Proposed Agenda

March 15, 2022

2715 Gaston Farm Road, Chester, SC 29706

3:00 PM

I. Call Meeting to Order

II. Invocation

III. Approval of Last Meeting Minutes

IV. Old Business

a. WWTP Update	**- Mr. Tony Young**
b. Pretreatment Update	**- Mrs. Devon Beaty-Bagley**
c. Maintenance Work Report	**- Mr. Michael Hunter**
d. Director's Update	**- Mr. Phillip A. Thompson-King**
e. Mutual Aid Agreement-Update	**- Mr. Phillip A. Thompson-King**
f. CWR Staffing Optimization	**- Mr. Phillip A. Thompson-King**
g. Bylaws	**- Pope Flynn**

V. New Business

a. Benefits Review	**- Mr. Phillip A. Thompson-King**
b. Public Comment	

VI. Reports

a. Financial Statement	**- Mr. Joel Manning**

VII. Executive Session

a. Under S.C. Code Section 30-4-70(a)(5) relating to the proposed location, expansion or provision of services encouraging location or expansion of industries or other businesses in the area served by the District – Discussion of sewer capacity.

VIII. Adjourn

Chester County Wastewater Recovery

Commission Meeting
March 15, 2022

The Chester Sewer District held its monthly Board of Commissioners Meeting on Tuesday, March 15, 2022 and was called to order at 3:06 pm at the Chester County Wastewater Recovery Maintenance Building located at 2715 Gaston Farm Road, Chester, SC. Commissioners in attendance were Tony Pope, Chairman; Edena Sanders, Secretary; Gloria Crank, Board Member; Hal Stone, Board Member; Bill Bundy, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Financial Analyst; Devon Beaty-Bagley, Pretreatment Coordinator; Tony Young, WWTP Operations Superintendent (Lando-Manetta, Rocky Creek, and Sandy River); Michael Hunter, Maintenance & Collections Superintendent; Yashica Evans, CSD Executive Assistant; Lawrence Flynn, Attorney and Everett Stubbs, Attorney. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

Invocation – Chairman Tony Pope

The Minutes from the February 1, 2022 meeting were approved.

A motion to approve the minutes was made by Hal Stone, second by Bill Bundy and unanimously approved.

Chairman Tony Pope called for Old Business:

WWTP Report - Mr. Tony Young presented the report for February 2022. A copy of the report is attached to the minutes.

Pre-Treatment - Mrs. Devon Beaty-Bagley presented the report for February 2022. A copy of the report is attached to the minutes.

Maintenance Report - Mr. Michael Hunter presented the report for February 2022. A copy of the report is attached to the minutes.

Project Updates- Mr. Thompson-King presented the report for February 2022. A copy of the report is attached to the minutes.

Mutual Aid Agreement:

Mr. Phillip Thompson-King provided an update on the Mutual Aid Agreement.

A motion was made should the Town of Fort Lawn not agree on compensating Chester County Wastewater Recovery for expenses and not execute the Mutual Aid Agreement by April 15, 2022 then CWR will no longer be available for any assistance going forward. The motion was made by Bill Bundy, second by Gloria Crank, and unanimously agreed.

CWR Staffing Optimization:

Mr. Phillip Thompson-King presented information on the Staffing Optimization Plan.

A motion to accept the recommendations from the staffing optimizations plan, with latitude, regarding the positions and job descriptions was made by Bill Bundy, second by Edena Sanders, and unanimously agreed.

Bylaws:

Attorney Lawrence Flynn presented the Bylaws for Chester Sewer District.

A motion to accept the bylaws as presented was made by Bill Bundy, second by Gloria Crank, and unanimously agreed.

Note: All Old Business Reports were accepted by *Unanimous Consent.*

Chairman Tony Pope called for New Business:

Benefits Review:

Mr. Phillip Thompson-King presented information on enhancing CWR's benefit package.

Please note that the information presented was accepted as information and an ad hoc committee will be formed.

Chairman Tony Pope called for the Reports:

Financial Statement- Mr. Joel Manning presented the report for February 2022. A copy of the report is attached to the minutes.

Executive Session

A motion to enter into Executive Session was made by Gloria Crank, second by Bill Bundy, and unanimously agreed.

A motion to come out of Executive Session was made by Edena Sanders, second by Gloria Crank, and unanimously agreed.

Please note that no action was taken in Executive Session.

