Proposed Agenda

July 21, 2020
3261 Lancaster Hwy Richburg, SC 29729
6:00 PM

I. Call Meeting to Order

II. Emergency Resolution

III. Invocation

IV. Pledge of Allegiance

V. Approval of Last Meeting Minutes

VI. Old Business

- a. WWTP Update - Mr. Tony Young
- b. Pretreatment Update - Mrs. Devon Beaty-Bagley
- c. Maintenance Work Report - Mr. Michael Hunter
- d. Project Updates - Mr. Phillip A. Thompson-King

VII. New Business

- a. Joe Caldwell Rd PS Generator Project - Mr. Phillip A. Thompson-King
- b. Maintenance Building Construction - Mr. Phillip A. Thompson-King
- c. Audit Engagement - Mr. Joel Manning
- d. Right of Way Cutting - Mr. Joel Manning
- e. Public Comment

VIII. Reports

- a. Financial Statement - Mr. Joel Manning

IX. Adjourn

A RESOLUTION

PERMITTING THE CHESTER SEWER DISTRICT (D/B/A CHESTER COUNTY WASTEWATER RECOVERY) TO CONDUCT ELECTRONIC MEETINGS; AND OTHER MATTERS RELATED THERETO.

WHEREAS, on March 13, 2020, Governor Henry McMaster issued Executive Order No. 2020-08 related to 2019 Novel Coronavirus ("***COVID-19***") and declared that a State of Emergency exists in South Carolina; and

WHEREAS, on March 17, 2020, Governor Henry McMaster issued Executive Order No. 2020-10 directing local governing bodies to "utilize any available technology or other reasonable procedures to conduct such meeting and accommodate public participation via virtual or other remote or alternate means"; and

WHEREAS, on March 23, 2020, Governor Henry McMaster issued Executive Order No. 2020-13 restricting gatherings of people in groups of three or more outside of private homes if, in the discretion of law enforcement, such gatherings pose, or could pose, a threat to public health: and

WHEREAS, on March 31, 2020, Governor Henry McMaster issued Executive Order No. 2020-17 directing that certain "non-essential" businesses, venues, facilities, services, and activities be closed to the public, including recreational and athletic facilities and activities; and

WHEREAS, on April 6, 2020, Governor Henry McMaster issued Executive Order No. 2020-21 directing citizens to not leave their residences unless they are engaging in essential activities or essential businesses; and

WHEREAS, on April 12, 2020, Governor Henry McMaster issued Executive Order No. 2020-23 declaring a new, separate, and distinct State of Emergency based on a determination that COVID-19 poses an actual, ongoing and evolving public health threat that requires additional proactive steps by the State and the continuation of measures to slow the spread of COVID-19 ; and

WHEREAS, pursuant to Section 25-1-440(a)(1) of the Code of Laws of South Carolina 1976, as amended, when an emergency has been declared, proclamations and regulations issued by the Governor possess the force and effect of law as long as the emergency exists; and

WHEREAS, while it is imperative for local government to continue to operate during States of Emergency, it is equally imperative for local governments to take steps to minimize the need for large gatherings in order to protect public health and safety and the health and safety of local government officials and staff; and

WHEREAS, the South Carolina Freedom of Information Act, which is codified at Title 30, Chapter 4 of the Code of Laws of South Carolina 1976, as amended, (the "***Act***") defines a "Meeting" as "the convening of a quorum of the constituent membership of a public body, whether corporal *or by means of electronic equipment*, to discuss or act upon a matter over which the public body has supervision, control, jurisdiction or advisory power" (emphasis added); and

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WHEREAS, pursuant to the above-mentioned Executive Orders, as well as, the State of Emergency related to COVID-19, it is advisable to make provisions for the holding of electronic public meetings, while ensuring any electronic meeting fully complies with the open meeting requirements of the Act; and

WHEREAS, it is hereby determined that a public emergency affecting life, health, and safety does exist, and therefore, it is appropriate and necessary to adopt this Emergency Resolution.

NOW THEREFORE, it is hereby resolved in this regular meeting of the Chester Sewer District Commission (the "***Governing Body***"), the governing body of the Chester Sewer District, South Carolina (the "***District***"), as follows:

Section 1. Standards for Electronic Meetings. The Governing Body is hereby authorized to conduct public meetings exclusively in electronic form, provided the medium for such meeting, whether telephonic, broadcast video, computer-based, or other electronic media, or any combination of these, and the conduct of the electronic meeting, allows for the following standards and practices to be met:

(a) At the beginning of any electronic meeting, the presiding officer shall poll the members of the Governing Body to confirm attendance, and any member of the Governing Body attending by way of electronic media shall be considered present for the purposes of constituting a quorum.

