Proposed Agenda

April 19, 2022

2715 Gaston Farm Road, Chester, SC 29706

3:00 PM

I. Call Meeting to Order

II. Invocation

III. Approval of Last Meeting Minutes

IV. Old Business

a. WWTP Update	**- Mr. Tony Young**
b. Pretreatment Update	**- Mrs. Devon Beaty-Bagley**
c. Maintenance Work Report	**- Mr. Michael Hunter**
d. Director's Update	**- Mr. Phillip A. Thompson-King**

V. New Business

a. Revised CIP Approval	**- Mr. Phillip A. Thompson-King**
b. Benefits Review-Update	**- Mr. Phillip A. Thompson-King**
c. Revised COO Position	**- Mr. Phillip A. Thompson-King**
d. Public Comment	

VI. Reports

a. Financial Statement	**- Mr. Joel Manning**

VII. Executive Session

a. Under S.C. Code Section 30-4-70(a)(5) matters covered by attorney-client privilege regarding other sewer service providers within Chester County.

VIII. Adjourn

Chester County Wastewater Recovery

Commission Meeting
April 19, 2022

The Chester Sewer District held its monthly Board of Commissioners Meeting on Tuesday, April 19, 2022 and was called to order at 3:05 pm at the Chester County Wastewater Recovery Maintenance Building located at 2715 Gaston Farm Road, Chester, SC. Commissioners in attendance were Tony Pope, Chairman; Edena Sanders, Secretary; Gloria Crank, Board Member; Hal Stone, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Financial Analyst; Devon Beaty-Bagley, Pretreatment Coordinator; Michael Hunter, Maintenance & Collections Superintendent; Yashica Evans, CSD Executive Assistant; Lawrence Flynn, Attorney and Beth Taylerson, Human Resources. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

Invocation – Chairman Tony Pope

The Minutes from the March 15, 2022 meeting were approved.

A motion to approve the minutes was made by Hal Stone, second by Edena Sanders and unanimously approved.

Chairman Tony Pope called for Old Business:

WWTP Report -	The WWTP report for March 2022 was accepted as information. A copy of the report is attached to the minutes.
Pre-Treatment -	Mrs. Devon Beaty-Bagley presented the report for March 2022. A copy of the report is attached to the minutes.
Maintenance Report -	Mr. Michael Hunter presented the report for March 2022. A copy of the report is attached to the minutes.
Project Updates-	Mr. Thompson-King presented the report for March 2022. A copy of the report is attached to the minutes.

Note: All Old Business Reports were accepted by *Unanimous Consent.*

Chairman Tony Pope called for New Business:

Revised CIP Approval:

Mr. Phillip Thompson-King presented information on revising the CIP Approval for CWR.

A motion to accept the CIP Approval with the proper modifications was made by Hal Stone, second by Gloria Crank, and unanimously agreed.

Benefits Review- Update:

Mr. Phillip Thompson-King provided an update on the benefits review.

A motion to defer any pension match but to implement the structure in place to mitigate reduced health insurance costs for CWR employees effective July 2022, was made by Gloria Crank, second by Edena Sanders, and unanimously agreed.

Revised COO Position:

Mr. Phillip Thompson-King presented information on the Chief Operating Officer position.

A motion to authorize the Executive Director to move forward in marketing the Chief Operating Officer position with flexibility to negotiate during the process of choosing the right candidate was made by Hal Stone, second by Gloria Crank, and unanimously agreed.

Chairman Tony Pope called for the Reports:

Financial Statement- Mr. Joel Manning presented the report for March 2022. A copy of the report is attached to the minutes.

Executive Session

A motion to enter into Executive Session was made by Edena Sanders, second by Gloria Crank, and unanimously agreed.

A motion to come out of Executive Session was made by Gloria Crank, second by Edena Sanders, and unanimously agreed.

Please note that no action was taken in Executive Session.

Adjourn

Motion to adjourn was made by Hal Stone, second by Gloria Crank, and unanimously agreed.

Approved:

Date: May 17, 2022

Respectfully Submitted:

By: **Yashica Evans**

April 12, 2022

Memorandum

To: Phillip A. Thompson-King
From: Tony Young
Subject: Monthly Report for Plant Operations

Sandy River plant overall is operating well.