Adjourn

Motion to adjourn was made by Hal Stone, second by Edena Sanders, and unanimously agreed.

Approved:

Date: **April 19, 2022**

Respectfully Submitted:

By: **Yashica Evans**

March 9, 2022

Memorandum

To: Phillip A. Thompson-King
From: Tony Young
Subject: Monthly Report for Plant Operations

Sandy River plant overall is operating well.

The following is a listing of completed tasks for February:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 103,066 gallons sludge
- Dewatered 69,303 gallons
- Laboratory Instrument Services performed annual calibration on flow meters, thermometers, and scales at all plants
- We all had electrical arc flash safety training

Rocky Creek plant overall is operating well.

The following is a listing of completed tasks for February:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 36,000 gallons
- Dewatered 27,867 gallons

Lando/Manetta plant overall is operating well.

The following is a listing of completed tasks for February:

- Performed daily and weekly sampling
- Performed routine maintenance
- Removed aerator in basin due to broken wire
- Wasted 38,500 gallons
- Dewatered 15,432 gallons
- Hauled 26,800 gallons

Board of Commissioners

March 15, 2022 Update

Industrial Pretreatment

Economic Development:

- Assisted with questions from Economic Development and Chester County on Hazmat building project
- Participated in meeting with Housing Developers

Training:

- Anti-Harassment Training

Compliance:

- Reinspection of Footprints to verify punch list was complete
- Reinspection of Boral (2) will continue to regularly inspect Boral until improvements are made
- Meeting with Aqualaw regarding changes to Sunfiber Compliance Agreement
- Jones-Hamilton Inspection Follow-up meeting
- Worked on Jones-Hamilton request to purge basins
- Call with Boise Cascade
- Call with AECOM regarding Boise Cascade's interest in leaving Pretreatment Program (not viable)
- Mercury Response and Industry Surveys

FOG (Fats, Oils, Greases) and Pollution Prevention:

- n/a

Other

- AECOM Teams meetings regarding Lando Advancing Agreement and TDS related Toxicity
- Multiple meetings with IT to get desktop replacement working
- Meetings with Utility Cloud to get quote on Pretreatment Data Solution
- Assisted with SSO