(b) Throughout the duration of the electronic meeting, all members of the Governing Body, as well as any officials or staff required to speak at such meeting, must have the capability to be heard at all times by any other member of the governing body and by the general public.

(c) Any vote of the Governing Body must be conducted by individual voice vote of the members of the Governing Body, who shall verbally indicate their vote on any matter by stating "yay" or "nay" or some similar verbal cue to indicate an affirmative or negative position on the matter before the Governing Body. All individual votes shall be recorded by the clerk, secretary, or presiding officers, as appropriate.

(d) Meetings shall be recorded or minutes kept in the same manner as an in-person meeting as required by the Act.

(e) All members of the governing body, officials, staff, and presenters should identify themselves and be recognized prior to speaking. Members of the Governing Body shall comply with the rules of the Governing Body as they relate to procedural matters in order to preserve order and allow for the effectiveness of electronic meetings. However, any physical presence requirements or similar provisions in the procedural rules are hereby suspended.

(f) Electronic executive sessions shall be permitted in accordance with the provisions of the Act and the Governing Body shall properly announce its reason for going into any executive session in conformance with Section 30-4-70 of the Act. Upon the entry into any electronic executive session, meeting minutes need not be kept and the electronic meeting utilized for such executive session may be held by (i) a separate telephonic, broadcast video, computer-based, or other electronic media, or any combination of these wherein the public shall not be permitted to participate, or (ii) on the initial telephonic, broadcast video, computer-based, or other electronic media, or any combination of these, with the implementation of

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necessary participation or listening restrictions, provided that in either instance all members of the Governing Body must have the capability to be heard at all times.

(g) With respect to any electronic meeting, any public comment periods provided for by local resolution, policy, or bylaws are hereby suspended. Members of the public may submit written public comments which shall be distributed to the members of the Governing Body.

(h) Additionally, the Governing Body, acting through staff, may establish separate rules and procedures for public hearings, if any, so long as the public is able to effectively participate in the public hearing with the Governing Body such that the spirit and purpose of the public hearing is fulfilled.

Section 2. Procedures for Committees. The normal operating procedures all committees of the District are temporarily suspended in order to allow the meetings thereof to be conducted using electronic means; provided that such electronic means conforms to the standards set forth in Section 1, as they may be amended by the Governing Body.

Section 3. Suspension of Local Provisions. During the period of effectiveness of this Resolution, any resolution, policy, or bylaw of the Governing Body or the District that conflicts with the provisions hereof is suspended and shall be superseded hereby.

Section 4. Effective Date; Expiration. The provisions hereof shall be effective upon the adoption of this Resolution and shall expire on the one hundred twentieth day following the effective date hereof.

DONE, RATIFIED AND ADOPTED BY THE COMMISSION AT ITS MEETING, this 21st day of July, 2020.

CHESTER SEWER DISTRICT,
SOUTH CAROLINA

(SEAL)

_____
Chairman
Chester Sewer District Commission

ATTEST:

_____
Secretary
Chester Sewer District Commission

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Chester County Wastewater Recovery

Commission Meeting
July 21, 2020

The Chester Sewer District held its monthly Board of Commissioners Meeting on Tuesday, July 21st, 2020 at 6:00 pm via conference call. Commissioners in attendance were Tony Pope, Chairman; Edena Sanders, Secretary; Gloria Crank, Board Member; Hal Stone, Board Member; Phillip A. Thompson-King, Executive Director; Joel Manning, Finance Analyst; Devon Beaty-Bagley, Pretreatment Coordinator; Tony Young, WWTP Operations Superintendent (Lando-Manetta, Rocky Creek, and Sandy River); Yashica Evans, CSD Executive Assistant; Everett Stubbs, Attorney; Arthur Gaston, Attorney. Notification of this meeting was given on the CWR website, and on the bulletin board at the Administrative Office.

Emergency Resolution

A motion to accept the Emergency Resolution in order to meet via electronic means was made by Edena Sanders, second by Hal Stone, and unanimously approved.

Invocation – Chairman Tony Pope

The Minutes from the June 16, 2020 meeting were approved.

A motion to approve the minutes was made by Hal Stone, second by Gloria Crank, and unanimously approved.

Chairman Tony Pope called for Old Business:

WWTP Report - Mr. Tony Young presented reports for June 2020. A copy of the report is attached to the minutes.

Pre-Treatment - Mrs. Devon Beaty-Bagley presented reports for June 2020. A copy of the report is attached to the minutes.