The following is a listing of completed tasks for March:

- Performed daily and weekly sampling
- Performed routine maintenance
- Asset Management workshop
- Wasted 24,878 gallons
- Dewatered 24,878 gallons
- Everyone had Anti-harassment Training

Rocky Creek plant overall is operating well.

The following is a listing of completed tasks for March:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 121,000 gallons
- Dewatered 77,160 gallons
- Met with Synagro about sludge removal

Lando/Manetta plant overall is operating well.

The following is a listing of completed tasks for March:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 20,370 gallons
- Dewatered 17,425 gallons
- Hauled 33,500 gallons
- Replaced aerator
- Repaired effluent sampler

Board of Commissioners

March 15, 2022 Update

Industrial Pretreatment

Economic Development:

Held two (2) calls with prospective non-domestic users
Participated in two (2) meetings regarding industrial capacity at Lando WWTP

Training:

Attended CWWMG Water for All Summit

Compliance:

Meeting with Boise Cascade regarding Permit
Planning Lunch and Learn for Earth Day April 22, 2022
Meetings with AECOM regarding Jones-Hamilton TDS
Boral Reinspection; look at capacity
February DMR Reviews
Sunfiber evaluation of new compliance dates

FOG (Fats, Oils, Greases) and Pollution Prevention:

Designed Wipes Ad for News and Reporter
Planning Park and Creek Clean-up following Lunch and Learn at Frank O'Connor Park

Other

Attended Chester County Chamber of Commerce Annual Banquet
Assisted with Republic Landfill Special Waste Profile Submission
WEASC Public Education Committee meeting and budget submittal
Asset management (2 meetings)
Utility Cloud (2 meetings)
Staff Meetings