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2021-2022

Month of February 2022

Line Maintenance		JULY 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2021	APR 2021	*MAY 2021*	JUN 2021	*Total to Date*	*Average*
Check for Problem	HOURS	68.0	46.0	47.0	104.0	62.0	71.0	44.0	118.0	108.0	93.0	*48.0*	50.0	**859.0**	**71.6**
	TIMES	7.0	7.0	8.0	10.0	7.0	14.0	6.0	13.0	12.0	10.0	*9.0*	6.0	**109.0**	**9.1**
Check Service	HOURS	9.0	6.0	8.0	20.0	16.0	17.0	6.0	5.0	9.0	0.0	*27.0*	5.0	**128.0**	**10.7**
	TIMES	3.0	3.0	4.0	2.0	3.0	3.0	2.0	3.0	4.0	0.0	*5.0*	3.0	**35.0**	**2.9**
Rod Service	HOURS	48.0	12.0	16.0	58.0	61.0	77.0	40.0	66.0	79.0	87.0	*39.0*	10.0	**593.0**	**49.4**
	TIMES	8.0	4.0	4.0	6.0	10.0	19.0	8.0	10.0	8.0	9.0	*6.0*	1.0	**93.0**	**7.8**
Replace Service	HOURS	0.0	48.0	30.0	0.0	0.0	0.0	0.0	10.0	0.0	0.0	*0.0*	0.0	**88.0**	**7.3**
	TIMES	0.0	1.0	1.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	*0.0*	0.0	**3.0**	**0.3**
Repair Service	HOURS	10.0	43.0	15.0	38.0	10.0	36.0	46.0	10.0	12.0	36.0	*22.0*	31.0	**309.0**	**25.8**
	TIMES	1.0	5.0	1.0	3.0	1.0	3.0	3.0	1.0	1.0	1.0	*2.0*	3.0	**25.0**	**2.1**
Install Clean-Out	HOURS	0.0	30.0	0.0	0.0	0.0	30.0	0.0	84.0	98.0	36.0	*48.0*	0.0	**326.0**	**27.2**
	TIMES	0.0	1.0	0.0	0.0	0.0	1.0	0.0	3.0	3.0	1.0	*2.0*	0.0	**11.0**	**0.9**
Locate Service	HOURS	12.0	0.0	6.0	12.0	6.0	0.0	2.0	4.0	5.0	0.0	*24.0*	0.0	**71.0**	**5.9**
	TIMES	1.0	0.0	1.0	1.0	1.0	0.0	2.0	1.0	1.0	0.0	*2.0*	0.0	**10.0**	**0.8**
Check Main	HOURS	18.0	11.0	0.0	2.0	16.0	0.0	0.0	0.0	0.0	48.0	*0.0*	0.0	**95.0**	**7.9**
	TIMES	1.0	2.0	0.0	1.0	2.0	0.0	0.0	0.0	0.0	4.0	*0.0*	0.0	**10.0**	**0.8**
Rod Main	HOURS	18.0	0.0	0.0	12.0	25.0	0.0	59.0	45.0	48.0	40.0	*56.0*	18.0	**321.0**	**26.8**
	TIMES	1.0	0.0	0.0	1.0	3.0	0.0	5.0	6.0	5.0	3.0	*5.0*	2.0	**31.0**	**2.6**
Repair Main	HOURS	0.0	28.0	0.0	42.0	0.0	0.0	0.0	0.0	0.0	50.0	*0.0*	0.0	**120.0**	**10.0**
	TIMES	0.0	2.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	3.0	*0.0*	0.0	**7.0**	**0.6**
Manhole Work	HOURS	16.0	18.0	37.0	42.0	55.0	44.0	43.0	26.0	10.0	36.0	*14.0*	12.0	**353.0**	**29.4**
	TIMES	2.0	2.0	3.0	3.0	5.0	3.0	4.0	2.0	1.0	3.0	*2.0*	1.0	**31.0**	**2.6**
Road Work	HOURS	41.0	46.0	56.0	10.0	24.0	29.0	33.0	31.0	11.0	0.0	*12.0*	12.0	**305.0**	**25.4**
	TIMES	4.0	5.0	3.0	1.0	3.0	4.0	5.0	6.0	2.0	0.0	*1.0*	1.0	**35.0**	**2.9**
Landscape Work Area	HOURS	0.0	0.0	0.0	0.0	6.0	10.0	0.0	43.0	28.0	26.0	*22.0*	4.0	**139.0**	**11.6**
	TIMES	0.0	0.0	0.0	0.0	1.0	1.0	0.0	5.0	3.0	3.0	*4.0*	1.0	**18.0**	**1.5**
Cut Right-of-Way	HOURS	35.0	8.0	42.0	0.0	0.0	0.0	0.0	0.0	0.0	12.0	*0.0*	0.0	**97.0**	**8.1**
	TIMES	2.0	1.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	*0.0*	0.0	**6.0**	**0.5**
Other	HOURS	26.0	46.0	46.0	30.0	16.0	10.0	28.0	4.0	0.0	21.0	*12.0*	5.0	**244.0**	**20.3**
	TIMES	2.0	7.0	6.0	3.0	3.0	1.0	4.0	1.0	0.0	3.0	*3.0*	1.0	**34.0**	**2.8**
Total Hours		**301.0**	**342.0**	**303.0**	**370.0**	**297.0**	**324.0**	**301.0**	**446.0**	**408.0**	**485.0**	***324.0***	**147.0**	**4048.0**	**337.3**
Total Times		**32.0**	**40.0**	**33.0**	**33.0**	**39.0**	**49.0**	**39.0**	**52.0**	**40.0**	**41.0**	***41.0***	**19.0**	**458.0**	**38.2**

