Proposed Agenda

July 20, 2021
2715 Gaston Farm Road, Chester, SC 29706
2:00 PM

I. Call Meeting to Order

II. Invocation

III. Pledge of Allegiance

IV. Approval of Last Meeting Minutes

V. Old Business

- **a. WWTP Update** - **Mr. Tony Young**
- **b. Pretreatment Update** - **Mrs. Devon Beaty-Bagley**
- **c. Maintenance Work Report** - **Mr. Michael Hunter**
- **d. Project Updates** - **Mr. Phillip A. Thompson-King**

VI. New Business

- **a. Auditor Approval for 2021-2022** - **Mr. Joel Manning**
- **b. Approval of Regional Assistance** - **Mr. Phillip A. Thompson-King**
- **c. Public Comment**

VII. Reports

- **a. Financial Statement** - **Mr. Joel Manning**

VIII. Executive Session

- **a.** Under S.C. Code Section 30-4-70(a)(2) to receive legal advice covered by the attorney-client privilege related to system acquisitions
- **b.** Under Section S.C. Code 30-4-70(a)(5) related to a matter concerning a potential housing development

IX. Actions, if any, on Matters Discussed in Executive Session

X. Adjourn

Chester County Wastewater Recovery

Commission Meeting
July 20, 2021

The Chester Sewer District held its monthly Board of Commissioners Meeting on Tuesday, July 20, 2021, at 2:06 pm at the Chester County Wastewater Recovery Maintenance Building located at 2715 Gaston Farm Road, Chester, SC. Commissioners in attendance were Tony Pope, Chairman; Edena Sanders, Secretary; Gloria Crank, Board Member; Hal Stone, Board Member; Bill Bundy, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Finance Analyst; Devon Beaty-Bagley, Pretreatment Coordinator; Tony Young, WWTP Operations Superintendent (Lando-Manetta, Rocky Creek, and Sandy River); Michael Hunter, Maintenance & Collections Superintendent; Yashica Evans, CSD Executive Assistant; and Everett Stubbs, Attorney. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

Invocation – Chairman Tony Pope

Pledge of Allegiance

The Minutes from the June 15, 2021 meeting were approved.

A motion to approve the minutes was made by Hal Stone, second by Gloria Crank and unanimously approved.

Chairman Tony Pope called for Old Business:

WWTP Report - Mr. Tony Young presented the report for June 2021. A copy of the report is attached to the minutes.

Pre-Treatment - Mrs. Devon Beaty-Bagley presented the report for June 2021. A copy of the report is attached to the minutes.

Maintenance Report - Mr. Michael Hunter presented the report for June 2021. A copy of the report is attached to the minutes.

Project Updates- Mr. Thompson-King presented the report for June/July 2021. A copy of the report is attached to the minutes.

Note: All Old Business Reports were accepted by *Unanimous Consent.*

Chairman Tony Pope called for New Business:

Audit Approval:

The Audit Engagement Letter from Love Bailey, CPA was presented by Mr. Joel Manning to be contracted as auditor.

A motion to authorize the Executive Director and Chairman to engage in services with Love Bailey CPA Firm was made by Bill Bundy, second by Edena Sanders, and unanimously approved.

Approval of Regional Assistance:

The on-call cervices agreement for preliminary engineering services for regional sewer options with AECOM was presented by Mr. Phillip Thompson-King.

A motion to authorize the Executive Director to enter into agreement with AECOM not to exceed $25,000 was made by Gloria Crank, second by Hal Stone, and unanimously approved.

Chairman Tony Pope called for the Reports:

Financial Statement- Mr. Joel Manning presented the report for June 2021. A copy of the report is attached to the minutes.

Executive Session

A motion to enter into Executive Session was made by Bill Bundy, second by Hal Stone, and unanimously agreed.

A motion to leave out of Executive Session was made by Hal Stone, second by Edena Sanders, and unanimously agreed.

Please note that no action was taken in Executive Session.

Adjourn

Motion to adjourn was made by Hal Stone, second by Gloria Crank and unanimously agreed.

Approved:

Date: August 24, 2021

Respectfully Submitted:

By: **Yashica Evans**

July 16, 2021

Memorandum

To: Phillip A. Thompson-King
From: Tony Young
Subject: Monthly Report for Plant Operations

Sandy River plant overall is operating well.