Maintenance Report - The June 2020 Maintenance report was accepted as information. A copy of the report is attached to the minutes.

Project Updates- Mr. Thompson-King presented reports for June 2020. A copy of the report is attached to the minutes.

Note: All Old Business Reports were accepted by *Unanimous Consent.*

Chairman Tony Pope called for New Business:

Joe Caldwell Road Pump Station Generator Project:

A Notice of Award for PAGE Power Systems Inc. bid in the amount of $90,552.00 was presented by Mr. Thompson-King.

It was unanimously approved that the contract for the Joe Caldwell Pump Station Emergency Generator Project be awarded to PAGE Power Systems.

Audit Engagement:

The Audit Engagement Letter from Love Bailey, CPA was presented by Mr. Joel Manning to be contracted as auditor.

A motion to authorize the Executive Director and Chairman to engage in services with Love Bailey CPA Firm was made by Hal Stone, second by Gloria Crank, and unanimously approved.

Right of Way Cutting:

Information was presented by Mr. Joel Manning, regarding bids for Right of Way Cutting. Land Management Services was the low bidder, bidding in the amount of $13,920.00.

A motion to award Land Management Services the contract for right of way cutting services was made by Edena Sanders, second by Gloria Crank, and unanimously approved.

Chairman Tony Pope called for the Reports:

Financial Statement- Joel Manning presented the report for June 2020. A copy of the report is attached to the minutes.

Adjourn

Motion to adjourn was made by Hal Stone, second by Gloria Crank, and unanimously agreed.

Approved: **Respectfully Submitted:**

Date: August 18, 2020 By: **Yashica Evans**

SEAL

July 16, 2020

Memorandum

To: Phillip A. Thompson-King
From: Tony Young
Subject: Monthly Report for Plant Operations

Sandy River

Sandy River WWTP overall is operating well.

The following is a listing of completed tasks for June:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 49,750 gallons sludge
- Dewatered 42,648 gallons
- Grit Chamber Project was a little slow this month; still waiting on equipment but received several trucks this past week.
- Started using caustic for pH adjustment in the plant

Rocky Creek

Rocky Creek WWTP overall is operating well.

The following is a listing of completed tasks for June:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 36,000 gallons sludge
- Dewatered 74,000 gallons
- Bobby Lee's crew has been cleaning the drying beds, should be finished this week and will start on Sandy River's next week

Lando/Manetta

Lando/Manetta WWTP overall is operating well.

The following is a listing of completed tasks for June:

- Performed daily and weekly sampling
- Performed routine maintenance
- Wasted 24,500 gallons sludge
- Dewatered 43,600 gallons

Economic Development:

Issued 1 letter for sewer availability (Residential)

Assisted with communication for two potential commercial customers

Training:

Attended Utility Sustainability Workshop

Compliance:

Reviewed new Non-Domestic Survey for Jones Hamilton

Continued work on DMRs

FOG (Fats, Oils, Greases)