MAINTENANCE WORK REPORT
FY 2021-2022

Month of February 2022

Pump Station Maintenance		JULY 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2021	APR 2021	*MAY 2021*	JUN 2021	*Total to Date*	*Average*
Check Chester Station	HOURS	36.0	27.0	46.0	28.0	40.0	25.0	12.0	26.0	30.0	54.0	*42.0*	40.0	**406.0**	**33.8**
	TIMES	4.0	4.0	5.0	3.0	3.0	3.0	2.0	3.0	3.0	5.0	*4.0*	4.0	**43.0**	**3.6**
Check Richburg Station	HOURS	36.0	31.0	49.0	32.0	36.0	22.0	16.0	31.0	33.0	51.0	*51.0*	50.0	**438.0**	**36.5**
	TIMES	4.0	4.0	5.0	3.0	3.0	3.0	2.0	3.0	3.0	5.0	*4.0*	4.0	**43.0**	**3.6**
Service Pumps	HOURS	0.0	12.0	0.0	0.0	0.0	0.0	22.0	1.0	0.0	0.0	*36.0*	0.0	**71.0**	**5.9**
	TIMES	0.0	2.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	0.0	*3.0*	0.0	**8.0**	**0.7**
Service Controls	HOURS	10.0	21.0	14.0	0.0	0.0	0.0	0.0	0.0	0.0	12.0	*12.0*	10.0	**79.0**	**6.6**
	TIMES	3.0	6.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	*4.0*	3.0	**19.0**	**1.6**
Other	HOURS	71.0	17.0	76.0	20.0	52.0	40.0	72.0	93.0	12.0	91.0	*104.0*	85.0	**733.0**	**61.1**
	TIMES	6.0	2.0	4.0	1.0	3.0	3.0	12.0	5.0	1.0	6.0	*5.0*	6.0	**54.0**	**4.5**
Total Hours		**153.0**	**108.0**	**185.0**	**80.0**	**128.0**	**87.0**	**122.0**	**151.0**	**75.0**	**208.0**	***245.0***	**185.0**	**1727.0**	**143.9**
Total Times		**17.0**	**18.0**	**16.0**	**7.0**	**9.0**	**9.0**	**18.0**	**12.0**	**7.0**	**17.0**	***20.0***	**17.0**	**167.0**	**13.9**
Preventive Maintenance															
Smoke Test	HOURS	10.0	0.0	2.0	20.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	8.0	**40.0**	**3.3**
	TIMES	1.0	0.0	1.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	1.0	**5.0**	**0.4**
Inspect Manholes	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	8.0	0.0	0.0	*28.0*	44.0	**80.0**	**6.7**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	*4.0*	7.0	**12.0**	**1.0**
Clean Manholes	HOURS	0.0	0.0	0.0	6.0	0.0	0.0	0.0	0.0	0.0	0.0	*3.0*	0.0	**9.0**	**0.8**
	TIMES	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	*1.0*	0.0	**2.0**	**0.2**
Clean Mains	HOURS	27.0	111.0	60.0	61.0	105.0	55.0	34.0	18.0	136.0	77.0	*64.0*	147.0	**895.0**	**74.6**
	TIMES	2.0	7.0	2.0	7.0	5.0	4.0	4.0	2.0	6.0	5.0	*3.0*	7.0	**54.0**	**4.5**
Check Right-of-Way	HOURS	20.0	5.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*1.0*	0.0	**26.0**	**2.2**
	TIMES	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*1.0*	0.0	**3.0**	**0.3**
TV Lines	HOURS	68.0	65.0	81.0	33.0	20.0	16.0	12.0	0.0	22.0	51.0	*26.0*	15.0	**409.0**	**34.1**
	TIMES	5.0	6.0	8.0	5.0	2.0	2.0	2.0	0.0	2.0	5.0	*2.0*	1.0	**40.0**	**3.3**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**125.0**	**181.0**	**143.0**	**120.0**	**125.0**	**71.0**	**46.0**	**26.0**	**158.0**	**128.0**	***122.0***	**214.0**	**1459.0**	**121.6**
Total Times		**9.0**	**14.0**	**11.0**	**15.0**	**7.0**	**6.0**	**6.0**	**3.0**	**8.0**	**10.0**	***11.0***	**16.0**	**116.0**	**9.7**
New Taps															
Residential	HOURS	0.0	38.0	0.0	114.0	0.0	100.0	56.0	0.0	78.0	0.0	*0.0*	0.0	**386.0**	**32.2**
	TIMES	0.0	2.0	0.0	3.0	0.0	4.0	2.0	0.0	2.0	0.0	*0.0*	0.0	**13.0**	**1.1**
Commercial	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**0.0**	**38.0**	**0.0**	**114.0**	**0.0**	**100.0**	**56.0**	**0.0**	**78.0**	**0.0**	***0.0***	**0.0**	**386.0**	**32.2**
Total Times		**0.0**	**2.0**	**0.0**	**3.0**	**0.0**	**4.0**	**2.0**	**0.0**	**2.0**	**0.0**	***0.0***	**0.0**	**13.0**	**1.1**

