115.8**
Total Times		**22.0**	**17.0**	**30.0**	**19.0**	**32.0**	**39.0**	**43.0**	**12.0**	**12.0**	**18.0**	**22.0**	**45.0**	**176.0**	**14.7**
Overtime Worked	HOURS	**35.0**	**47.0**	**41.0**	**33.0**	**53.0**	**76.0**	**55.0**	**49.0**	**73.0**	**48.0**	**56.0**	**42.0**	**383.0**	**31.9**
	TIMES	**26.0**	**34.0**	**27.0**	**25.0**	**30.0**	**42.0**	**35.0**	**32.0**	**48.0**	**32.0**	**34.0**	**27.0**	**1014.0**	**84.5**

Board of Commissioners' Projects & Director's Update November 2022

Update Notes

Community Development Block Grant (CDBG) - Dawson Drive-Line Replacement

- CWR collaborated with the COG and CHA Engineering (formerly Frazier Engineering) to advertise the project. We received and opened three (3) Bids on November 2nd, 2022, at 1:00 PM EST. A recommendation for acceptance is forthcoming later in this meeting.

Federal Special Appropriations

- No activity since the last meeting.

RIA Grants

- As reported before, CWR was successful with our efforts to obtain an RIA Grant to replace the Mesco Pump Station. The amount of the award (grant) is three-hundred thirty thousand dollars ($330,000.00);
- GMS's Attorney Marion was able to obtain approval from planning and zoning regarding the additional easement for construction mobilization;
- AECOM Engineering provided draft bid documents for review and comments. Comments were provided and all requested revisions have been made. Therefore, the project is ready to be advertise for bids;
- We have received both of the required two signatures required for the easement for construction mobilization; and
- We are working with AECOM to complete the requirements to Bid the project.

Funding Efforts

- CWR continued to hold conference calls with Live Oak Bank to discuss Federally guaranteed funding of projects. We are pushing to close as soon as possible.

Regulatory Matters (Lando-Manetta WWTP and an IU)

- As previously reported, we received a proposed Consent Order from SCDHEC concerning past permit violations for Acute Toxicity. CWR is continuing to work on acceptable changes to proposed orders and we are awaiting SCDHEC's response to the latest suggestions.
- In a related matter, CWR had meetings with Jones-Hamilton concerning requirements for them to reduce their total dissolved solids (TDS) levels specifically related to sodium, on Wednesday, October 26th, Tuesday, November 1st, and Tuesday, November 8th.

Miscellaneous Notes

- CWR Team members held meetings and conference calls with various potential developers;
- CWR Team members met virtually with an industrial prospect; and
- CWR has continued to meet with neighboring entities, engineers, and attorneys concerning potential partnerships for wastewater capacity and treatment.

Chester Sewer District
Year-to-Date Budget to Actual
Month Ended October 31, 2022

	Annual Budget	YTD Budget	MTD Actual	YTD Actual	Variance Over / (Under)
Operating					
REVENUE					
Wastewater treatment Services	$5,487,800	$1,829,267	$478,049	$1,893,966	$ 64,699
Compliance Sampling	$45,000	$15,000	$4,642	$20,291	$ 5,291
Interest Income	-	$0	$29,136	$86,737	$ 86,737
Other Income	-	$0	$0	$11,303	$ 11,303
Operating Revenue	$ 5,532,800	$ 1,844,267	$ 511,827	$ 2,012,297	$ 168,030
EXPENSE					
Administration	$1,578,350	$526,117	$130,638	$441,798	$ (84,319)
Maintenance	$1,057,500	$352,500	$57,583	$250,486	(102,014)
Lando Plant	$384,600	$128,200	$23,845	$94,734	(33,466)
Rocky Creek	$680,750	$226,917	$12,968	$129,096	(97,821)
Sandy River	$599,832	$199,944	$38,736	$143,017	(56,927)
Pretreatment	$212,800	$70,933	$14,781	$63,681	(7,252)
Total Expense	$ 4,513,832	$1,504,611	278,551	$1,122,812	$ (381,799)
Operating Surplus(Deficit)	$ 1,018,968	$ 339,656	$233,276	$889,485	
Capital					
REVENUE					
Capital Recovery Fees	$0.00	-	-	$ 5,760	5,760
Fund Balance	$0.00	-	-	-	-
Grant Revenue	$625,000	$208,333	-	$0.00	(208,333)
Construction Revenue	$625,000	$208,333	$0	$5,760	-$202,573
EXPENSE					
Cushion Fund	$193,967	$64,656	$16,164	$64,656	0
Debt Service	$587,001	$195,667	$48,917	$195,667	-
Capital Expenditures	$863,000	$287,667	$0	$0	(287,667)
Construction Expense	1,643,968	547,989	65,081	260,323	(287,667)
Construction Surplus (Deficit)	-$1,018,968	-$339,656	-$65,081	-$254,563	
Total Surplus (Deficit)	$0.00	$0.00	$168,195	$634,922	