Communication and inspection of Sabor Latin Grill

Other

Placed a July 4th "Thank You" ad in the News and Reporter

Made notes on annual CWR Strategic Plan

Worked on E-permitting site

Assisted with Lab SOP revisions

Conducted an experiment to determine what is blocking screen at Rocky Creek

Assisted with billing of an industrial customer

Continued work on meter and Mission communication reliability

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2019-2020

Month of June 2020

Line Maintenance		JULY 2019	AUG 2019	SEPT 2019	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	*MAY 2020*	JUN 2020	*Total to Date*	*Average*
Check for Problem	HOURS	52.0	47.0	29.0	56.0	49.0	52.0	36.0	35.0	62.0	66.0	*47.0*	29.0	560.0	46.7
	TIMES	11.0	6.0	6.0	10.0	8.0	9.0	5.0	6.0	10.0	15.0	*12.0*	5.0	103.0	8.6
Check Service	HOURS	10.0	10.0	2.0	0.0	6.0	24.0	5.0	11.0	4.0	15.0	*20.0*	6.0	113.0	9.4
	TIMES	1.0	1.0	1.0	0.0	1.0	7.0	2.0	3.0	2.0	3.0	*5.0*	1.0	27.0	2.3
Rod Service	HOURS	0.0	20.0	29.0	24.0	56.0	71.0	49.0	42.0	57.0	51.0	*22.0*	36.0	457.0	38.1
	TIMES	0.0	3.0	7.0	3.0	10.0	14.0	12.0	9.0	9.0	12.0	*5.0*	8.0	92.0	7.7
Replace Service	HOURS	0.0	0.0	0.0	0.0	60.0	0.0	24.0	24.0	24.0	0.0	*0.0*	40.0	172.0	14.3
	TIMES	0.0	0.0	0.0	0.0	1.0	0.0	1.0	1.0	1.0	0.0	*0.0*	1.0	5.0	0.4
Repair Service	HOURS	12.0	0.0	16.0	12.0	0.0	6.0	25.0	12.0	132.0	25.0	*14.0*	66.0	320.0	26.7
	TIMES	1.0	0.0	1.0	1.0	0.0	1.0	3.0	2.0	8.0	4.0	*2.0*	5.0	28.0	2.3
Install Clean-Out	HOURS	0.0	0.0	25.0	30.0	0.0	55.0	8.0	9.0	33.0	0.0	*0.0*	0.0	160.0	13.3
	TIMES	0.0	0.0	1.0	1.0	0.0	2.0	1.0	1.0	2.0	0.0	*0.0*	0.0	8.0	0.7
Locate Service	HOURS	10.0	0.0	0.0	0.0	27.0	11.0	8.0	6.0	30.0	0.0	*0.0*	3.0	95.0	7.9
	TIMES	1.0	0.0	0.0	0.0	2.0	4.0	2.0	1.0	5.0	0.0	*0.0*	1.0	16.0	1.3
Check Main	HOURS	0.0	0.0	0.0	4.0	0.0	6.0	4.0	2.0	0.0	0.0	*0.0*	0.0	16.0	1.3
	TIMES	0.0	0.0	0.0	2.0	0.0	1.0	1.0	1.0	0.0	0.0	*0.0*	0.0	5.0	0.4
Rod Main	HOURS	2.0	10.0	20.0	60.0	71.0	43.0	162.0	6.0	69.0	25.0	*32.0*	16.0	516.0	43.0
	TIMES	1.0	1.0	4.0	5.0	6.0	6.0	11.0	1.0	10.0	5.0	*5.0*	3.0	58.0	4.8
Repair Main	HOURS	48.0	0.0	24.0	96.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	40.0	208.0	17.3
	TIMES	1.0	0.0	1.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	1.0	5.0	0.4
Manhole Work	HOURS	56.0	20.0	33.0	65.0	30.0	52.0	8.0	22.0	12.0	24.0	*12.0*	18.0	352.0	29.3
	TIMES	3.0	2.0	2.0	9.0	4.0	4.0	2.0	4.0	2.0	4.0	*2.0*	2.0	40.0	3.3
Road Work	HOURS	0.0	5.0	6.0	17.0	94.0	28.0	27.0	0.0	0.0	15.0	*9.0*	16.0	217.0	18.1
	TIMES	0.0	1.0	1.0	2.0	5.0	5.0	2.0	0.0	0.0	3.0	*2.0*	3.0	24.0	2.0
Landscape Work Area	HOURS	0.0	0.0	0.0	0.0	18.0	6.0	18.0	10.0	21.0	12.0	*0.0*	8.0	93.0	7.8
	TIMES	0.0	0.0	0.0	0.0	1.0	1.0	4.0	1.0	4.0	2.0	*0.0*	1.0	14.0	1.2
Cut Right-of-Way	HOURS	0.0	89.0	137.0	185.0	0.0	140.0	18.0	0.0	0.0	0.0	*6.0*	18.0	593.0	49.4
	TIMES	0.0	5.0	9.0	8.0	0.0	7.0	2.0	0.0	0.0	0.0	*1.0*	2.0	34.0	2.8
Other	HOURS	62.0	20.0	0.0	22.0	63.0	39.0	67.0	5.0	20.0	16.0	*0.0*	18.0	332.0	27.7
	TIMES	2.0	2.0	0.0	2.0	2.0	5.0	9.0	1.0	4.0	2.0	*0.0*	3.0	32.0	2.7
Total Hours		252.0	221.0	321.0	571.0	474.0	533.0	459.0	184.0	464.0	249.0	*162.0*	314.0	4204.0	350.3
Total Times		21.0	21.0	33.0	45.0	40.0	66.0	57.0	31.0	57.0	50.0	*34.0*	36.0	491.0	40.9