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2021-2022

Month of February 2022

Shop Maintenance		JULY 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2021	APR 2021	*MAY 2021*	JUN 2021	*Total to Date*	*Average*
Clean Trucks	HOURS	3.0	11.0	21.0	7.0	11.0	6.0	14.0	4.0	17.0	6.0	*8.0*	17.0	**125.0**	**10.4**
	TIMES	3.0	6.0	7.0	6.0	4.0	4.0	5.0	3.0	6.0	6.0	*3.0*	6.0	**59.0**	**4.9**
Check Equipment	HOURS	0.0	0.0	12.0	11.0	8.0	3.0	8.0	0.0	30.0	0.0	*0.0*	0.0	**72.0**	**6.0**
	TIMES	0.0	0.0	2.0	2.0	1.0	1.0	1.0	0.0	3.0	0.0	*0.0*	0.0	**10.0**	**0.8**
Service Equipment	HOURS	28.0	1.0	10.0	32.0	16.0	12.0	17.0	10.0	47.0	24.0	*24.0*	18.0	**239.0**	**19.9**
	TIMES	4.0	1.0	1.0	4.0	1.0	3.0	3.0	1.0	5.0	2.0	*3.0*	4.0	**32.0**	**2.7**
Grounds Maintenance	HOURS	5.0	17.0	3.0	11.0	23.0	1.0	9.0	13.0	60.0	18.0	*43.0*	80.0	**283.0**	**23.6**
	TIMES	5.0	4.0	3.0	2.0	5.0	1.0	2.0	4.0	5.0	1.0	*5.0*	8.0	**45.0**	**3.8**
Stock Supplies	HOURS	2.0	11.0	7.0	1.0	0.0	17.0	2.0	2.0	30.0	0.0	*4.0*	0.0	**76.0**	**6.3**
	TIMES	2.0	2.0	2.0	1.0	0.0	2.0	1.0	1.0	1.0	0.0	*1.0*	0.0	**13.0**	**1.1**
Re-Stock Trucks	HOURS	16.0	4.0	21.0	15.0	17.0	9.0	11.0	8.0	13.0	7.0	*19.0*	18.0	**158.0**	**13.2**
	TIMES	8.0	4.0	9.0	5.0	10.0	9.0	8.0	6.0	7.0	7.0	*3.0*	7.0	**83.0**	**6.9**
Haul Spoil Dirt	HOURS	18.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**20.0**	**1.7**
	TIMES	2.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**3.0**	**0.3**
Check Alarm	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	6.0	4.0	6.0	12.0	2.0	15.0	2.0	2.0	9.0	3.0	*1.0*	1.0	**63.0**	**5.3**
	TIMES	2.0	1.0	6.0	2.0	2.0	3.0	2.0	1.0	2.0	3.0	*1.0*	1.0	**26.0**	**2.2**
Total Hours		**78.0**	**50.0**	**80.0**	**89.0**	**77.0**	**63.0**	**63.0**	**39.0**	**206.0**	**58.0**	***99.0***	**134.0**	**1036.0**	**86.3**
Total Times		**26.0**	**19.0**	**30.0**	**22.0**	**23.0**	**23.0**	**22.0**	**16.0**	**29.0**	**19.0**	***16.0***	**26.0**	**271.0**	**22.6**
Inspections															
New Services	HOURS	0.0	0.0	8.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**8.0**	**0.7**
	TIMES	0.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**2.0**	**0.2**
Repair Existing Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
New Construction	HOURS	0.0	0.0	0.0	0.0	0.0	24.0	12.0	13.0	0.0	0.0	*0.0*	28.0	**77.0**	**6.4**
	TIMES	0.0	0.0	0.0	0.0	0.0	4.0	3.0	3.0	0.0	0.0	*0.0*	10.0	**20.0**	**1.7**
Rehab Existing	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other-Grease traps	HOURS	0.0	0.0	64.0	6.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**70.0**	**5.8**
	TIMES	0.0	0.0	3.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**4.0**	**0.3**
Total Hours		**0.0**	**0.0**	**72.0**	**6.0**	**0.0**	**24.0**	**12.0**	**13.0**	**0.0**	**0.0**	***0.0***	**28.0**	**155.0**	**12.9**
Total Times		**0.0**	**0.0**	**5.0**	**1.0**	**0.0**	**4.0**	**3.0**	**3.0**	**0.0**	**0.0**	***0.0***	**10.0**	**26.0**	**2.2**