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2021-2022

Month of March 2022

Line Maintenance		JULY 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2021	*MAY 2021*	JUN 2021	*Total to Date*	*Average*
Check for Problem	HOURS	68.0	46.0	47.0	104.0	62.0	71.0	44.0	118.0	82.0	93.0	*48.0*	50.0	**833.0**	**69.4**
	TIMES	7.0	7.0	8.0	10.0	7.0	14.0	6.0	13.0	10.0	10.0	*9.0*	6.0	**107.0**	**8.9**
Check Service	HOURS	9.0	6.0	8.0	20.0	16.0	17.0	6.0	5.0	0.0	0.0	*27.0*	5.0	**119.0**	**9.9**
	TIMES	3.0	3.0	4.0	2.0	3.0	3.0	2.0	3.0	0.0	0.0	*5.0*	3.0	**31.0**	**2.6**
Rod Service	HOURS	48.0	12.0	16.0	58.0	61.0	77.0	40.0	66.0	103.0	87.0	*39.0*	10.0	**617.0**	**51.4**
	TIMES	8.0	4.0	4.0	6.0	10.0	19.0	8.0	10.0	15.0	9.0	*6.0*	1.0	**100.0**	**8.3**
Replace Service	HOURS	0.0	48.0	30.0	0.0	0.0	0.0	0.0	10.0	0.0	0.0	*0.0*	0.0	**88.0**	**7.3**
	TIMES	0.0	1.0	1.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	*0.0*	0.0	**3.0**	**0.3**
Repair Service	HOURS	10.0	43.0	15.0	38.0	10.0	36.0	46.0	10.0	86.0	36.0	*22.0*	31.0	**383.0**	**31.9**
	TIMES	1.0	5.0	1.0	3.0	1.0	3.0	3.0	1.0	6.0	1.0	*2.0*	3.0	**30.0**	**2.5**
Install Clean-Out	HOURS	0.0	30.0	0.0	0.0	0.0	30.0	0.0	84.0	0.0	36.0	*48.0*	0.0	**228.0**	**19.0**
	TIMES	0.0	1.0	0.0	0.0	0.0	1.0	0.0	3.0	0.0	1.0	*2.0*	0.0	**8.0**	**0.7**
Locate Service	HOURS	12.0	0.0	6.0	12.0	6.0	0.0	2.0	4.0	0.0	0.0	*24.0*	0.0	**66.0**	**5.5**
	TIMES	1.0	0.0	1.0	1.0	1.0	0.0	2.0	1.0	0.0	0.0	*2.0*	0.0	**9.0**	**0.8**
Check Main	HOURS	18.0	11.0	0.0	2.0	16.0	0.0	0.0	0.0	30.0	48.0	*0.0*	0.0	**125.0**	**10.4**
	TIMES	1.0	2.0	0.0	1.0	2.0	0.0	0.0	0.0	5.0	4.0	*0.0*	0.0	**15.0**	**1.3**
Rod Main	HOURS	18.0	0.0	0.0	12.0	25.0	0.0	59.0	45.0	29.0	40.0	*56.0*	18.0	**302.0**	**25.2**
	TIMES	1.0	0.0	0.0	1.0	3.0	0.0	5.0	6.0	4.0	3.0	*5.0*	2.0	**30.0**	**2.5**
Repair Main	HOURS	0.0	28.0	0.0	42.0	0.0	0.0	0.0	0.0	0.0	50.0	*0.0*	0.0	**120.0**	**10.0**
	TIMES	0.0	2.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	3.0	*0.0*	0.0	**7.0**	**0.6**
Manhole Work	HOURS	16.0	18.0	37.0	42.0	55.0	44.0	43.0	26.0	45.0	36.0	*14.0*	12.0	**388.0**	**32.3**
	TIMES	2.0	2.0	3.0	3.0	5.0	3.0	4.0	2.0	5.0	3.0	*2.0*	1.0	**35.0**	**2.9**
Road Work	HOURS	41.0	46.0	56.0	10.0	24.0	29.0	33.0	31.0	21.0	0.0	*12.0*	12.0	**315.0**	**26.3**
	TIMES	4.0	5.0	3.0	1.0	3.0	4.0	5.0	6.0	3.0	0.0	*1.0*	1.0	**36.0**	**3.0**
Landscape Work Area	HOURS	0.0	0.0	0.0	0.0	6.0	10.0	0.0	43.0	0.0	26.0	*22.0*	4.0	**111.0**	**9.3**
	TIMES	0.0	0.0	0.0	0.0	1.0	1.0	0.0	5.0	0.0	3.0	*4.0*	1.0	**15.0**	**1.3**
Cut Right-of-Way	HOURS	35.0	8.0	42.0	0.0	0.0	0.0	0.0	0.0	0.0	12.0	*0.0*	0.0	**97.0**	**8.1**
	TIMES	2.0	1.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	*0.0*	0.0	**6.0**	**0.5**
Other	HOURS	26.0	46.0	46.0	30.0	16.0	10.0	28.0	4.0	28.0	21.0	*12.0*	5.0	**272.0**	**22.7**
	TIMES	2.0	7.0	6.0	3.0	3.0	1.0	4.0	1.0	4.0	3.0	*3.0*	1.0	**38.0**	**3.2**
Total Hours		**301.0**	**342.0**	**303.0**	**370.0**	**297.0**	**324.0**	**301.0**	**446.0**	**424.0**	**485.0**	***324.0***	**147.0**	**4064.0**	**338.7**
Total Times		**32.0**	**40.0**	**33.0**	**33.0**	**39.0**	**49.0**	**39.0**	**52.0**	**52.0**	**41.0**	***41.0***	**19.0**	**470.0**	**39.2**