MAINTENANCE WORK REPORT
FY 2019-2020

Month of June 2020

Pump Station Maintenance		JULY 2019	AUG 2019	SEPT 2019	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	Total to Date	Average
Check Chester Station	HOURS	24.0	44.0	34.0	29.0	51.0	29.0	55.0	52.0	40.0	44.0	57.0	32.0	491.0	40.9
	TIMES	3.0	5.0	4.0	3.0	5.0	3.0	5.0	4.0	4.0	4.0	7.0	3.0	50.0	4.2
Check Richburg Station	HOURS	32.0	52.0	38.0	29.0	48.0	30.0	41.0	50.0	36.0	48.0	59.0	32.0	495.0	41.3
	TIMES	3.0	5.0	4.0	3.0	5.0	3.0	4.0	4.0	4.0	4.0	7.0	3.0	49.0	4.1
Service Pumps	HOURS	56.0	19.0	38.0	15.0	0.0	0.0	33.0	33.0	6.0	0.0	26.0	6.0	232.0	19.3
	TIMES	2.0	3.0	4.0	2.0	0.0	0.0	2.0	2.0	1.0	0.0	2.0	1.0	19.0	1.6
Service Controls	HOURS	26.0	13.0	0.0	12.0	18.0	18.0	57.0	60.5	0.0	21.0	33.0	14.0	272.5	22.7
	TIMES	2.0	2.0	0.0	1.0	2.0	2.0	4.0	7.0	0.0	4.0	6.0	3.0	33.0	2.8
Other	HOURS	94.0	44.0	45.0	45.0	82.0	64.0	130.0	72.0	88.0	39.0	21.0	150.0	874.0	72.8
	TIMES	6.0	4.0	6.0	3.0	8.0	6.0	11.0	8.0	11.0	5.0	4.0	13.0	85.0	7.1
Total Hours		**232.0**	**172.0**	**155.0**	**130.0**	**199.0**	**141.0**	**316.0**	**267.5**	**170.0**	**152.0**	**196.0**	**234.0**	**2364.5**	**197.0**
Total Times		**16.0**	**19.0**	**18.0**	**12.0**	**20.0**	**14.0**	**26.0**	**25.0**	**20.0**	**17.0**	**26.0**	**23.0**	**236.0**	**19.7**
Preventive Maintenance															
Smoke Test	HOURS	8.0	5.0	0.0	0.0	9.0	0.0	26.0	0.0	8.0	0.0	0.0	4.0	60.0	5.0
	TIMES	1.0	1.0	0.0	0.0	1.0	0.0	2.0	0.0	1.0	0.0	0.0	1.0	7.0	0.6
Inspect Manholes	HOURS	8.0	43.0	66.0	0.0	0.0	0.0	4.0	3.0	52.0	0.0	0.0	0.0	176.0	14.7
	TIMES	1.0	6.0	9.0	0.0	0.0	0.0	1.0	1.0	10.0	0.0	0.0	0.0	28.0	2.3
Clean Manholes	HOURS	0.0	0.0	0.0	48.0	8.0	0.0	0.0	3.0	0.0	0.0	0.0	0.0	59.0	4.9
	TIMES	0.0	0.0	0.0	3.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	5.0	0.4
Clean Mains	HOURS	90.0	150.0	42.0	0.0	0.0	0.0	14.0	42.0	111.0	42.0	29.0	43.0	563.0	46.9
	TIMES	4.0	9.0	2.0	0.0	0.0	0.0	2.0	4.0	11.0	3.0	3.0	2.0	40.0	3.3
Check Right-of-Way	HOURS	0.0	0.0	0.0	25.0	12.0	9.0	0.0	0.0	12.0	0.0	0.0	9.0	67.0	5.6
	TIMES	0.0	0.0	0.0	2.0	1.0	1.0	0.0	0.0	1.0	0.0	0.0	1.0	6.0	0.5
TV Lines	HOURS	109.0	40.0	4.0	0.0	0.0	10.0	22.0	34.0	33.0	0.0	12.0	24.0	288.0	24.0
	TIMES	5.0	1.0	1.0	0.0	0.0	3.0	3.0	6.0	5.0	0.0	2.0	4.0	30.0	2.5
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	3.0	0.0	0.0	0.0	0.0	0.0	3.0	0.3
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	1.0	0.1
Total Hours		**215.0**	**238.0**	**112.0**	**73.0**	**29.0**	**19.0**	**69.0**	**82.0**	**216.0**	**42.0**	**41.0**	**80.0**	**1216.0**	**101.3**
Total Times		**11.0**	**17.0**	**12.0**	**5.0**	**3.0**	**4.0**	**9.0**	**12.0**	**28.0**	**3.0**	**5.0**	**8.0**	**117.0**	**9.8**
New Taps															
Residential	HOURS	0.0	0.0	0.0	24.0	0.0	0.0	115.0	40.0	0.0	65.0	0.0	0.0	244.0	20.3
	TIMES	0.0	0.0	0.0	1.0	0.0	0.0	3.0	1.0	0.0	2.0	0.0	0.0	7.0	0.6
Commercial	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Hours		**0.0**	**0.0**	**0.0**	**24.0**	**0.0**	**0.0**	**115.0**	**40.0**	**0.0**	**65.0**	**0.0**	**0.0**	**244.0**	**20.3**
Total Times		**0.0**	**0.0**	**0.0**	**1.0**	**0.0**	**0.0**	**3.0**	**1.0**	**0.0**	**2.0**	**0.0**	**0.0**	**7.0**	**0.6**