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2021-2022

Month of February 2022

Plant Maintenance		JULY 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2021	APR 2021	MAY 2021	JUN 2021	Total to Date	Average
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	20.0	0.0	0.0	0.0	20.0	1.7
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	1.0	0.1
Other	HOURS	69.0	47.0	12.0	28.0	32.0	8.0	0.0	10.0	22.0	42.0	30.0	88.0	388.0	32.3
	TIMES	5.0	6.0	2.0	3.0	2.0	1.0	0.0	1.0	2.0	4.0	1.0	3.0	30.0	2.5
Total Hours		**69.0**	**47.0**	**12.0**	**28.0**	**32.0**	**8.0**	**0.0**	**10.0**	**42.0**	**42.0**	**30.0**	**88.0**	**408.0**	**34.0**
Total Times		**5.0**	**6.0**	**2.0**	**3.0**	**2.0**	**1.0**	**0.0**	**1.0**	**3.0**	**4.0**	**1.0**	**3.0**	**31.0**	**2.6**
Line Locations															
Locate for Utilities	HOURS	0.0	7.0	3.0	1.0	0.0	0.0	0.0	0.0	0.0	4.0	0.0	0.0	15.0	1.3
	TIMES	0.0	2.0	2.0	1.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	7.0	0.6
Locate for Contractors	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	55.0	45.0	65.0	46.0	57.0	56.0	59.0	54.0	41.0	46.0	49.0	78.0	651.0	54.3
	TIMES	10.0	10.0	15.0	8.0	10.0	15.0	12.0	11.0	7.0	9.0	11.0	16.0	134.0	11.2
Total Hours		**55.0**	**52.0**	**68.0**	**47.0**	**57.0**	**56.0**	**59.0**	**54.0**	**41.0**	**50.0**	**49.0**	**78.0**	**666.0**	**55.5**
Total Times		**10.0**	**12.0**	**17.0**	**9.0**	**10.0**	**15.0**	**12.0**	**11.0**	**7.0**	**11.0**	**11.0**	**16.0**	**141.0**	**11.8**
Non-Category-Training	**HOURS**	**4.0**	**85.0**	**54.0**	**22.0**	**5.0**	**32.0**	**6.0**	**26.0**	**0.0**	**6.0**	**28.0**	**43.0**	**311.0**	**25.9**
	TIMES	**1.0**	**9.0**	**3.0**	**2.0**	**1.0**	**4.0**	**1.0**	**4.0**	**0.0**	**2.0**	**3.0**	**4.0**	**34.0**	**2.8**
Lost Time															
Sick Days	HOURS	8.0	8.0	32.0	8.0	24.0	8.0	2.0	32.0	32.0	8.0	24.0	19.0	205.0	17.1
	TIMES	1.0	1.0	4.0	1.0	3.0	1.0	1.0	4.0	4.0	1.0	3.0	4.0	28.0	2.3
Vacations	HOURS	140.0	112.0	80.0	112.0	88.0	112.0	40.0	12.0	72.0	102.0	88.0	120.0	1078.0	89.8
	TIMES	18.0	14.0	11.0	15.0	11.0	14.0	5.0	2.0	9.0	14.0	11.0	15.0	139.0	11.6
Holidays	HOURS	56.0	0.0	56.0	0.0	144.0	192.0	48.0	48.0	0.0	56.0	56.0	0.0	656.0	54.7
	TIMES	7.0	0.0	7.0	0.0	18.0	24.0	6.0	6.0	0.0	7.0	7.0	0.0	82.0	6.8
Time Off	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	182.0	0.0	24.0	0.0	0.0	64.0	270.0	22.5
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	31.0	0.0	3.0	0.0	0.0	8.0	42.0	3.5
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Hours		**204.0**	**120.0**	**168.0**	**120.0**	**256.0**	**312.0**	**272.0**	**92.0**	**128.0**	**166.0**	**168.0**	**203.0**	**1283.0**	**106.9**
Total Times		**26.0**	**15.0**	**22.0**	**16.0**	**32.0**	**39.0**	**43.0**	**12.0**	**16.0**	**22.0**	**21.0**	**27.0**	**167.0**	**13.9**
	HOURS	**39.0**	**77.0**	**39.0**	**33.0**	**53.0**	**76.0**	**55.0**	**49.0**	**53.0**	**52.0**	**62.0**	**34.0**	**388.0**	**32.3**
Overtime Worked	**TIMES**	**30.0**	**45.0**	**31.0**	**25.0**	**30.0**	**42.0**	**35.0**	**32.0**	**36.0**	**34.0**	**36.0**	**29.0**	**926.0**	**77.2**