MAINTENANCE WORK REPORT
FY 2021-2022

Month of March 2022

Pump Station Maintenance		JULY 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2021	*MAY 2021*	JUN 2021	*Total to Date*	*Average*
Check Chester Station	HOURS	36.0	27.0	46.0	28.0	40.0	25.0	12.0	26.0	45.0	54.0	*42.0*	40.0	421.0	35.1
	TIMES	4.0	4.0	5.0	3.0	3.0	3.0	2.0	3.0	4.0	5.0	*4.0*	4.0	44.0	3.7
Check Richburg Station	HOURS	36.0	31.0	49.0	32.0	36.0	22.0	16.0	31.0	46.0	51.0	*51.0*	50.0	451.0	37.6
	TIMES	4.0	4.0	5.0	3.0	3.0	3.0	2.0	3.0	4.0	5.0	*4.0*	4.0	44.0	3.7
Service Pumps	HOURS	0.0	12.0	0.0	0.0	0.0	0.0	22.0	1.0	0.0	0.0	*36.0*	0.0	71.0	5.9
	TIMES	0.0	2.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	0.0	*3.0*	0.0	8.0	0.7
Service Controls	HOURS	10.0	21.0	14.0	0.0	0.0	0.0	0.0	0.0	1.0	12.0	*12.0*	10.0	80.0	6.7
	TIMES	3.0	6.0	2.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	*4.0*	3.0	20.0	1.7
Other	HOURS	71.0	17.0	76.0	20.0	52.0	40.0	72.0	93.0	54.0	91.0	*104.0*	85.0	775.0	64.6
	TIMES	6.0	2.0	4.0	1.0	3.0	3.0	12.0	5.0	6.0	6.0	*5.0*	6.0	59.0	4.9
Total Hours		**153.0**	**108.0**	**185.0**	**80.0**	**128.0**	**87.0**	**122.0**	**151.0**	**146.0**	**208.0**	***245.0***	**185.0**	1798.0	149.8
Total Times		**17.0**	**18.0**	**16.0**	**7.0**	**9.0**	**9.0**	**18.0**	**12.0**	**15.0**	**17.0**	***20.0***	**17.0**	175.0	14.6
Preventive Maintenance															
Smoke Test	HOURS	10.0	0.0	2.0	20.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	8.0	40.0	3.3
	TIMES	1.0	0.0	1.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	1.0	5.0	0.4
Inspect Manholes	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	8.0	4.0	0.0	*28.0*	44.0	84.0	7.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	0.0	*4.0*	7.0	13.0	1.1
Clean Manholes	HOURS	0.0	0.0	0.0	6.0	0.0	0.0	0.0	0.0	30.0	0.0	*3.0*	0.0	39.0	3.3
	TIMES	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	2.0	0.0	*1.0*	0.0	4.0	0.3
Clean Mains	HOURS	27.0	111.0	60.0	61.0	105.0	55.0	34.0	18.0	73.0	77.0	*64.0*	147.0	832.0	69.3
	TIMES	2.0	7.0	2.0	7.0	5.0	4.0	4.0	2.0	7.0	5.0	*3.0*	7.0	55.0	4.6
Check Right-of-Way	HOURS	20.0	5.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*1.0*	0.0	26.0	2.2
	TIMES	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*1.0*	0.0	3.0	0.3
TV Lines	HOURS	68.0	65.0	81.0	33.0	20.0	16.0	12.0	0.0	48.0	51.0	*26.0*	15.0	435.0	36.3
	TIMES	5.0	6.0	8.0	5.0	2.0	2.0	2.0	0.0	5.0	5.0	*2.0*	1.0	43.0	3.6
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
Total Hours		**125.0**	**181.0**	**143.0**	**120.0**	**125.0**	**71.0**	**46.0**	**26.0**	**155.0**	**128.0**	***122.0***	**214.0**	1456.0	121.3
Total Times		**9.0**	**14.0**	**11.0**	**15.0**	**7.0**	**6.0**	**6.0**	**3.0**	**15.0**	**10.0**	***11.0***	**16.0**	123.0	10.3
New Taps															
Residential	HOURS	0.0	38.0	0.0	114.0	0.0	100.0	56.0	0.0	30.0	0.0	*0.0*	0.0	338.0	28.2
	TIMES	0.0	2.0	0.0	3.0	0.0	4.0	2.0	0.0	1.0	0.0	*0.0*	0.0	12.0	1.0
Commercial	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
Total Hours		**0.0**	**38.0**	**0.0**	**114.0**	**0.0**	**100.0**	**56.0**	**0.0**	**30.0**	**0.0**	***0.0***	**0.0**	338.0	28.2
Total Times		**0.0**	**2.0**	**0.0**	**3.0**	**0.0**	**4.0**	**2.0**	**0.0**	**1.0**	**0.0**	***0.0***	**0.0**	12.0	1.0