The following is a listing of completed tasks for June:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 74,634 gallons of sludge
- Dewatered 51,533 gallons

Rocky Creek plant overall is operating well.

The following is a listing of completed tasks for June:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 50,000 gallons
- Dewatered 55,000 gallons

Lando/Manetta plant overall is operating well.

The following is a listing of completed tasks for June:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 20,000 gallons
- Dewatered 15,000 gallons
- Hauled 33,500 gallons to Rocky Creek

Board of Commissioners

July 20, 2021 Update:

Industrial Pretreatment

Economic Development:

Meetings with internal team concerning several developments and a couple of industrial prospects

Training:

CPR class at the EMS center

WQA webinar

Compliance:

Giti Annual Inspection
Lando Toxicity Discussion with AECOM
Completed May DMR reviews
Assisted with Synagro paperwork

FOG (Fats, Oils, Greases) and Pollution Prevention:

Utility Cloud Webinar

Other

Meetings with neighboring entities
Budget Review Meeting

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2020-2021

Month of June 2021

Line Maintenance		JULY 2020	AUG 2020	SEPT 2020	OCT 2020	NOV 2020	DEC 2020	JAN 2021	FEB 2021	MAR 2021	APR 2021	MAY 2021	JUN 2021	Total to Date	Average
Check for Problem	HOURS	32.0	76.0	47.0	50.0	18.0	32.0	67.0	84.0	108.0	93.0	48.0	50.0	705.0	58.8
	TIMES	4.0	10.0	7.0	7.0	2.0	5.0	9.0	9.0	12.0	10.0	9.0	6.0	90.0	7.5
Check Service	HOURS	12.0	18.0	43.0	29.0	14.0	11.0	2.0	14.0	9.0	0.0	27.0	5.0	184.0	15.3
	TIMES	1.0	3.0	8.0	5.0	2.0	3.0	1.0	7.0	4.0	0.0	5.0	3.0	42.0	3.5
Rod Service	HOURS	79.0	82.0	73.0	57.0	68.0	70.0	84.0	120.0	79.0	87.0	39.0	10.0	848.0	70.7
	TIMES	10.0	12.0	14.0	9.0	9.0	13.0	13.0	19.0	8.0	9.0	6.0	1.0	123.0	10.3
Replace Service	HOURS	40.0	0.0	78.0	36.0	0.0	0.0	16.0	95.0	0.0	0.0	0.0	0.0	265.0	22.1
	TIMES	1.0	0.0	3.0	1.0	0.0	0.0	1.0	2.0	0.0	0.0	0.0	0.0	8.0	0.7