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2019-2020

Month of June 2020

Shop Maintenance		JULY 2019	AUG 2019	SEPT 2019	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	*MAY 2020*	JUN 2020	*Total to Date*	*Average*
Clean Trucks	HOURS	5.0	20.0	2.0	37.0	6.0	14.0	12.0	45.0	25.0	11.0	*13.0*	12.0	202.0	16.8
	TIMES	5.0	7.0	2.0	3.0	6.0	5.0	4.0	6.0	8.0	4.0	*2.0*	3.0	55.0	4.6
Check Equipment	HOURS	0.0	0.0	20.0	12.0	10.0	24.0	6.0	6.0	0.0	0.0	*0.0*	0.0	78.0	6.5
	TIMES	0.0	0.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0	0.0	*0.0*	0.0	6.0	0.5
Service Equipment	HOURS	6.0	25.0	4.0	24.0	6.0	19.0	8.0	31.0	14.0	15.0	*11.0*	5.0	168.0	14.0
	TIMES	2.0	6.0	4.0	5.0	5.0	6.0	2.0	4.0	4.0	3.0	*3.0*	2.0	46.0	3.8
Grounds Maintenance	HOURS	8.0	5.0	1.0	17.0	73.0	8.0	11.0	40.0	42.0	8.0	*19.0*	17.0	249.0	20.8
	TIMES	1.0	1.0	1.0	3.0	3.0	3.0	4.0	6.0	7.0	3.0	*3.0*	5.0	40.0	3.3
Stock Supplies	HOURS	0.0	0.0	1.0	18.0	0.0	17.0	0.0	17.0	3.0	6.0	*1.0*	5.0	68.0	5.7
	TIMES	0.0	0.0	1.0	3.0	0.0	3.0	0.0	4.0	1.0	1.0	*1.0*	2.0	16.0	1.3
Re-Stock Trucks	HOURS	3.0	6.0	2.0	19.0	0.0	6.0	5.0	10.0	8.0	3.0	*10.0*	12.0	84.0	7.0
	TIMES	1.0	2.0	2.0	7.0	0.0	6.0	5.0	5.0	7.0	3.0	*5.0*	7.0	50.0	4.2
Haul Spoil Dirt	HOURS	0.0	0.0	0.0	16.0	10.0	0.0	6.0	0.0	6.0	0.0	*0.0*	3.0	41.0	3.4
	TIMES	0.0	0.0	0.0	1.0	1.0	0.0	1.0	0.0	1.0	0.0	*0.0*	1.0	5.0	0.4
Check Alarm	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
Other	HOURS	15.0	5.0	3.0	1.0	18.0	19.0	10.0	14.0	35.0	21.0	*18.0*	11.0	170.0	14.2
	TIMES	7.0	5.0	3.0	1.0	2.0	4.0	5.0	4.0	5.0	6.0	*3.0*	3.0	48.0	4.0
Total Hours		**37.0**	**61.0**	**33.0**	**144.0**	**123.0**	**107.0**	**58.0**	**163.0**	**133.0**	**64.0**	***72.0***	**65.0**	**1060.0**	**88.3**
Total Times		**16.0**	**21.0**	**14.0**	**24.0**	**18.0**	**28.0**	**22.0**	**30.0**	**33.0**	**20.0**	***17.0***	**23.0**	**266.0**	**22.2**
Inspections															
New Services	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
Repair Existing Service	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	*0.0*	0.0	0.0	0.0
New Construction	HOURS	30.0	24.0	16.0	16.0	15.0	0.0	0.0	0.0	6.0	0.0	*0.0*	0.0	107.0	8.9
	TIMES	6.0	7.0	4.0	4.0	8.0	0.0	0.0	0.0	1.0	0.0	*0.0*	0.0	30.0	2.5
Rehab Existing	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.0	11.0	0.0	*0.0*	0.0	21.0	1.8
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	3.0	0.0	*0.0*	0.0	4.0	0.3
Other-Grease traps	HOURS	16.0	20.0	0.0	1.0	0.0	0.0	18.0	4.0	0.0	0.0	*0.0*	0.0	59.0	4.9
	TIMES	2.0	3.0	0.0	1.0	0.0	0.0	1.0	1.0	0.0	0.0	*0.0*	0.0	8.0	0.7
Total Hours		**46.0**	**44.0**	**16.0**	**17.0**	**15.0**	**0.0**	**18.0**	**14.0**	**17.0**	**0.0**	***0.0***	**0.0**	**187.0**	**15.6**
Total Times		**8.0**	**10.0**	**4.0**	**5.0**	**8.0**	**0.0**	**1.0**	**2.0**	**4.0**	**0.0**	***0.0***	**0.0**	**42.0**	**3.5**