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2021-2022

Month of March 2022

Shop Maintenance		JULY 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2021	*MAY 2021*	JUN 2021	*Total to Date*	*Average*
Clean Trucks	HOURS	3.0	11.0	21.0	7.0	11.0	6.0	14.0	4.0	24.0	6.0	*8.0*	17.0	132.0	11.0
	TIMES	3.0	6.0	7.0	6.0	4.0	4.0	5.0	3.0	6.0	6.0	*3.0*	6.0	59.0	4.9
Check Equipment	HOURS	0.0	0.0	12.0	11.0	8.0	3.0	8.0	0.0	0.0	0.0	*0.0*	0.0	42.0	3.5
	TIMES	0.0	0.0	2.0	2.0	1.0	1.0	1.0	0.0	0.0	0.0	*0.0*	0.0	7.0	0.6
Service Equipment	HOURS	28.0	1.0	10.0	32.0	16.0	12.0	17.0	10.0	6.0	24.0	*24.0*	18.0	198.0	16.5
	TIMES	4.0	1.0	1.0	4.0	1.0	3.0	3.0	1.0	2.0	2.0	*3.0*	4.0	29.0	2.4
Grounds Maintenance	HOURS	5.0	17.0	3.0	11.0	23.0	1.0	9.0	13.0	27.0	18.0	*43.0*	80.0	250.0	20.8
	TIMES	5.0	4.0	3.0	2.0	5.0	1.0	2.0	4.0	5.0	1.0	*5.0*	8.0	45.0	3.8
Stock Supplies	HOURS	2.0	11.0	7.0	1.0	0.0	17.0	2.0	2.0	10.0	0.0	*4.0*	0.0	56.0	4.7
	TIMES	2.0	2.0	2.0	1.0	0.0	2.0	1.0	1.0	3.0	0.0	*1.0*	0.0	15.0	1.3
Re-Stock Trucks	HOURS	16.0	4.0	21.0	15.0	17.0	9.0	11.0	8.0	20.0	7.0	*19.0*	18.0	165.0	13.8
	TIMES	8.0	4.0	9.0	5.0	10.0	9.0	8.0	6.0	11.0	7.0	*3.0*	7.0	87.0	7.3
Haul Spoil Dirt	HOURS	18.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	20.0	1.7
	TIMES	2.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	3.0	0.3
Check Alarm	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
Other	HOURS	6.0	4.0	6.0	12.0	2.0	15.0	2.0	2.0	0.0	3.0	*1.0*	1.0	54.0	4.5
	TIMES	2.0	1.0	6.0	2.0	2.0	3.0	2.0	1.0	0.0	3.0	*1.0*	1.0	24.0	2.0
Total Hours		**78.0**	**50.0**	**80.0**	**89.0**	**77.0**	**63.0**	**63.0**	**39.0**	**87.0**	**58.0**	***99.0***	**134.0**	**917.0**	**76.4**
Total Times		**26.0**	**19.0**	**30.0**	**22.0**	**23.0**	**23.0**	**22.0**	**16.0**	**27.0**	**19.0**	***16.0***	**26.0**	**269.0**	**22.4**
Inspections															
New Services	HOURS	0.0	0.0	8.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	8.0	0.7
	TIMES	0.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	2.0	0.2
Repair Existing Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
New Construction	HOURS	0.0	0.0	0.0	0.0	0.0	24.0	12.0	13.0	0.0	0.0	*0.0*	28.0	77.0	6.4
	TIMES	0.0	0.0	0.0	0.0	0.0	4.0	3.0	3.0	0.0	0.0	*0.0*	10.0	20.0	1.7
Rehab Existing	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
Other-Grease traps	HOURS	0.0	0.0	64.0	6.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	70.0	5.8
	TIMES	0.0	0.0	3.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	4.0	0.3
Total Hours		**0.0**	**0.0**	**72.0**	**6.0**	**0.0**	**24.0**	**12.0**	**13.0**	**0.0**	**0.0**	***0.0***	**28.0**	**155.0**	**12.9**
Total Times		**0.0**	**0.0**	**5.0**	**1.0**	**0.0**	**4.0**	**3.0**	**3.0**	**0.0**	**0.0**	***0.0***	**10.0**	**26.0**	**2.2**