Repair Service	HOURS	38.0	20.0	50.0	75.0	62.0	55.0	26.0	124.0	12.0	36.0	22.0	31.0	551.0	45.9
	TIMES	2.0	2.0	5.0	6.0	5.0	3.0	2.0	4.0	1.0	1.0	2.0	3.0	36.0	3.0
Install Clean-Out	HOURS	32.0	40.0	18.0	0.0	24.0	0.0	0.0	0.0	98.0	36.0	48.0	0.0	296.0	24.7
	TIMES	1.0	1.0	1.0	0.0	1.0	0.0	0.0	0.0	3.0	1.0	2.0	0.0	10.0	0.8
Locate Service	HOURS	0.0	15.0	0.0	28.0	6.0	0.0	5.0	4.0	5.0	0.0	24.0	0.0	87.0	7.3
	TIMES	0.0	2.0	0.0	3.0	1.0	0.0	1.0	1.0	1.0	0.0	2.0	0.0	11.0	0.9
Check Main	HOURS	0.0	0.0	0.0	9.0	0.0	32.0	0.0	0.0	0.0	48.0	0.0	0.0	89.0	7.4
	TIMES	0.0	0.0	0.0	2.0	0.0	4.0	0.0	0.0	0.0	4.0	0.0	0.0	10.0	0.8
Rod Main	HOURS	18.0	9.0	28.0	41.0	57.0	34.0	47.0	30.0	48.0	40.0	56.0	18.0	426.0	35.5
	TIMES	2.0	2.0	4.0	6.0	3.0	5.0	5.0	2.0	5.0	3.0	5.0	2.0	44.0	3.7
Repair Main	HOURS	15.0	0.0	0.0	0.0	0.0	41.0	12.0	0.0	0.0	50.0	0.0	0.0	118.0	9.8
	TIMES	1.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	0.0	3.0	0.0	0.0	7.0	0.6
Manhole Work	HOURS	10.0	43.0	35.0	59.0	56.0	18.0	29.0	0.0	10.0	36.0	14.0	12.0	322.0	26.8
	TIMES	1.0	4.0	3.0	8.0	6.0	2.0	3.0	0.0	1.0	3.0	2.0	1.0	34.0	2.8
Road Work	HOURS	30.0	55.0	15.0	20.0	4.0	10.0	5.0	20.0	11.0	0.0	12.0	12.0	194.0	16.2
	TIMES	2.0	4.0	1.0	1.0	1.0	2.0	1.0	1.0	2.0	0.0	1.0	1.0	17.0	1.4
Landscape Work Area	HOURS	10.0	6.0	0.0	6.0	3.0	5.0	10.0	0.0	28.0	26.0	22.0	4.0	120.0	10.0
	TIMES	1.0	1.0	0.0	1.0	1.0	1.0	1.0	0.0	3.0	3.0	4.0	1.0	17.0	1.4
Cut Right-of-Way	HOURS	0.0	0.0	15.0	9.0	0.0	0.0	0.0	0.0	0.0	12.0	0.0	0.0	36.0	3.0
	TIMES	0.0	0.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	3.0	0.3
Other	HOURS	20.0	34.0	12.0	16.0	7.0	4.0	4.0	13.0	0.0	21.0	12.0	5.0	148.0	12.3
	TIMES	2.0	4.0	2.0	4.0	1.0	1.0	1.0	3.0	0.0	3.0	3.0	1.0	25.0	2.1
Total Hours		**336.0**	**398.0**	**414.0**	**435.0**	**319.0**	**312.0**	**307.0**	**504.0**	**408.0**	**485.0**	**324.0**	**147.0**	**4389.0**	**365.8**
Total Times		**28.0**	**45.0**	**49.0**	**54.0**	**32.0**	**41.0**	**39.0**	**48.0**	**40.0**	**41.0**	**41.0**	**19.0**	**477.0**	**39.8**