CHESTER COUNTY WASTEWATER RECOVERY
MAINTENANCE WORK REPORT
FY 2019-2020

Month of June 2020

Plant Maintenance		JULY 2019	AUG 2019	SEPT 2019	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	Total to Date	Average
Clean Drying Beds	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Load Sludge	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other	HOURS	85.0	88.0	20.0	49.0	0.0	33.0	6.0	0.0	6.0	24.0	6.0	57.0	374.0	31.2
	TIMES	3.0	5.0	2.0	3.0	0.0	3.0	1.0	0.0	1.0	3.0	1.0	6.0	28.0	2.3
Total Hours		85.0	88.0	20.0	49.0	0.0	33.0	6.0	0.0	6.0	24.0	6.0	57.0	374.0	31.2
Total Times		3.0	5.0	2.0	3.0	0.0	3.0	1.0	0.0	1.0	3.0	1.0	6.0	28.0	2.3
Line Locations															
Locate for Utilities	HOURS	0.0	0.0	0.0	0.0	1.0	0.0	0.0	3.0	6.0	0.0	0.0	0.0	10.0	0.8
	TIMES	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0	0.0	0.0	0.0	3.0	0.3
Locate for Contractors	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.0	0.0	0.0	0.0	0.0	3.0	0.3
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	1.0	0.1
Other	HOURS	13.0	27.0	41.0	55.0	73.0	72.0	72.0	41.0	40.0	44.0	44.0	70.0	592.0	49.3
	TIMES	3.0	11.0	13.0	17.0	20.0	22.0	14.0	8.0	8.0	9.0	8.0	14.0	147.0	12.3
Total Hours		13.0	27.0	41.0	55.0	73.0	72.0	72.0	47.0	46.0	44.0	44.0	70.0	604.0	50.3
Total Times		3.0	11.0	13.0	17.0	20.0	22.0	14.0	10.0	9.0	9.0	8.0	14.0	150.0	12.5
Non-Category-Training	HOURS	9.0	43.0	78.0	69.0	24.0	27.0	37.0	44.0	11.0	3.0	4.0	34.0	383.0	31.9
	TIMES	1.0	6.0	8.0	5.0	4.0	3.0	5.0	8.0	3.0	1.0	1.0	4.0	49.0	4.1
Lost Time															
Sick Days	HOURS	88.0	28.0	16.0	16.0	8.0	33.0	47.0	28.0	20.0	8.0	16.0	30.0	338.0	28.2
	TIMES	12.0	4.0	2.0	2.0	1.0	4.0	7.0	4.0	3.0	1.0	2.0	5.0	47.0	3.9
Vacations	HOURS	152.0	40.0	72.0	48.0	32.0	88.0	16.0	40.0	72.0	16.0	0.0	176.0	752.0	62.7
	TIMES	19.0	5.0	9.0	6.0	4.0	11.0	2.0	5.0	9.0	2.0	0.0	22.0	94.0	7.8
Holidays	HOURS	48.0	0.0	48.0	0.0	168.0	168.0	112.0	56.0	0.0	56.0	56.0	0.0	712.0	59.3
	TIMES	7.0	0.0	6.0	0.0	21.0	21.0	14.0	7.0	0.0	7.0	7.0	0.0	90.0	7.5
Time Off	HOURS	0.0	0.0	24.0	0.0	16.0	0.0	0.0	0.0	0.0	432.0	480.0	0.0	952.0	79.3
	TIMES	0.0	0.0	3.0	0.0	2.0	0.0	0.0	0.0	0.0	54.0	60.0	0.0	119.0	9.9
On-Job Accidents	HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	TIMES	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Hours		288.0	68.0	160.0	64.0	224.0	289.0	175.0	124.0	92.0	512.0	552.0	206.0	1090.0	90.8
Total Times		38.0	9.0	20.0	8.0	28.0	36.0	23.0	16.0	12.0	64.0	69.0	27.0	141.0	11.8
Overtime Worked	HOURS	29.0	31.0	45.0	49.0	110.5	51.0	66.0	60.5	42.0	65.0	58.0	36.0	325.0	27.1
	TIMES	22.0	27.0	26.0	34.0	49.0	30.0	41.0	39.0	29.0	45.0	30.0	28.0	1664.0	138.7