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2021-2022

Month of March 2022

Plant Maintenance		JULY 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2021	MAY 2021	JUN 2021	Total to Date	Average
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	69.0	47.0	12.0	28.0	32.0	8.0	0.0	10.0	8.0	42.0	30.0	88.0	374.0	31.2
	TIMES	5.0	6.0	2.0	3.0	2.0	1.0	0.0	1.0	1.0	4.0	1.0	3.0	29.0	2.4
Total Hours		**69.0**	**47.0**	**12.0**	**28.0**	**32.0**	**8.0**	**0.0**	**10.0**	**8.0**	**42.0**	**30.0**	**88.0**	**374.0**	**31.2**
Total Times		**5.0**	**6.0**	**2.0**	**3.0**	**2.0**	**1.0**	**0.0**	**1.0**	**1.0**	**4.0**	**1.0**	**3.0**	**29.0**	**2.4**
Line Locations															
Locate for Utilities	HOURS	0.0	7.0	3.0	1.0	0.0	0.0	0.0	0.0	0.0	4.0	0.0	0.0	15.0	1.3
	TIMES	0.0	2.0	2.0	1.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	7.0	0.6
Locate for Contractors	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	55.0	45.0	65.0	46.0	57.0	56.0	59.0	54.0	54.0	46.0	49.0	78.0	664.0	55.3
	TIMES	10.0	10.0	15.0	8.0	10.0	15.0	12.0	11.0	14.0	9.0	11.0	16.0	141.0	11.8
Total Hours		**55.0**	**52.0**	**68.0**	**47.0**	**57.0**	**56.0**	**59.0**	**54.0**	**54.0**	**50.0**	**49.0**	**78.0**	**679.0**	**56.6**
Total Times		**10.0**	**12.0**	**17.0**	**9.0**	**10.0**	**15.0**	**12.0**	**11.0**	**14.0**	**11.0**	**11.0**	**16.0**	**148.0**	**12.3**
Non-Category-Training	**HOURS**	**4.0**	**85.0**	**54.0**	**22.0**	**5.0**	**32.0**	**6.0**	**26.0**	**0.0**	**6.0**	**28.0**	**43.0**	**311.0**	**25.9**
	TIMES	**1.0**	**9.0**	**3.0**	**2.0**	**1.0**	**4.0**	**1.0**	**4.0**	**0.0**	**2.0**	**3.0**	**4.0**	**34.0**	**2.8**
Lost Time															
Sick Days	HOURS	8.0	8.0	32.0	8.0	24.0	8.0	2.0	32.0	96.0	8.0	24.0	19.0	269.0	22.4
	TIMES	1.0	1.0	4.0	1.0	3.0	1.0	1.0	4.0	12.0	1.0	3.0	4.0	36.0	3.0
Vacations	HOURS	140.0	112.0	80.0	112.0	88.0	112.0	40.0	12.0	0.0	102.0	88.0	120.0	1006.0	83.8
	TIMES	18.0	14.0	11.0	15.0	11.0	14.0	5.0	2.0	0.0	14.0	11.0	15.0	130.0	10.8
Holidays	HOURS	56.0	0.0	56.0	0.0	144.0	192.0	48.0	48.0	0.0	56.0	56.0	0.0	656.0	54.7
	TIMES	7.0	0.0	7.0	0.0	18.0	24.0	6.0	6.0	0.0	7.0	7.0	0.0	82.0	6.8
Time Off	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	182.0	0.0	0.0	0.0	0.0	64.0	246.0	20.5
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	31.0	0.0	0.0	0.0	0.0	8.0	39.0	3.3
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Hours		**204.0**	**120.0**	**168.0**	**120.0**	**256.0**	**312.0**	**272.0**	**92.0**	**96.0**	**166.0**	**168.0**	**203.0**	**1275.0**	**106.3**
Total Times		**26.0**	**15.0**	**22.0**	**16.0**	**32.0**	**39.0**	**43.0**	**12.0**	**12.0**	**22.0**	**21.0**	**27.0**	**166.0**	**13.8**
	HOURS	**39.0**	**77.0**	**39.0**	**33.0**	**53.0**	**76.0**	**55.0**	**49.0**	**73.0**	**52.0**	**62.0**	**34.0**	**378.0**	**31.5**
Overtime Worked	**TIMES**	**30.0**	**45.0**	**31.0**	**25.0**	**30.0**	**42.0**	**35.0**	**32.0**	**48.0**	**34.0**	**36.0**	**29.0**	**902.0**	**75.2**