MAINTENANCE WORK REPORT
FY 2020-2021

Month of June 2021

Pump Station Maintenance		JULY 2020	AUG 2020	SEPT 2020	OCT 2020	NOV 2020	DEC 2020	JAN 2021	FEB 2021	MAR 2021	APR 2021	*MAY 2021*	JUN 2021	*Total to Date*	*Average*
Check Chester Station	HOURS	36.0	40.0	40.0	34.0	35.0	35.0	40.0	28.0	30.0	54.0	*42.0*	40.0	**454.0**	**37.8**
	TIMES	4.0	4.0	4.0	4.0	3.0	3.0	4.0	3.0	3.0	5.0	*4.0*	4.0	**45.0**	**3.8**
Check Richburg Station	HOURS	44.0	40.0	48.0	46.0	47.0	30.0	36.0	20.0	33.0	51.0	*51.0*	50.0	**496.0**	**41.3**
	TIMES	4.0	4.0	4.0	5.0	4.0	3.0	4.0	2.0	3.0	5.0	*4.0*	4.0	**46.0**	**3.8**
Service Pumps	HOURS	0.0	9.0	9.0	12.0	42.0	0.0	5.0	39.0	0.0	0.0	*36.0*	0.0	**152.0**	**12.7**
	TIMES	0.0	1.0	1.0	1.0	3.0	0.0	1.0	2.0	0.0	0.0	*3.0*	0.0	**12.0**	**1.0**
Service Controls	HOURS	14.0	37.0	6.0	17.0	4.0	12.0	0.0	15.0	0.0	12.0	*12.0*	10.0	**139.0**	**11.6**
	TIMES	3.0	5.0	2.0	2.0	1.0	1.0	0.0	1.0	0.0	1.0	*4.0*	3.0	**23.0**	**1.9**
Other	HOURS	102.0	120.0	134.0	116.0	63.0	13.0	16.0	1.0	12.0	91.0	*104.0*	85.0	**857.0**	**71.4**
	TIMES	8.0	9.0	10.0	9.0	5.0	3.0	2.0	1.0	1.0	6.0	*5.0*	6.0	**65.0**	**5.4**
Total Hours		**196.0**	**246.0**	**237.0**	**225.0**	**199.0**	**90.0**	**97.0**	**103.0**	**75.0**	**208.0**	***245.0***	**185.0**	**2106.0**	**175.5**
Total Times		**19.0**	**23.0**	**21.0**	**21.0**	**16.0**	**10.0**	**11.0**	**9.0**	**7.0**	**17.0**	***20.0***	**17.0**	**191.0**	**15.9**
Preventive Maintenance															
Smoke Test	HOURS	4.0	0.0	13.0	12.0	0.0	0.0	24.0	0.0	0.0	0.0	*0.0*	8.0	**61.0**	**5.1**
	TIMES	1.0	0.0	2.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	*0.0*	1.0	**6.0**	**0.5**
Inspect Manholes	HOURS	0.0	0.0	0.0	17.0	0.0	0.0	0.0	0.0	0.0	0.0	*28.0*	44.0	**89.0**	**7.4**
	TIMES	0.0	0.0	0.0	3.0	0.0	0.0	0.0	0.0	0.0	0.0	*4.0*	7.0	**14.0**	**1.2**
Clean Manholes	HOURS	8.0	0.0	0.0	5.0	0.0	0.0	0.0	0.0	0.0	0.0	*3.0*	0.0	**16.0**	**1.3**
	TIMES	1.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	*1.0*	0.0	**3.0**	**0.3**
Clean Mains	HOURS	66.0	99.0	39.0	66.0	57.0	18.0	55.0	12.0	136.0	77.0	*64.0*	147.0	**836.0**	**69.7**
	TIMES	4.0	7.0	3.0	6.0	4.0	1.0	2.0	1.0	6.0	5.0	*3.0*	7.0	**49.0**	**4.1**
Check Right-of-Way	HOURS	0.0	3.0	0.0	0.0	6.0	9.0	4.0	0.0	0.0	0.0	*1.0*	0.0	**23.0**	**1.9**
	TIMES	0.0	1.0	0.0	0.0	2.0	1.0	1.0	0.0	0.0	0.0	*1.0*	0.0	**6.0**	**0.5**
TV Lines	HOURS	52.0	0.0	16.0	14.0	20.0	46.0	43.0	12.0	22.0	51.0	*26.0*	15.0	**317.0**	**26.4**
	TIMES	5.0	0.0	2.0	2.0	2.0	6.0	6.0	1.0	2.0	5.0	*2.0*	1.0	**34.0**	**2.8**
Other	HOURS	0.0	0.0	0.0	9.0	0.0	0.0	16.0	0.0	0.0	0.0	*0.0*	0.0	**25.0**	**2.1**
	TIMES	0.0	0.0	0.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	*0.0*	0.0	**2.0**	**0.2**
Total Hours		**130.0**	**102.0**	**68.0**	**123.0**	**83.0**	**73.0**	**142.0**	**24.0**	**158.0**	**128.0**	***122.0***	**214.0**	**1367.0**	**113.9**
Total Times		**11.0**	**8.0**	**7.0**	**14.0**	**8.0**	**8.0**	**11.0**	**2.0**	**8.0**	**10.0**	***11.0***	**16.0**	**114.0**	**9.5**
New Taps															
Residential	HOURS	90.0	40.0	30.0	0.0	0.0	0.0	0.0	30.0	78.0	0.0	*0.0*	0.0	**268.0**	**22.3**
	TIMES	3.0	1.0	1.0	0.0	0.0	0.0	0.0	1.0	2.0	0.0	*0.0*	0.0	**8.0**	**0.7**
Commercial	HOURS	0.0	0.0	0.0	18.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**18.0**	**1.5**
	TIMES	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**1.0**	**0.1**
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**90.0**	**40.0**	**30.0**	**18.0**	**0.0**	**0.0**	**0.0**	**30.0**	**78.0**	**0.0**	***0.0***	**0.0**	**286.0**	**23.8**
Total Times		**3.0**	**1.0**	**1.0**	**1.0**	**0.0**	**0.0**	**0.0**	**1.0**	**2.0**	**0.0**	***0.0***	**0.0**	**9.0**	**0.8**