Board of Commissioners'

Projects & Director's Update
March 2022

Update Notes

Community Development Block Grant (CDBG) - Dawson Drive-Line Replacement

- We have continued to hold virtual meetings with the COG, Frazier Engineering, and Legal Counsel;
- We have reached verbal agreements with Mr. Polk for easement on his property as well as a verbal agreement in principle with the Officers of the Church of God of Prophecy;
- We have received survey plats/maps for the impacted properties and forwarded them to legal counsel;
- CWR and Frazier Engineering have submitted all permit applications (SCDOT, CSX Railroad, and SCDHEC); and
- We are currently awaiting legal counsel to complete the associated easement acquisition documents.

RIA Grants

- I submitted an RIA Grant Application for the replacement of the Mesco Pump Station.
- I also submitted an RIA Grant Application for a planning study. If successful, the Grant will assist in defraying the cost of the engineering and design cost for a regional capacity solution.

Miscellaneous Notes

- CWR experienced three (3) sanitary sewer overflows (SSO) since January 28th. The SSOs occurred at the following locations:
  - Dawson Drive (01-28-2022);
  - Ashford Street (02-18-2022); and
  - Mobley Street (02-23-2022).

As a corrective action, the CWR Team will perform additional inspection/cleanings of various trunk lines as well as continue our public outreach efforts to educate our users against flushing wipes and rags in an attempt to mitigate a reoccurrence.

- CWR Representatives attended the 2022 Decision Makers Summit held in Myrtle Beach, South Carolina;
- On behalf of CWR, I attended the SC Rural Summit held at Winthrop University in Rock Hill, South Carolina.

- CWR held a conference call with Live Oak Bank to discuss Federally guaranteed funding of projects. I am working with AECOM on the lender required preliminary engineering report (PER);
- CWR Team members held meetings and conference calls with various potential residential developers;
- CWR Team members replied to two requests for information (RFI) concerning industrial prospects; and
- CWR has continued to meet and engage in dialogue with neighboring entities, engineers, and attorneys concerning potential partnerships for wastewater capacity and treatment.

Chester Sewer District
Year-to-Date Budget to Actual Comparison
Month Ended February 28, 2022

	Annual Budget	YTD Budget	MTD Actual	YTD Actual	Variance Over / (Under)
Operating					
REVENUE					
Wastewater treatment Services	$ 5,206,400	3,470,933	448,410	3,646,960	$ 176,027
Compliance Sampling	42,000	28,000	-	19,460	(8,540)
Interest Income	-	-	1,248	8,113	8,113
Other Income	-	-	2,868	47,484	47,484
Operating Revenue	$ 5,248,400	$ 3,498,933	$ 452,526	$ 3,722,017	$ 223,084
EXPENSE					
Administration	$ 1,473,905	982,603	98,405	783,863	$ (198,740)
Maintenance	1,079,940	719,960	60,744	559,602	(160,358)
Lando Plant	255,806	170,537	24,997	159,253	(11,284)
Rocky Creek	751,523	501,015	28,291	304,448	(196,567)
Sandy River	715,091	476,727	36,786	356,125	(120,602)
Pretreatment	258,600	172,400	10,681	93,492	(78,908)
Total Expense	$ 4,534,865	3,023,243	259,904	2,256,783	$ (766,460)
Operating Surplus(Deficit)	$ 713,535	$ 475,690	$192,622	$1,465,234	
Capital					
REVENUE					
Capital Recovery Fees	$ -	-	-	$ 1,152,870	1,152,870
Fund Balance	1,867,650	1,245,100	-	-	(1,245,100)
Grant Revenue	682,750	455,167	-	118,568	(336,599)
Construction Revenue	$2,550,400	$1,700,267	$0	$1,271,438	-$428,829
EXPENSE					
Cushion Fund	56,435	37,623	4,703	37,623	(0)
Debt Service	588,600	392,400	49,050	392,400	-
Capital Expenditures	2,618,900	1,745,933	-	5,361	(1,740,572)
Construction Expense	3,263,935	2,175,957	53,753	435,384	(1,740,572)
Construction Surplus (Deficit)	-$713,535	-$475,690	-$53,753	$836,054	
Total Surplus (Deficit)	$0.00	$0.00	$138,869	$2,301,288	