July 2020

Board of Commissioners'

Projects & Director's Update

Project Update Notes

COVID-19

- We are still restricting access to each of our facilities;
- We are checking the temperature of the limited visitors who must come to the office;
- We are avoiding physical contact with others and maintaining social distancing of 6 feet when possible;
- We are wearing face mask when social distancing is not possible;
- We are limiting the sharing of tools/equipment; and
- We are not allowing team members to report to work if feeling sick or if they have come into close contact with someone who has tested positive for COVID-19.

Community Development Block Grant (CDBG) Roundtree Pump Station

The following information is related to the current revised project schedule:

- The contractor is awaiting the delivery of the electrical control panel. All other components are on hand;
- Upon everything being installed, a start-up inspection will be scheduled with DHEC; and
- We are waiting on SMG's Matt Farr to confirm shipment dates and verify the new schedule for completion.

Sandy River WWTP Grit Chamber Project

As reported previously, Turner Murphy Company (TMC) is working at the Sandy River WWTP. TMC continues to coordinate with CWR members and the Engineers with staging and mobilizing equipment on site to minimize disruption of day-to-day operations. The project has an estimated final completion date of October 28, 2020.

Haddon House Pump Station Replacement Effort

The project contractor, Tri-County Utilities, Inc. (TCU) of Gaffney, South Carolina has broken ground. Weather and the delivery of material has hampered the start of the project.

FEMA Grant Award

The project was advertised for bid on the SC Business Opportunity (SCBO) website and in The Herald. A virtual bid was held at 2:00 P.M. on June 24, 2020. We received Bids from four (4) qualified bidders. The qualified bidders are as follows:

- PAGE Power Systems, Inc. – Gastonia, NC;
- K&K Electrical Services, LLC – Chester, SC;
- LC's Electric LLC – Chapin, SC; and
- Winters Electric, Inc. – Rock Hill, SC.

Town of Fort Lawn

No activity to report

Miscellaneous Notes

- CWR Team members held meetings and conference calls with various potential developers; and
- We provided RFI - information for an industrial prospect.

Chester Sewer District
Year-to-Date Budget to Actual Comparison
Month Ended June 30, 2020

	Annual Budget	YTD Budget	MTD Actual	YTD Actual	Variance Over / (Under)
Operating					
REVENUE					
Wastewater treatment Services	$ 5,079,100	5,079,100	419,482	5,313,742	$ 234,642
Compliance Sampling	40,000	40,000	7,198	71,121	31,121
Interest Income	-	-	6,009	109,448	109,448
Other Income	-	-	4,039	20,529	20,529
Operating Revenue	$ 5,119,100	$ 5,119,100	$ 436,728	$ 5,514,840	$ 395,740
EXPENSE					
Administration	$ 1,174,500	1,174,500	101,526	1,343,561	$ 169,061
Maintenance	953,500	953,500	53,384	775,747	(177,753)
Lando Plant	243,500	243,500	20,973	268,332	24,832
Rocky Creek	730,500	730,500	41,760	493,765	(236,735)
Sandy River	720,000	720,000	55,603	496,617	(223,383)
Pretreatment	172,000	172,000	11,484	142,763	(29,237)
Cushion Fund	18,825	18,825	1,569	18,825	-
Total Expense	$ 4,012,825	4,012,825	286,299	3,539,610	$ (473,215)
Operating Surplus(Deficit)	$ 1,106,275	$ 1,106,275	$150,429	$1,975,230	
Construction Related					
REVENUE					
Long Term Financing	3,000,000	3,000,000	-	11,563,113	8,563,113
Fund Balance	3,512,000	3,512,000	-	4,023,140	511,140
Grant Revenue	993,500	993,500	35,764	259,167	(734,333)
Construction Revenue	$7,505,500	$7,505,500	$35,764	$15,845,420	$8,339,920
EXPENSE					
Debt Service	6,758,275	6,758,275	48,742	8,228,581	1,470,306
Capital Expenditures	1,853,500	1,853,500	35,764	466,933	(1,386,567)
Construction Expense	8,611,775	8,611,775	84,505	8,695,514	83,739
Construction Surplus (Deficit)	-$1,106,275	-$1,106,275	-$48,742	$7,149,906	
Total Surplus (Deficit)	$0.00	$0.00	$101,688	$9,125,136	