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2020-2021

Month of June 2021

Shop Maintenance		JULY 2020	AUG 2020	SEPT 2020	OCT 2020	NOV 2020	DEC 2020	JAN 2021	FEB 2021	MAR 2021	APR 2021	*MAY 2021*	JUN 2021	*Total to Date*	*Average*
Clean Trucks	HOURS	7.0	8.0	**8.0**	14.0	7.0	23.0	5.0	29.0	17.0	6.0	*8.0*	17.0	**149.0**	**12.4**
	TIMES	6.0	4.0	**6.0**	7.0	2.0	4.0	5.0	8.0	6.0	6.0	*3.0*	6.0	**63.0**	**5.3**
Check Equipment	HOURS	0.0	0.0	**0.0**	0.0	0.0	0.0	0.0	0.0	30.0	0.0	*0.0*	0.0	**30.0**	**2.5**
	TIMES	0.0	0.0	**0.0**	0.0	0.0	0.0	0.0	0.0	3.0	0.0	*0.0*	0.0	**3.0**	**0.3**
Service Equipment	HOURS	19.0	10.0	**15.0**	20.0	6.0	6.0	10.0	2.0	47.0	24.0	*24.0*	18.0	**201.0**	**16.8**
	TIMES	3.0	4.0	**4.0**	4.0	1.0	6.0	1.0	2.0	5.0	2.0	*3.0*	4.0	**39.0**	**3.3**
Grounds Maintenance	HOURS	23.0	4.0	**37.0**	34.0	110.0	13.0	27.0	22.0	60.0	18.0	*43.0*	80.0	**471.0**	**39.3**
	TIMES	5.0	2.0	**2.0**	3.0	5.0	2.0	5.0	3.0	5.0	1.0	*5.0*	8.0	**46.0**	**3.8**
Stock Supplies	HOURS	11.0	1.0	**5.0**	6.0	7.0	7.0	4.0	0.0	30.0	0.0	*4.0*	0.0	**75.0**	**6.3**
	TIMES	2.0	1.0	**2.0**	1.0	2.0	3.0	1.0	0.0	1.0	0.0	*1.0*	0.0	**14.0**	**1.2**
Re-Stock Trucks	HOURS	7.0	11.0	**8.0**	9.0	6.0	11.0	19.0	14.0	13.0	7.0	*19.0*	18.0	**142.0**	**11.8**
	TIMES	7.0	5.0	**6.0**	9.0	6.0	5.0	8.0	6.0	7.0	7.0	*3.0*	7.0	**76.0**	**6.3**
Haul Spoil Dirt	HOURS	14.0	0.0	**0.0**	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**14.0**	**1.2**
	TIMES	2.0	0.0	**0.0**	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**2.0**	**0.2**
Check Alarm	HOURS	0.0	0.0	**0.0**	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	**0.0**	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	13.0	10.0	**7.0**	11.0	36.0	8.0	0.0	1.0	9.0	3.0	*1.0*	1.0	**100.0**	**8.3**
	TIMES	4.0	2.0	**2.0**	4.0	1.0	1.0	0.0	1.0	2.0	3.0	*1.0*	1.0	**22.0**	**1.8**
Total Hours		**94.0**	**44.0**	**80.0**	**94.0**	**172.0**	**68.0**	**65.0**	**68.0**	**206.0**	**58.0**	***99.0***	**134.0**	**1182.0**	**98.5**
Total Times		**29.0**	**18.0**	**22.0**	**28.0**	**17.0**	**21.0**	**20.0**	**20.0**	**29.0**	**19.0**	***16.0***	**26.0**	**265.0**	**22.1**
Inspections															
New Services	HOURS	0.0	0.0	**10.0**	2.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**12.0**	**1.0**
	TIMES	0.0	0.0	**1.0**	1.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**2.0**	**0.2**
Repair Existing Service	HOURS	0.0	0.0	**0.0**	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	**0.0**	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
New Construction	HOURS	0.0	3.0	**0.0**	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	28.0	**31.0**	**2.6**
	TIMES	0.0	1.0	**0.0**	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	10.0	**11.0**	**0.9**
Rehab Existing	HOURS	6.0	8.0	**6.0**	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**20.0**	**1.7**
	TIMES	1.0	3.0	**1.0**	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**5.0**	**0.4**
Other-Grease traps	HOURS	0.0	0.0	**0.0**	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	**0.0**	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**6.0**	**11.0**	**16.0**	**2.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	***0.0***	**28.0**	**63.0**	**5.3**
Total Times		**1.0**	**4.0**	**2.0**	**1.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	***0.0***	**10.0**	**18.0**	**1.5**