Board of Commissioners' Projects & Director's Update April 2022

Update Notes

Community Development Block Grant (CDBG) - Dawson Drive-Line Replacement

- We have continued to hold virtual meetings with the COG, Frazier Engineering, and Legal Counsel;
- We have reached verbal agreements with Mr. Polk for the easement on his property as well as a verbal agreement in principle with the Officers of the Church of God of Prophecy; and
- We received draft easement acquisition documents from legal counsel and are currently awaiting legal counsel to complete the edits that the COG requires.

RIA Grants

- We are awaiting a decision on the two (2) submitted RIA Grant Applications for the Mesco Pump Station as well as for the RIA Grant Application for a Planning Study. If successful, the Grants will cover the construction cost for the replacement of the Mesco Pump Station as well as assisting with defraying the cost of the engineering and design cost for a regional capacity solution.

CWR Asset & Maintenance Management Roadmap

- We participated in a Project Kickoff Meeting in addition to an Asset Management Workshop with Raftelis Financial Consultants.

Miscellaneous Notes

- CWR held meetings concerning a review of Lando-Manetta WWTP's industrial users permitted flows vs the actual flow and pathways to a more equitable distribution and/or the right sizing of the industrial flow;
- CWR held a conference call with Live Oak Bank to discuss Federally guaranteed funding of projects. I am working with AECOM on the lender required preliminary engineering report (PER) as well as finalizing the cost estimates;
- CWR Team members held meetings and conference calls with various potential residential developers;
- CWR Team members replied to one request for information (RFI) concerning an industrial prospect and signed a non-disclosure agreement (NDA) associated with the project; and
- CWR has continued to meet and engage in dialogue with neighboring entities, engineers, and attorneys concerning potential partnerships for wastewater capacity and treatment.

Chester Sewer District
Year-to-Date Budget to Actual
Month Ended March 31, 2022

	Annual Budget	YTD Budget	MTD Actual	YTD Actual	Variance Over / (Under)
Operating					
REVENUE					
Wastewater treatment Services	$ 5,206,400	3,904,800	411,551	4,058,511	$ 153,711
Compliance Sampling	42,000	31,500	765	20,225	(11,275)
Interest Income	-	-	2,766	10,879	10,879
Other Income	-	-	3,746	51,230	51,230
Operating Revenue	$ 5,248,400	$ 3,936,300	$ 418,828	$ 4,140,845	$ 204,545
EXPENSE					
Administration	$ 1,473,905	1,105,429	113,286	897,149	$ (208,280)
Maintenance	1,079,940	809,955	107,425	667,027	(142,928)
Lando Plant	255,806	191,855	28,773	188,026	(3,828)
Rocky Creek	751,523	563,642	49,063	353,511	(210,131)
Sandy River	715,091	536,318	46,172	402,297	(134,021)
Pretreatment	258,600	193,950	15,445	108,937	(85,013)
Total Expense	$ 4,534,865	3,401,149	360,164	2,616,947	$ (784,201)
Operating Surplus(Deficit)	$ 713,535	$ 535,151	$58,664	$1,523,898	
Capital					
REVENUE					
Capital Recovery Fees	$ -	-	-	$ 1,152,870	1,152,870
Fund Balance	1,867,650	1,400,738	-	-	(1,400,738)
Grant Revenue	682,750	512,063	-	118,568	(393,495)
Construction Revenue	$2,550,400	$1,912,800	$0	$1,271,438	-$641,362
EXPENSE					
Cushion Fund	56,435	42,326	4,703	42,326	(0)
Debt Service	588,600	441,450	49,050	441,450	-
Capital Expenditures	2,618,900	1,964,175	-	5,361	(1,958,814)
Construction Expense	3,263,935	2,447,951	53,753	489,137	(1,958,814)
Construction Surplus (Deficit)	-$713,535	-$535,151	-$53,753	$782,301	
Total Surplus (Deficit)	$0.00	$0.00	$4,911	$2,306,199	