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2020-2021

Month of June 2021

Plant Maintenance		JULY 2020	AUG 2020	SEPT 2020	OCT 2020	NOV 2020	DEC 2020	JAN 2021	FEB 2021	MAR 2021	APR 2021	*MAY 2021*	JUN 2021	*Total to Date*	*Average*
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	20.0	0.0	*0.0*	0.0	**20.0**	**1.7**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	*0.0*	0.0	**1.0**	**0.1**
Other	HOURS	0.0	10.0	30.0	18.0	0.0	28.0	30.0	32.0	22.0	42.0	*30.0*	88.0	**330.0**	**27.5**
	TIMES	0.0	1.0	2.0	2.0	0.0	2.0	1.0	2.0	2.0	4.0	*1.0*	3.0	**20.0**	**1.7**
Total Hours		**0.0**	**10.0**	**30.0**	**18.0**	**0.0**	**28.0**	**30.0**	**32.0**	**42.0**	**42.0**	***30.0***	**88.0**	**350.0**	**29.2**
Total Times		**0.0**	**1.0**	**2.0**	**2.0**	**0.0**	**2.0**	**1.0**	**2.0**	**3.0**	**4.0**	***1.0***	**3.0**	**21.0**	**1.8**
Line Locations															
Locate for Utilities	HOURS	0.0	0.0	0.0	0.0	1.0	2.0	0.0	0.0	0.0	4.0	*0.0*	0.0	**7.0**	**0.6**
	TIMES	0.0	0.0	0.0	0.0	1.0	1.0	0.0	0.0	0.0	2.0	*0.0*	0.0	**4.0**	**0.3**
Locate for Contractors	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Other	HOURS	53.0	36.0	61.0	46.0	73.0	52.0	59.0	32.0	41.0	46.0	*49.0*	78.0	**626.0**	**52.2**
	TIMES	11.0	8.0	12.0	8.0	20.0	9.0	13.0	8.0	7.0	9.0	*11.0*	16.0	**132.0**	**11.0**
Total Hours		**53.0**	**36.0**	**61.0**	**46.0**	**73.0**	**54.0**	**59.0**	**32.0**	**41.0**	**50.0**	***49.0***	**78.0**	**632.0**	**52.7**
Total Times		**11.0**	**8.0**	**12.0**	**8.0**	**20.0**	**10.0**	**13.0**	**8.0**	**7.0**	**11.0**	***11.0***	**16.0**	**135.0**	**11.3**
Non-Category-Training	**HOURS**	**12.0**	**30.0**	**18.0**	**6.0**	**24.0**	**10.0**	**0.0**	**0.0**	**0.0**	**6.0**	***28.0***	**43.0**	**177.0**	**14.8**
	TIMES	**2.0**	**7.0**	**3.0**	**1.0**	**4.0**	**3.0**	**0.0**	**0.0**	**0.0**	**2.0**	***3.0***	**4.0**	**29.0**	**2.4**
Lost Time															
Sick Days	HOURS	58.0	36.0	37.5	48.0	8.0	8.0	24.0	16.0	32.0	8.0	*24.0*	19.0	**318.5**	**26.5**
	TIMES	8.0	5.0	6.0	6.0	1.0	2.0	3.0	2.0	4.0	1.0	*3.0*	4.0	**45.0**	**3.8**
Vacations	HOURS	144.0	112.0	128.0	80.0	32.0	176.0	32.0	24.0	72.0	102.0	*88.0*	120.0	**1110.0**	**92.5**
	TIMES	18.0	14.0	16.0	10.0	4.0	22.0	4.0	3.0	9.0	14.0	*11.0*	15.0	**140.0**	**11.7**
Holidays	HOURS	56.0	0.0	56.0	0.0	168.0	144.0	96.0	48.0	0.0	56.0	*56.0*	0.0	**680.0**	**56.7**
	TIMES	7.0	0.0	7.0	0.0	21.0	18.0	12.0	6.0	0.0	7.0	*7.0*	0.0	**85.0**	**7.1**
Time Off	HOURS	40.0	0.0	0.0	0.0	16.0	24.0	40.0	64.0	24.0	0.0	*0.0*	64.0	**272.0**	**22.7**
	TIMES	5.0	0.0	0.0	0.0	2.0	3.0	5.0	8.0	3.0	0.0	*0.0*	8.0	**34.0**	**2.8**
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	**0.0**	**0.0**
Total Hours		**298.0**	**148.0**	**221.5**	**128.0**	**224.0**	**352.0**	**192.0**	**152.0**	**128.0**	**166.0**	***168.0***	**203.0**	**1428.5**	**119.0**
Total Times		**38.0**	**19.0**	**29.0**	**16.0**	**28.0**	**45.0**	**24.0**	**19.0**	**16.0**	**22.0**	***21.0***	**27.0**	**185.0**	**15.4**
	HOURS	**42.0**	**58.0**	**50.0**	**42.0**	**110.5**	**56.0**	**36.0**	**78.0**	**53.0**	**52.0**	***62.0***	**34.0**	**410.0**	**34.2**
Overtime Worked	**TIMES**	**31.0**	**32.0**	**29.0**	**29.0**	**49.0**	**33.0**	**26.0**	**45.0**	**36.0**	**34.0**	***36.0***	**29.0**	**952.0**	**79.3**

Board of Commissioners'

Projects & Director's Update
July 2021

Project Update Notes

Sandy River

- The contractor, Turner Murphy Construction (TMC), is continuing to address punch list items.

Haddon House

- All the construction and equipment installation has been completed by Tri-County Utilities (TCU) and the punch list items are complete. We are completing the RIA grant close-out.

Town of Fort Lawn

- No activity to report.

Gaston Farm PS Generator

- The contractor, K&K Electric has completed all work.

Community Development Block Grant (CDBG) - Dawson Drive-Line Replacement

- We held a virtual meeting;
- We are still working with the identified five (5) property owners who we need new and/or expanded temporary easements.
- We have drafted additional letters for the COG to send to the impacted property owners:

    - Chester County (2 properties impacted on Dawson Drive);
    - Ned Polk (2 properties impacted on Dawson Drive); and
    - Church of God of Prophecy (1 property impacted on West Elliott Street).

- We are also awaiting a reply from CSX Railroad concerning the proposed Encroachment Agreement. Pope Flynn is assisting CWR with that endeavor.

Miscellaneous Notes

- CWR Team members held meetings and conference calls with various potential developers; and
- CWR has met with neighboring entities concerning potential partnerships for wastewater capacity and treatment.

Chester Sewer District
Year-to-Date Budget to Actual Comparison
Month Ended June 30, 2021

	Annual Budget	YTD Budget	MTD Actual	YTD Actual	Variance Over / (Under)
Operating					
REVENUE					
Wastewater treatment Services	$ 4,803,700	4,803,700	448,189	5,140,533	$ 336,833
Compliance Sampling	40,000	40,000	-	50,270	10,270
Interest Income	-	-	719	19,747	19,747
Other Income	-	-	5,661	54,509	54,509
Operating Revenue	$ 4,843,700	$ 4,843,700	$ 454,569	$ 5,265,059	$ 421,359
EXPENSE					
Administration	$ 1,256,100	1,256,100	93,965	1,192,366	$ (63,734)
Maintenance	960,000	960,000	53,665	741,808	(218,192)
Lando Plant	264,000	264,000	23,248	253,684	(10,316)
Rocky Creek	706,000	706,000	33,434	451,042	(254,958)
Sandy River	685,900	685,900	59,611	488,226	(197,674)
Pretreatment	156,700	156,700	9,182	162,029	5,329
Total Expense	$ 4,028,700	4,028,700	273,105	3,289,155	$ (739,545)
Operating Surplus(Deficit)	$ 815,000	$ 815,000	$181,464	$1,975,904	
Capital					
REVENUE					
Capital Recovery Fees	$ -	$ -	$ 448,275	$ 878,835	878,835
Fund Balance	2,189,987	2,189,987	$ (283,524)	-	(2,189,987)
Grant Revenue	1,410,613	1,410,613	$ -	1,003,462	(407,151)
Construction Revenue	$3,600,600	$3,600,600	$164,751	$1,882,297	-$1,718,303
EXPENSE					
Debt Service	585,000	585,000	48,742	584,900	(100)
Capital Expenditures	3,830,600	3,830,600	-	2,420,282	(1,410,318)
Construction Expense	4,415,600	4,415,600	48,742	3,005,182	(1,410,418)
Construction Surplus (Deficit)	-$815,000	-$815,000	$116,009	-$1,122,885	
Total Surplus (Deficit)	$0.00	$0.00	$297,473	$853,019	